

Request for Quotations (RFQ)

For the Provision of Bathrooms Renovations in Building 43A,44A and 46D at the CSIR Pretoria Scientia Campus.

CSIR RFQ No.:6687/20/04/2026

Date of issue	Wednesday, 25 March 2026	
Compulsory Site Inspection	Date and Time	Monday, 13 April 2026 @ 09:00 to 10:00
	Address	Outside Building 43A CSIR Scientia Campus Meiring Naudé Road Brummeria, Pretoria
Last date for submission of enquiries/clarifications	Monday, 13 April 2026 @ 16:30	
Closing date and time	Monday, 20 April 2026 @ 16H30 (late submissions will not be accepted)	
RFQ validity period	90 calendar days (Commencing from the RFQ closing date)	
Enquiries and submission of proposals	For submission of quotations or any other enquiries: Email tender@csir.co.za (Please use RFQ No and RFQ Description as subject reference)	
CSIR Hours	08h00 – 16h30	

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, the CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 INVITATION FOR QUOTATION

Request for Quotations are hereby requested from suitable qualified and experienced for the provision of the bathroom renovations at the CSIR building 43A/44A and 46D.

3 SCOPE OF WORK

The detailed scope of work is outlined under **Annexure A**

4 PRICING REQUIREMENTS

- 4.1 Pricing must be provided in South African Rand (including all applicable taxes less all unconditional discounts).
- 4.2 Prices that are subject to escalation and exchange rate fluctuations are to be clearly indicated, with the currency and ROE used in the quotation must be clearly indicated.
- 4.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.4 Payment will be according to the [CSIR Payment Terms and Conditions](#).
- 4.5 Please provide a detail pricing using a Bill of Quantities outlined under **Annexure B**.
Bidders are to price their quotations using the Bill of Quantities. Explanatory notes must be provided in the quotation when deviating from the Bill of Quantities

5 RETURNABLES

Returnables are required for evaluation purposes. Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) proposal may be disqualified for non-submission of any of the documents.

5.1 Essential Returnable Documents

Without limiting the generality of the CSIR's other critical requirements for this Bid, bidder(s) must submit the documents listed in Table 1 below. All documents must be completed and signed by the duly authorized representative of the prospective bidder(s).

Please confirm submission of the Essential Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 1

ITEM NO.	ESSENTIAL RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
1.	Annexure C: Completed and Signed Standard Bidding Document (SBD) 1 Form	
2.	Annexure D: Completed and Signed Standard Bidding Document (SBD) 4 Form	
3.	Annexure E: Completed and Signed Preference Points Award Form (Mandatory documents to claim preference points)	

5.2 Mandatory Returnable Documents

Failure to submit **all** Mandatory Returnable Documents by the closing date and time of this RFQ will result in a Respondent's disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.

Please confirm submission of the Mandatory Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 2

ITEM NO.	MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
1.	Bidder must submit a fully completed Annexure B: Bill of Quantities or quataion on official company letterhead aligned to Annexure B.	
2.	Bidder must submit a valid Letter of Good Standing from compensation fund or any other private insurer relevant to the RFP scope of work or nature of business (Must be registered and in good standing with the compensation fund or with a licensed compensation insurer as contemplated in the COID Act, No 130 of 1993).	
3.	Bidder must submit a minimum of three (3) reference letters for similar work completed between 2014 to date (2026) Reference letters submitted must be accessible for vetting. (Purchase Orders and Appointment Letters will not be considered as reference letters).	

	Reference letter submitted must be accessible for vetting – failure to be verified will result in disqualification.	
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6 EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated as per the following:

Phase 1 – Elimination Criteria

The bidders will be evaluated on the elimination criteria as stated in Point 6.1 below. Bidders that are eliminated during this phase will not be evaluated further on price and preference points.

Phase 2 – Price and Preference Points Evaluation

Bidders will be evaluated as per the preference points system stated in point 6.2 below.

6.1 Elimination Criteria

Bidders will be eliminated if they fail to provide the following information:

- a) Bidder that submit late bids will not be considered.
- b) Bidder that submit to the incorrect location or email address will not be considered.
- c) Bidder that is listed on the NT database of restricted suppliers will not be considered.
- d) Bidder that is registered on the NT Register of Tender Defaulters will not be considered.
- e) Bidder that did not submit mandatory returnable documents as listed on paragraph 5.2 (**Table 2**).
- f) Bidder that fail to meet the specification requirements will not be considered.
- g) Bidder that fails to have an active and valid CIDB registration of **2GB** or higher.
- h) Bidder that fails to attend the compulsory site briefing will not be considered

6.2 Preferential Points System Evaluation Criteria

Selection of suppliers will be based on the 80/20 preference point system as stipulated

7 OBJECTIVE CRITERIA

The CSIR reserves the right to award this tender to a bidder that did not score the highest total number of points in accordance with Section (2) (1) (f) of the PPPFA (Act 5 of 2000)", under the following conditions:

- The directors, shareholders or officers of the bidder must not be formally charged of fraudulent or illegal conduct which could harm the CSIR's reputation by associating with the bidder.

