

**FOREIGN SUPPLIER REGISTRATION FORM**

Please complete all details below to enable the CSIR to register you on its supplier database.

Please note that the CSIR retains the right to withheld registration if information cannot be verified.

All completed forms should be faxed to: +27 (0) 12 841 5024 or emailed to [supplier@csir.co.za](mailto:supplier@csir.co.za)

Please be sure to attach the completed Swift EFT Form

SUPPLIER INFORMATION			
1	Supplier Name:		
2	Trading as "name":		
3	Other Names used:		
4	Nature of Business:		
5	Business Description Code:	(8-Digit Segment Code from UNSPSC list)	
6	Up to 10 keywords that describe the products and/or services that you are going to supply to the CSIR:		
7	Company Registration Number:		
8	Postal address (in block letters):		
9	Physical address (in block letters):		
10	Web site address:		
SPECIFIC CONTACT DETAILS			
11	<b>FINANCE</b>	<b>Last</b>	<b>First</b>
	Contact Name:		<b>Prefix</b>
	Designation:		
	Tel (inc Area code):		
	Fax (inc Area code):		
	Cell:		
	E-mail:		

SPECIFIC CONTACT DETAILS - continued				
12	<b>ORDERS</b>	<b>Last</b>	<b>First</b>	<b>Prefix</b>
	Contact Name:			
	Designation:			
	Tel (inc Area code):			
	Fax (inc Area code):			
	Cell:			
	E-mail:			
OTHER INFORMATION				
13	Staff Complement:	Permanent Management:		
		Professional/Technical		
		Administration & Other		
14	Done business with the CSIR before (Y/N)		If YES please provide details	
15	Geographic Location (s):			
16	Have you completed the CSIR's Swift EFT Form? (Y/N)	(If YES – please attach copy)		

**Signed for Supplier:**

.....  
Duly Authorised

**Name:**.....

**Title:**.....

**Date:**.....

<b>For internal use by CSIR Strategic Procurement Unit only</b>			
CSIR unit:		CSIR Department:	
Person responsible for managing the supplier:	Name:	Tel:	
Person responsible for evaluating the supplier:	Name:	Tel:	
Date Registration Form Received			
Supplier evaluated by			
Approved	YES	NO	
Supplier Status Code Allocated			
Supplier Registered	YES	NO	
Date of Registration of Supplier			
Registered by			
Vendor number allocated			
Supplier / User informed	YES	NO	