

## Expression of Interest

### Appointment of a Panel of Technical Suppliers to provide Equipment and Support for Virtual Studios and Hybrid Events at CSIR ICC– Pretoria site

**EOI No. 8055/09/05/2022**

Date of Issue	22 April 2022	
Compulsory Briefing Session	Not applicable	
Enquiries and submission of proposals	Strategic Procurement Unit	E-mail: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>
Closing Date and Time	09 May 2022 at 16h30 <b><i>(Late bids will not be accepted)</i></b>	
CSIR business hours	08h00 – 16h30	

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## **SECTION A – TECHNICAL INFORMATION**

### **1 INTRODUCTION**

The Council for Scientific and Industrial Research (CSIR) is one of Africa's leading scientific research and technology development organisations. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to improving the quality of life of South Africans. The CSIR's main site is in Pretoria, while it is represented in other provinces of South Africa through regional offices.

### **2 BACKGROUND**

The CSIR International Convention Centre (ICC) is embarking on a project to select a panel of service providers to provide Virtual Studio Equipment. The panellists will be required to provide equipment and support according to different client requests.

### **3 INVITATION TO SUBMIT PROPOSAL**

Proposals are hereby invited for appointing a panel of AV and Events Technical Service providers to provide equipment and personnel necessary for the AdHoc establishment of virtual studio/s at the CSIR ICC. The appointed Service Providers will serve on the panel for a period not greater than twenty-four (24) months as and when required depending on the project scope and budget.

The CSIR will not appoint a single company but will work with different service providers that satisfy the set functionality criteria which are also the most competitive in terms of price and B-BBEE. The appointed service providers will be listed as preferred suppliers and will be approached as and when required.

### **4 EOI PROPOSAL SPECIFICATIONS (OVERVIEW OF REQUIREMENTS)**

All proposals in response to this expression of interest are to be submitted in a format specified in this enquiry.

Bidders are to submit responses in the following format prescribed below. Failure to adhere to this may result in disqualification and the tender may be deemed as non-responsive

#### **4.1 Expression of Interest Proposal**

The following must be submitted as part of the **technical** proposal:

- Profile indicating the company's age, resources, and capability.
- Portfolio of Evidence on projects of similar nature (current/completed)
- Reference letters for work completed between 2016 and 2022 from previous clients. (Reference letters must be written by the clients where the work was done.)
- List of Technical Service projects/contracts executed between 2016 and 2022

## 5 SCOPE OF WORK AND DELIVERABLES

The Scope of work will entail but not limited to:

- Provide technical support according to scope of work
- Provide streaming equipment including Cameras and studio lights
- Provide LED wall panel behind the presenter to show branding and presentations
- Must have green screen and its related software
- Customized landing sites, event apps, registration sites etc
- Stage and décor

N.B The above service requirements may vary from time to time according to the client's request.

The Service Providers will also be required to quote for services over and above those listed above when there is a need.

## 6 FUNCTIONAL EVALUATION CRITERIA

The evaluation of the functional/technical detail of the proposal will be based on the following criteria:

Functional Factor	Criteria Description	Weight (%)
<b>Company profile (A1)</b>	Profile indicating the: <ul style="list-style-type: none"> <li>• Age, resources, and capability</li> </ul>	20
<b>Company Experience</b>	<ul style="list-style-type: none"> <li>• List of Technical Service projects/contracts executed for studio and hybrid projects between 2016 and 2022 – e.g., Project description, Name of client, Location, Year, Contract value, Status (completed / in progress)</li> </ul>	30
<b>Reference letters</b>	<ul style="list-style-type: none"> <li>• Reference letters for studio and hybrid work completed between 2016 and 2022 from previous clients. (Reference letters must be written by the clients where the work was done.</li> <li>✓ Reference letter from other team members or fellow professional service providers will not be accepted</li> </ul>	25

<b>Portfolio of evidence</b>	<ul style="list-style-type: none"> <li>Bidder to provide portfolio of evidence for similar contracts/projects conducted between 2016-2022</li> </ul>	25
<b>TOTAL POINTS FOR FUNCTIONALITY</b>		<b>100</b>

5.1 Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of 70% and a sub-minimum of 50% for each individual criteria will be eliminated from further evaluation.

5.2 Refer to Annexure A, paragraph 28 for the scoring sheet that will be used to evaluate functionality.

## **7 ELIMINATION CRITERIA**

**Proposals will be eliminated under the following conditions:**

- Submission after the deadline.
- Proposals submitted at incorrect email address.
- Failure to submit the Bidder's Declaration of Interest Form
- If bidder is listed on National Treasury's database of restricted suppliers

## **8 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION AND B-BBEE CERTIFICATE**

Before any negotiations with the winning bidder commence, the winning bidder shall be required to:

- be registered on the National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: [www.csd.gov.za](http://www.csd.gov.za);
- provide their CSD registration number to the CSIR; and
- provide the CSIR with a valid copy of their SANASA accredited B-BBEE certificate or Affidavit. If no certificate or affidavit can be provided, no points will be scored during the evaluation process. (RSA suppliers only).