8 SUBMISSION REQUIREMENTS

- 8.1 All quotations must be submitted electronically to tender@csir.co.za
- 8.2 Respondents must use the RFQ number and RFQ Description as the subject reference number when submitting their bids.
- 8.3 The email and file sizes must not exceed a total of 25MB per email.
- 8.4 Documents submitted via cloud solutions such as: WeTransfer, Google Drive, Dropbox, etc. will not be considered.
- 8.5 The naming / labelling syntax of files or documents must be short and simple.

9 CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)

- 9.1 Only those tenderers who are registered with the CIDB or are capable of being so prior to the closing date and time of this RFQ submissions, with a grading of **2GB or higher** class of construction works, will be considered.
- 9.2 Joint ventures are eligible to **submit** proposals provided that:
 - Every member of the joint venture is registered with the CIDB;
 - The lead partner has a contractor grading designation in the **2GB or higher** class of construction work; or not lower than one level below the required grading designation in the class of works construction works under consideration and possess the required recognition status;
 - The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to **2GB or higher** class of construction work.

10 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

11 CORRECTNESS OF RESPONSES

- 11.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.
- 11.2 The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

12 VERIFICATION OF DOCUMENTS

- 12.1 Bidders should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising.
- 12.2 Pricing schedule and specific goals credentials should be submitted with the RFQ response.

13 PREPARATION COSTS

The Bidder will bear all its costs in preparing, submitting and presenting any response or Tender to this bid and all other costs incurred by it throughout the bid process. Furthermore, no statement in this bid will be construed as placing the CSIR, its employees or agents under any obligation whatsoever, including in respect of costs, expenses or losses incurred by the bidder(s) in the preparation of their response to this bid.

14 OTHER TERMS AND CONDITIONS

- 14.1 No bidder shall under any circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 14.2 Bidders shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 14.3 Changes by a bidder to its submission will not be considered after the closing date and time.
- 14.4 Bidders confirm that by submitting a tender, they confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my

obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

- 14.5 Bidders further confirm that by submitting a tender, they accept to take accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on them under this RFQ as the principal liable for the due fulfilment of this RFQ process.
- 14.6 No goods and/or services shall be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to the supplier.

15 SPECIAL CONDITIONS

The CSIR reserves the right to

- 15.1 Extend the closing date of this RFQ;
- 15.2 Correct any mistakes at any stage of the tender that may have been in the Bid documents or occurred at any stage of the tender process;
- 15.3 Verify any information contained in the bidder's submission;
- 15.4 Request documentary proof regarding the bidder's submission;
- 15.5 Carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the product/service offered by the bidder(s) or verify any information whether before or after the adjudication of this RFQ;
- 15.6 Award this tender to a bidder that did not score the highest total number of points, only in accordance with Section 2(1)(f) of the PPPFA (Act 5 of 2000);
- 15.7 Request audited financial statements or other documents for the purpose of a due diligence exercise to determine if the bidder will be able to execute the contract;
- 15.8 Award this RFQ as a whole or in part;
- 15.9 Award this RFQ to multiple bidders;
- 15.10 Cancel and/or terminate the tender process at any stage, including after the Closing Date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such;
- 15.11 Post tender negotiate on any elements on the bid, including but not limited to technical, transformation, price, and contractual terms and conditions.;
- 15.12 Not to award a contract to a bidder who is associated with a security breach that materially adversely affects other entities or if any directors or officers of a bidder are formally charged

of fraudulent or illegal conduct which, would harm the CSIR's reputation by its continued association with the bidder.

16 CONFIDENTIALITY

Some of the information contained in the Tender Documents may be of a confidential nature and must only be used for purposes of responding to this RFQ. This confidentiality clause extends to bidder partners whom you may decide to involve in preparing a response to this RFQ.

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a bidder's tender(s) will be disclosed by any bidder or other person not officially involved with the CSIR's examination and evaluation of a Tender.

No part of the bid may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a Tender. This bid and any other documents supplied by the CSIR remain proprietary to the CSIR and must be promptly returned to the CSIR upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived there from.

Throughout this bid process and thereafter, bidder(s) must secure the CSIR's written approval prior to the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to adhere to this requirement may result in disqualification from the bid process and civil action.

17 PROTECTION OF PERSONAL INFORMATION

17.1 Each Party consents to the other Party holding and processing "personal information" (as defined in the POPI Act) relating to it for legal, personnel, administrative and management purposes (including, if applicable, any "special personal information" relating to him/her, as defined in the POPI Act). Notwithstanding the generality of the aforesaid, each Party hereby undertakes to comply with all relevant provisions of the POPI Act and any other applicable

data protection laws. The Client further agrees to comply with all CSIR's reasonable internal governance requirements pertaining to data protection.

- 17.2 Each Party consents to the other Party making such information available to those who provide products or services to such parties (such as advisers, regulatory authorities, governmental or quasi-governmental organisations and potential purchasers of such Party or any part of their business).
- 17.3 The Client consents to the transfer of such information to CSIR's business contacts outside South Africa in order to further its business interests.
- 17.4 While performing any activity where a Party is handling personal information as a "responsible party" (as defined in the POPI Act), each Party undertakes that it will process the personal information strictly in accordance with the terms of the POPI Act, this Contract, and the other Party's instructions from time to time, and take appropriate operational measures to safeguard the data against any unauthorised access.
- 17.5 Each Party acknowledges that in the course of conducting business with each other, each Party intends to maintain and process personal information about the other Party in an internal database. By signing this Contract, each Party consents to the maintenance and processing of such personal information.
- 17.6 Where relevant, the Client shall procure that all of its personnel, agents, representatives, contractors, sub-contractors and mandataries shall comply with the provisions of this clause 17 (Personal Information). The CSIR shall be entitled on reasonable notice to conduct an inspection or audit Client's compliance with the requisite POPI Act safeguards.

18 INDEMNITY

If a bidder breaches the conditions of this bid and, as a result of that breach, the CSIR incurs costs or damages (including, without limitation, the cost of any investigations, procedural impairment, repetition of all or part of the bid process and/or enforcement of intellectual property rights or confidentiality obligations), then the bidder indemnifies and holds the CSIR harmless from any and all such costs which the CSIR may incur and for any damages or losses the CSIR may suffer.

19 TAX COMPLIANCE

No tender shall be awarded to a bidder who is not tax compliant. If a recommended bidder is not tax compliant, the bidder will be notified in writing of their non-compliant status and

the bidder will be requested to submit written proof from SARS of their tax compliant status or proof that they have made an arrangement to meet their outstanding tax obligations within seven (7) working days. Should they fail to do so CSIR will reject their bid.

The CSIR reserves the right to withdraw an award made, or cancel a contract concluded with a successful bidder in the event that it is established that such bidder was in fact not tax compliant at the time of the award or has submitted a fraudulent Tax Clearance Certificate to the CSIR, or whose verification against the Central Supplier Database (CSD) proves non-compliant. The CSIR further reserves the right to cancel a contract with a successful bidder in the event that such bidder does not remain tax compliant for the full term of the contract.

20 LIMITATION OF LIABILITY

A bidder participates in this bid process entirely at its own risk and cost. The CSIR shall not be liable to compensate a bidder on any grounds whatsoever for any costs incurred or any damages suffered as a result of the Bidder's participation in this Bid process.

21 MISREPRESENTATIONS DURING THE LIFECYCLE OF THE CONTRACT

21.1 The bidder should note that the terms of its Tender will be incorporated in the proposed contract by reference and that the CSIR relies upon the bidder's Tender as a material representation in making an award to a successful bidder and in concluding an agreement with the bidder.

21.2 It follows therefore that misrepresentations in a Tender may give rise to service termination and a claim by the CSIR against the bidder notwithstanding the conclusion of the Service Level Agreement between the CSIR and the bidder for the provision of the Service in question. In the event of a conflict between the bidder's proposal and the Service Level Agreement concluded between the parties, the Service Level Agreement will prevail.

22 DISCLAIMER

This RFQ is a request for Quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between

the parties. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the bidder or any other party in connection therewith.

23 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

- 23.1 Bidders are required to be registered on the Central Supplier Database and the National Treasury shall verify the bidder's tax compliance status through the Central Supplier Database. Registrations can be completed online at: www.csd.gov.za;
- 23.2 Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Annexure A

Scope of Work

The Council for Scientific and Industrial Research (CSIR) invites suitably qualified contractors to submit bids for the upgrade of ablution facilities. The scope of work includes removal of existing finishes and sanitary fittings, supply and installation of new fixtures, tiling, painting, ceiling works, and compliance with all relevant South African standards and regulations. The successful bidder will be required to deliver a high-quality installation that meets manufacturer specifications, SABS/SANS standards, and occupational health and safety requirements.

i. Scope of Work

Category	Scope of Work
Flooring & Tiling	<ul style="list-style-type: none"> • Remove existing tiles, grout, and debris; • Inspect and repair settlement cracks using SABS-approved joint sealant; • Supply and install 600mm x 600mm grey full-bodied double-pressed porcelain tiles; • Installation as per manufacturer's specifications and SABS standards.
Sanitary Fixtures	<ul style="list-style-type: none"> • Remove existing urinals, toilets, and basins; • Prepare walls and floors; • Supply and install new sanitary fittings; • Install floor drain adjacent to hand basin; • Supply and install new mirrors; • Issue plumbing certificate of compliance per bathroom.
Urinal Specification	<ul style="list-style-type: none"> • White ceramic visible inlet urinal, size 350 x 480 x 400mm; • Wall-mounted with stainless steel bolts sealed with Abe Dow Corning acetoxysilicone sealant or SABS Approved fast cure sealant suitable for construction • Include pneumatic actuator, chromium-plated matt finish housing, shut-off valve, flush pipe, and urinal trap; Installation per manufacturer's specifications and SABS standards.
Water Closet (WC) Specification	<ul style="list-style-type: none"> • Floor-mounted boxed rim flush suite, white (Code: 773862); • 90° outlet closed rim wash-down pan with 6-litre cistern; • Thermoset soft-close seat; • Ceramic WC to comply with SANS 497; • Supply and install 1x Angel regulating valve DZR 15x15mm per WC; • Include fittings for waste and water supply; • Provide WC suitable for mobility-impaired users

<p>Hand Basin & Bottle Trap</p>	<ul style="list-style-type: none"> • Duravit Vero “White Alpin” ceramic or SABS approved wall hung rectangular basin above-counter wash hand basin, size 450mm x 350mm x 135mm, with one tap hole and overflow. • Basin to be fixed to the countertop and sealed with Abe Dow Corning 785 acetoxysilicone sealant SABS Approved fast cure sealant suitable for construction at rim/countertop junction, in accordance with manufacturer’s specification including <ul style="list-style-type: none"> ○ 1.2 x Angle regulating valve DZR 15 x 15mm per basin ○ 2.1 x Standard chrome bottle trap CL including tailpipe & bung 32 per basin ○ 3.1 x GVD slotted basin click waste per basin with chromium finish ○ 40mm brass shower trap with chromium-plated grating and cover grating
<p>Pipes & Fittings</p>	<ul style="list-style-type: none"> • Supply and install new copper pipes and connections; • Allow for cutting and countersinking of water supply and waste pipes; • Installation per manufacturer’s recommendations and SABS regulations.
<p>Ceiling Works</p>	<ul style="list-style-type: none"> • Prepare concrete slab; • Supply and install suspended ceiling grid system; 1200mm x 600mm acoustic ceiling boards; • Lafarge Gypsum or SABS Approved lay-in grid system with 1200 x 600 x 12mm square-edged white vinyl tiles; installed on 15 x 38mm slotted main tees at 1200mm centres and cross tees at 600mm centres; suspended by 0.8mm galvanised strapping ≤1200mm centres; perimeter finished with 34 x 40mm shadow line wall angle; installation per SABISA standards.
<p>Painting & Joinery</p>	<ul style="list-style-type: none"> • Prepare and repaint window frames and steel door frames with specified water-based enamel paint • Prepare and re-varnish wooden doors with SABS Approved Woodcare Gloss Sun-Proof Mahogany varnish. Prepare and re-varnish wooden doors with SABS Approved Woodcare Gloss Sun-Proof Mahogany varnish.
<p>Water-based enamel specification</p>	<ul style="list-style-type: none"> • The coating shall be a water-based enamel in a dark grey tone (preferably dark onyx) , suitable for interior and exterior use. • It must deliver a smooth, durable finish with 7–10 years film integrity, strong adhesion to steel, wood, and masonry, and full compliance with SABS/SANS standards. • The paint shall be UV-resistant, moisture-resistant, and washable, with low VOC content, ensuring resistance to fading, blistering, and peeling under South African climatic conditions. • Application may be by brush, roller, or spray, with a coverage rate of 8–10 m²/L per coat.
<p>Water-based acrylic coating</p>	<ul style="list-style-type: none"> • Light grey/green tone equivalent to SABS Approved colour code Y2-E2-2 (Amazon Mist).

<p>Vanish Specification</p>	<ul style="list-style-type: none"> • The specified varnish shall be a gloss, sun-proof exterior wood coating in a mahogany finish, formulated to provide long-lasting protection and decorative enhancement for timber surfaces. • It must offer UV resistance to prevent fading, a durable film with a minimum 7–10 years service life, and resistance to cracking, peeling, and blistering under South African climatic conditions. • The varnish shall penetrate and seal the wood, delivering a high-gloss finish that is weather-resistant, washable, and compliant with SABS/SANS standards for protective wood coatings. • Application shall be by brush or spray onto properly prepared, clean, and dry wooden substrates.
<p>Safety Compliance</p>	<p>Provide complete safety file in accordance with the Occupational Health and Safety Act (Act 85 of 1993) and Construction Regulations.</p>
<p>Delivery Timeline</p>	<p>All works, including supply, delivery, and installation, must be completed within 20 days after receiving the purchase order number</p>
<p>Bidder Requirements</p>	<p>Bidders must demonstrate capacity and willingness to work after hours where necessary to meet project deadlines.</p>

ii. Delivery and Installation Address

Buildings 43A (Rooms A208, A210), 44A (Rooms 109, 115), and 46D (D117, D120) located at the CSIR Scientia Campus.

Meiring Naude Drive

Brummeria

Pretoria

Annexure B
Bill of Quantities
CSIR RFQ No.:6687/20/04/2026

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)										
Tiling Woks															
1	<p>Removal works</p> <p>Removal of the existing tiling and disposal of all debris. Inspect the condition of the existing flooring and walls, and prepare surfaces by removing old tile grout and dust prior to the application of new grout and tiling, in accordance with manufacturer's instructions. Allow for the repair of any building settlement cracks using SABS-approved joint sealant or structural settling sealant before installing new tiles.</p>	M ²	136.5	R	R										
2	<p>Supply of Tiles</p> <p>Supply full-bodied, double-pressed porcelain tiles, size 600mm x 600mm.</p> <p>Tiles must comply with SANS 1449/13006 standards. Colour: Dark Grey, code OBF05</p>	M ²	136.5	R	R										
3	<p>Installation</p> <p>Fix tiles on prepared screed flooring in accordance with manufacturer's instructions and SABS standards.</p> <p>Apply approved grout and adhesives suitable for porcelain tiles.</p> <p>Ensure proper alignment, joint spacing, and finishing for durability and aesthetics.</p>	M ²	136.5	R	R										
Painting Works															
1	Prepare all wall surfaces by removing dust, dirt, and loose material, ensuring a clean and sound substrate. Apply a water-based acrylic coating in a light grey tone equivalent to colour code Y2-E2-2 (Amazon Mist).	M ²	86	R	R										
2	<p>Prepare of the window frames and re painting of the window frames with water-based dark grey enamel paint</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Window sizes</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td>2.7m x960mm</td> <td>02</td> </tr> <tr> <td>2m x900mm</td> <td>01</td> </tr> <tr> <td>2.9mx 500mm</td> <td>02</td> </tr> <tr> <td>1.9mx 960mm</td> <td>02</td> </tr> </tbody> </table>	Window sizes	Qty	2.7m x960mm	02	2m x900mm	01	2.9mx 500mm	02	1.9mx 960mm	02	Each	07	R	R
Window sizes	Qty														
2.7m x960mm	02														
2m x900mm	01														
2.9mx 500mm	02														
1.9mx 960mm	02														
3	<p>Prepare all steel door frames by cleaning, sanding, and removing rust, dust, and loose material to ensure a sound substrate. Apply a water-based enamel coating in a dark grey tone equivalent to "Dark Onyx"</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Door frame sizes</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> </tr> </tbody> </table>	Door frame sizes	Qty			Each	16	R	R						
Door frame sizes	Qty														

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)						
	2100mmx 815mm	16									
4	<p>Prepare all wooden doors by cleaning, sanding, and removing dust or loose material to ensure a sound substrate. Apply a gloss, sun-proof exterior wood varnish in a mahogany finish, formulated to provide UV resistance, weather protection, and decorative enhancement.</p> <table border="1"> <tr> <td>Wooden door size</td> <td>Qty</td> </tr> <tr> <td>2100mmx810mm</td> <td>16</td> </tr> </table>	Wooden door size	Qty	2100mmx810mm	16	Each	16	R	R		
Wooden door size	Qty										
2100mmx810mm	16										
5	<p>Prepare all wooden doors by cleaning, sanding, and removing dust or loose material to ensure a sound substrate. Apply a water-based acrylic coating in a light grey/green tone equivalent to colour code Y2-E2-2 (Amazon Mist)</p> <table border="1"> <tr> <td>Doors sizes</td> <td>Qty</td> </tr> <tr> <td>2100mmx 815mm</td> <td>02</td> </tr> </table>	Doors sizes	Qty	2100mmx 815mm	02	Each	02	R	R		
Doors sizes	Qty										
2100mmx 815mm	02										
Ceiling Woks											
1	<p>Supply and Intallation of Ceiling</p> <table border="1"> <tr> <td>Ceiling Type</td> <td>Qty</td> </tr> <tr> <td>1200mm x 600mm x 12mm thick square-edged white vinyl ceiling tiles</td> <td>55.4</td> </tr> <tr> <td>All supporting components shall be provided, including 15 x 38mm high double-stitched slotted main tees at 1200mm centres, 15 x 38mm high cross tees at 600mm centres, locking-type end clips, fire expansion punches, 0.8mm galvanised strapping, and 34 x 40mm shadow line wall angles for perimeter finishing. All exposed faces shall be galvanised and finished in white.)</td> <td>55.4</td> </tr> </table> <p>Measurement Clause Ceiling works shall be measured and paid for per square metre of finished surface area, inclusive of all tiles, grids, suspension system, perimeter angles, and accessories required for a complete installation.</p>	Ceiling Type	Qty	1200mm x 600mm x 12mm thick square-edged white vinyl ceiling tiles	55.4	All supporting components shall be provided, including 15 x 38mm high double-stitched slotted main tees at 1200mm centres, 15 x 38mm high cross tees at 600mm centres, locking-type end clips, fire expansion punches, 0.8mm galvanised strapping, and 34 x 40mm shadow line wall angles for perimeter finishing. All exposed faces shall be galvanised and finished in white.)	55.4	M ²	55.4	R	R
Ceiling Type	Qty										
1200mm x 600mm x 12mm thick square-edged white vinyl ceiling tiles	55.4										
All supporting components shall be provided, including 15 x 38mm high double-stitched slotted main tees at 1200mm centres, 15 x 38mm high cross tees at 600mm centres, locking-type end clips, fire expansion punches, 0.8mm galvanised strapping, and 34 x 40mm shadow line wall angles for perimeter finishing. All exposed faces shall be galvanised and finished in white.)	55.4										
Floor Drain Works											
1	Prepare the floor by cutting and forming openings to receive the drain, ensuring proper slope for water flow. Surfaces shall be cleaned of dust and debris, and any damaged screed repaired to provide a sound substrate	Each	06	R	R						

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)
2	Supply a floor drain complete with corrosion-resistant body, removable grate, and connection to the drainage system. The drain shall be manufactured from stainless steel or galvanised steel, sized appropriately for the location, and compliant with SABS/SANS standards for plumbing fittings.	Each	06	R	R
Lighting Works					
	Supply and Installation of 1200mm x 600mm LED light fittings equivalent to Osram Ledvance type, complete with housing, diffuser, and all necessary accessories. Fittings shall be energy-efficient, long-life units compliant with SABS/SANS standards, finished in white, and suitable for suspended ceiling installation.	Each	06	R	R
	Supply and installation of 12w ,230v , 170mm diameter, 6000k Led round dimmable light fittings	Each	04	R	R
Mirror Works					
1	Supply and Installation of 4.5mm thick mirrors in the male and female ablution facilities. Each mirror shall measure 900mm x 600mm, with polished bevelled edges and suitable backing to ensure durability and safety in wet areas. Installation shall include securely fixing the mirrors to the prepared wall surfaces using appropriate brackets or adhesives, ensuring alignment, stability, and compliance with manufacturer's instructions. All works shall be completed neatly, with mirrors positioned at a uniform height and finished to provide a clean and functional appearance	Each	06	R	R
Mosaic Tiling Works					
1	Supply 48 x 48mm mesh-backed slate mosaic tiles in a charcoal black finish, equivalent to Douglas Jones reference 435-BAWM01. Provide all necessary materials including Tal-type adhesive, flush jointing compound, and approved sealant for bathroom edge trims.	M ²	6.38	R	R
2	Installation of the mosaic tiles with consistent joints not exceeding 5mm, fixed securely using the specified adhesive. Apply jointing compound flush with the tile surface and finish all bathroom edge trims with sealant in accordance with the manufacturer's instructions. The completed work shall present a uniform, durable, and watertight finish suitable for wet areas.	M ²	6.38	R	R
Water Closet Works					
1	Remove the existing water closets from bathroom cubicles, including disconnection and removal of all associated water	Each	12	R	R

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)
	connection pipes, waste connection pipes, and bathroom accessories. All removals shall be carried out carefully to avoid damage to surrounding finishes and services, with debris and redundant fittings disposed of in accordance with site regulations.				
2	Supply floor-mounted water closets of boxed rim flush design, china coupled suite, colour white (code: 773862). Each unit shall comprise a 90-degree outlet closed rim washdown pan with matching 6-litre cistern and thermoset soft-close seat, all deemed to comply with SANS 497 specifications for ceramic water closets. Supply shall also include 1x Angel regulating valve DZR 15x15mm per water closet, together with all necessary waste and water supply fittings and fixtures. Install standard water closets in bathroom cubicles, fixing securely to the floor and connecting to water and waste systems with watertight joints. Fit cisterns, seats, and regulating valves, ensuring proper alignment and operation in accordance with manufacturer's instructions and SANS standards. Note :Install mobility-impaired water closets with all specified accessories, ensuring correct positioning, secure fixing, and compliance with accessibility requirements. All works shall be completed neatly, tested for functionality, and handed over ready for use	Each	12	R	R
Plumbing Works					
1.	Supply new copper pipes and fittings suitable for potable water installations, including elbows, tees, reducers, connectors, and all necessary fixtures to suit the layout of the new bathroom cubicles. All materials shall comply with SANS/SABS standards for plumbing installations and be rated for durability and corrosion resistance.	Per linear meter	12	R	R
2.	Install the copper pipes and connections to service the new bathroom cubicles, ensuring proper alignment, secure joints, and watertight connections. Pipes shall be fixed neatly with approved supports and brackets, tested for leaks, and commissioned in accordance with manufacturer's instructions and local plumbing regulations. Note: Measurement of required meters to be confirmed on site	Per linear meter	12	R	R
Masonry and Plaster Repair Works					
1	Allow for brick work repairs for wall infill, together with approved plaster materials. Provide all fittings and fixtures required for cutting and countersinking of water supply and	Each	sum	R	R

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)
	waste pipes for sanitary fittings in all ablution facilities. Supply joint sealants and accessories for expansion joint repairs, all compliant with SABS/SANS standards				
	Installation: Carry out cutting and countersinking of walls to accommodate water supply and waste pipes, installing sanitary fittings in accordance with manufacturer's recommendations and building regulations. Remove the existing wall-mounted flushing cistern (400mm x 400mm x 200mm), brick up the opening with 115mm brick clay stock NFP, and re-plaster the wall to match the surrounding finish. Repair expansion joints using approved sealant systems, ensuring flexibility, durability, and compliance with SABS standards. All works shall be executed neatly and in line with best construction practices.	Each	sum	R	R
Urinal and Wash Hand Basin Works					
1.	Remove the existing wash hand basins and urinals from the designated locations, including disconnection and removal of all associated accessories. Accessories to be removed shall include, but not be limited to, waste pipes, water supply pipes, water taps, and flexible water hoses. All removals shall be carried out carefully to avoid damage to surrounding finishes and services, with debris and redundant fittings disposed of in accordance with site regulations.	Each	02	R	R
2.	Supply Duravit Vero "White Alpin" ceramic above-counter wash hand basins, size 450mm x 350mm x 135mm, each with one tap hole and overflow. Supply shall include: <ul style="list-style-type: none"> • Angle regulating valve DZR 15 x 15mm per basin • Standard chrome bottle trap CL including tailpipe & bung 32 per basin • GVD slotted basin click waste per basin with chromium finish • 40mm brass shower trap with chromium-plated grating 	Each	06	R	R
3.	Install basins securely fixed to the counter top, sealed at the rim with Abe Dow Corning 785 acetoxy silicone sealant. Fit angle regulating valves, bottle traps, click wastes, and shower traps with grating, ensuring watertight connections and proper alignment. Connect to water supply and waste systems, test for leaks, and complete all works neatly in accordance with manufacturer's instructions and building regulations.	Each	06	R	R
4.	Provide white ceramic visible inlet urinals, size 350 x 480 x 400mm, complete with stainless steel bolts for fixing. Supply shall include: <ul style="list-style-type: none"> • Abe Dow Corning acetoxy silicone sealant 	Each	02	R	R

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)
	<ul style="list-style-type: none"> • Pneumatic urinal actuator finished in chromium-plated matt housing • Shut-off valve, flush pipe, and urinal trap • Provide additional accessories for hand basins and urinals as follows: <ul style="list-style-type: none"> ○ 40mm brass shower traps with chromium-plated gratings x2 ○ 32mm chromium-plated bottle traps with tail pipe for basins x2 ○ 32mm chromium-plated bottle traps with tail pipe for urinals x2 ○ Chromium-plated angled self-closing hydraulic metering basin pillar taps, minimum height 170mm x2 ○ Stainless steel braided flexible hose connectors x2, SABS approved, with the SABS mark visible and stamped on the pipe ○ Wall-mount angle valves with backplates, SABS approved, for all water connections 				
5.	Install urinals securely, bolted to the wall with stainless steel bolts and sealed with acetoxysilicone sealant. Fit pneumatic actuators, shut-off valves, flush pipes, and urinal traps in accordance with manufacturer's instructions. Connect to water and waste systems with watertight joints, test for proper operation, and ensure a neat, durable finish.	Each	02	R	R
Testing and Commissioning – Sanitary Plumbing					
1	<p>Carry out testing of all pipework in accordance with SABS/SANS standards and manufacturer's specifications. Pressure test water supply lines to the required rating, check waste pipes for leaks and proper flow, and verify that all sanitary fittings are correctly connected and operational. Record results and certify compliance upon completion.</p> <p>Upon successful completion of testing and commissioning, the contractor shall issue a Certificate of Compliance (COC) confirming that all sanitary plumbing and water supply installations meet the requirements of SABS/SANS regulations, manufacturer's specifications, and local building codes. The COC shall be signed by a qualified, registered plumber and submitted to the client as part of the handover documentation.</p>	Per ablution facility	06	R	R
Vanity Slab Works					
1.	Supply and Installation of 30mm thick quartz vanity slabs in "Sparkling White" colour, cut and finished with 45° mitred joints and a 2–3mm bevel on surface edges. Supply shall	M ²	06	R	R

Item No	Description	UoM	Qty	Rate/ Unit Price (VAT Excl)	Total Price (VAT Excl)
	<p>include all necessary adhesives, polyester resin glue, and approved stone sealers. Slabs shall be prepared to accommodate a 90° return to cover waste pipes, with a finished height of 300mm.</p> <p>Installation</p> <p>Fix quartz slabs to supports (elsewhere specified) using dabs of 100% clear silicone adhesive at 200mm–300mm centres along all supports. Fill all joints with matching polyester resin glue to achieve a seamless finish. Seal the slab surface with an approved stone sealer, followed by one coat of acrylic sealer and silicone, in full accordance with manufacturer's recommendations. Ensure all edges, joints, and returns are neatly aligned, watertight, and durable.</p>				
Sub-total Price (VAT Excl)				R	
10% Contingency				R	
Sub-total including 10% Contingency				R	
Sub-total (Subtotal Price Including VAT + Subtotal including 10% Contingency)				R	
VAT (15%)				R	
Total Price (Including VAT and 10% Contingency)				R	

Annexure C
Standard Bidding Document (SBD) 1
PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	CSIR RFQ No.:6687/20/04/2026	CLOSING DATE:	20 April 2026	CLOSING TIME:	16:30
DESCRIPTION	for the provson of Bathrooms renovations in building 43A,44A and 46D at the CSIR Pretoria Scientia campus				
BID RESPONSE DOCUMENTS MAY BE EMAILED TO TENDER@CSIR.CO.ZA					
The CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails. Use the tender number CSIR RFQ No.:6687/20/04/2026 and description of the tender as the subject on your email.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Supply Chain Management		CONTACT PERSON	Supply Chain Management	
TELEPHONE NUMBER	012 841-2911		TELEPHONE NUMBER	012 841-2911	
FACSIMILE NUMBER	-		FACSIMILE NUMBER		
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

Annexure D
Standard Bidding Document (SBD) 4
BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES /NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES /NO

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES /NO

2.3.1 If so, furnish particulars:
.....
.....

3 DECLARATION

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

Annexure E
Preference Points Award Form in Terms of the Preferential Procurement Regulations 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for the preference points allocated on the basis of specific goals outlined in point 3 below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to this bid:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 Points for this bid shall be awarded for:

- (a) Price; and
- (b) Preference Points based on specific goals.

1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Preference Points	20
Total points for Price and Preference Points must not exceed	100

1.4 Failure on the part of a bidder to submit proof of preference points together with the bid, will be interpreted to mean that preference points are not claimed.

1.5 The CSIR reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the CSIR.

2. POINTS AWARDED FOR PRICE

2.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

3. PREFERENCE POINTS AWARDED

3.1 In terms of Regulation 4 (2) and 4 (2) of the Preferential Procurement Regulations, preference points may be awarded to a bidder for the specific goal specified for the tender in accordance with the table below:

3.2 Specific goals must be determined per tender.

Specific Goals	Preference Points
Black Ownership	10
Reconstruction and Development Programme (RDP) Goals ³ of EME or QSE	10
Total	20

3.3 Total preference points per specific goal to be determined per tender.

3.3.1 Total preference points per specific goal to be awarded as follows:

3.3.1.1 Preferential points for black ownership will be awarded as follows:

Black Ownership	% of Preferential points
Bidder with 100% black ownership	100%
Bidder with 51% to 99% black ownership	50%

³ RDP Goals: a. The promotion of South African owned enterprises; b. The promotion of export orientated production to create jobs, c. The promotion of SMMEs; d. The creation of new jobs or the intensification of labour absorption; e. The promotion of enterprises located in a specific province for work to be done or services to be rendered in that province; f. The promotion of enterprises located in a specific region for work to be done or services to be rendered in that region; g. The promotion of enterprises located in a specific municipal area for work to be done or services to be rendered, h. The promotion of enterprises located in rural areas, i. The empowerment of the work force by standardising the level of skill and knowledge of workers; j. The development of human resources, including by assisting in tertiary and other advanced training programmes, in line with key indicators such as percentage of wage bill spent on education and training and improvement of management skills; and k. The upliftment of communities through, but not limited to, housing, transport, schools, infrastructure donations, and charity organizations.

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Bidder with less than 51% black ownership	0%
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3.3.1.2 Preferential points for RPD Goals will be awarded as follows:

RDP Goals	% of Preferential points
RDP Goals met	100%
RDP Goals not met	0%

3.4 Joint Ventures, Consortiums and Trusts

A trust, consortium or joint venture⁴ will qualify for preference points as a legal entity (Incorporated), provided that the entity submits its valid B-BBEE certificate. Only valid BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

A trust, consortium or joint venture will qualify for preference points as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid. Only valid consolidated BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. The CSIR will accept signed agreements as acceptable proof of the existence of a joint venture and/or consortium arrangement. Furthermore, in bids where unincorporated joint venture and/or consortium/sub-contractors are involved, each party must submit a separate TCS PIN and CSD number.

The joint venture and/or consortium agreements must clearly set out the roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

3.5 Sub-contracting

⁴ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

A bidder must not be awarded preference points if it is indicated in the tender documents that such a bidder intends sub- contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

4. BID DECLARATION

Bidders who claim points in respect of specific goals **must** submit the following documents:

Mandatory documents to claim preference points	Submitted	
	Yes √	No √
Valid copy of BBBEE certificate/ sworn affidavit to claim Black Ownership and RDP (EMEs) preference points ⁵		

DECLARATION WITH REGARD TO COMPANY/FIRM

Name of company/firm:.....

VAT registration number:.....

Company registration number:.....

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the documents submitted to claim preference points based on the specific goals are valid, and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 3 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 3, the contractor may be required to furnish further documentary proof to

⁵ In case of unincorporated trust, consortium or joint venture, they must submit their consolidated B-BBEE scorecard with submitting their **individual B-BBEE Certificate or Sworn Affidavit**, and each party must submit a separate TCS PIN and CSD number.

In case of sub-contracting both parties must submit copies of their valid BBBEE certificates
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- the satisfaction of the CSIR that the awarded are correct;
- iv) If any document is obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the CSIR may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.
 - v) If the CSIR is of the view that a bidder submitted false information regarding a specific goal, it must—
 - (a) inform the bidder accordingly; and
 - (b) give the bidder an opportunity to make representations within 14 days as to why the tender may not be disqualified or, if the tender has already been awarded to the bidder, the contract should not be terminated in whole or in part.
 - vi) After considering the representations referred to in subregulation (v)(b), the CSIR may, if it concludes that such information is false—
 - (a) disqualify the bidder or terminate the contract in whole or in part; and
 - (b) if applicable, claim damages from the bidder.

WITNESSES 1. 2.

..... SIGNATURE(S) OF BIDDERS(S) DATE: ADDRESS.....
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