## **SECTION B – TERMS AND CONDITIONS**

### **9 PROCEDURE FOR SUBMISSION OF PROPOSALS**

- 9.1** All proposals must be submitted electronically to [tender@csir.co.za](mailto:tender@csir.co.za)
- 9.2** Respondents must use the EOI number as the subject reference number when submitting their bids.
- 9.3** The e-mail and file sizes should not exceed a total of 25MB per e-mail.
- 9.4** The naming/labeling syntax of files or documents must be short and simple
- 9.5** All documents submitted electronically via e-mail must be clear and visible.
- 9.6** All proposals, documents, and late submissions after the due date and time will not be evaluated.
- 9.7** Proposals submitted by companies must be signed by a person or persons duly authorised to do so.

**NB: NO HARD COPIES OR PHYSICAL SUBMISSIONS WILL BE ACCEPTED**

### **10 TENDER PROGRAMME**

The tender program, as currently envisaged, incorporates the following key dates:

- |  |                |
|--|----------------|
| • Issue of tender documents:           | 22 April 2022  |
| • Briefing session:                    | Not applicable |
| • Last date for submission of queries: | 03 May 2022    |
| • Closing / submission Date:           | 09 May 2022    |

### **11 SUBMISSION OF RESPONSES**

- 11.1** All proposals are to be submitted electronically to [tender@csir.co.za](mailto:tender@csir.co.za) No late proposals will be accepted.
- 11.2** Responses submitted by companies must be signed by a person or persons duly authorised.
- 11.3** All emailed proposal submissions are to be clearly subject referenced with the EOI number.
- 11.4** The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

## **12 DEADLINE FOR SUBMISSION**

Expression of interest shall be submitted at the **email** address mentioned above no later than the closing date of 09 May **2022** during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and stipulated place, it will be regarded as a late submission. Late submissions will not be considered.

## **13 EVALUATION PROCESS**

The EOI proposal evaluation process will include only the functionality/technical evaluation. No price evaluation will be done at this stage. To be appointed as part of the panel, the service provider shall meet the minimum threshold for functionality and must meet the pre-qualification requirements. An official contract will be concluded with each supplier on the panel.

## **14 VALIDITY PERIOD OF RESPONSES**

Each **proposal** shall be valid for a minimum period of six (6) months calculated from the closing date.

## **15 APPOINTMENT OF PANEL**

- 15.1** The contract(s) will be awarded to bidders who meets and/or exceeds the minimum functional score of 70%, except where the law permits otherwise.
- 15.2** Appointment as a successful service provider(s) shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.
- 15.3** Awarding of contracts will be announced on the National Treasury website or applicable platform where the EOI was published. No regret letters will be sent to unsuccessful bidders.

## **16 UTILISATION OF PANEL GUIDELINES**

- 16.1** A Request for Quotation (RFQ) will be issued to the relevant appointed panel members on a per project basis which will be evaluated on Price and B-BBEE as per the 80/20 principle per the 2017 Preferential Policy and Procurement Framework Act (PPPFA) 2017

regulations. The appointed provider through the RFQ process will be issued with a formal purchase order.

- 16.2** The selection of the services providers from the appointed panel for the RFQ process will be performed on a rotational basis. There is no guarantee that a service provider on the appointed panel will be contracted for the duration of this contract, and there is no guarantee that CSIR will procure all the services as included in this EOI document.
- 16.3** Should the successful bidders not be able to provide CSIR with the required services via the RFQ process, the CSIR then reserves the right to contact other service providers through a separate RFQ process.

## **17 ENQUIRIES AND CONTACT WITH THE CSIR**

Any enquiry regarding this EOI shall be submitted in writing to CSIR at [tender@csir.co.za](mailto:tender@csir.co.za) with ***“EOI No 8055/09/05/2022 - Appointment of a Panel of Technical Suppliers to Partner with the CSIR ICC in providing Virtual studio, Hybrid event Equipment and Support at CSIR ICC– Pretoria site”*** as the subject.

## **18 MEDIUM OF COMMUNICATION**

All documentation submitted in response to this Expression of Interest must be in English.

## **19 COST OF EXPRESSION OF INTEREST**

Service providers are expected to fully acquaint themselves with the conditions, requirements and specifications of this EOI before submitting responses. Each service provider assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the EOI process. The CSIR is not responsible directly or indirectly for any costs incurred by service providers.

## **20 CORRECTNESS OF RESPONSES**

- 20.1** The service provider must confirm satisfaction regarding the correctness and validity of their proposal.



## **21 VERIFICATION OF DOCUMENTS**

- 21.1** Tenderers should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.
- 21.2** Only one electronic copy of the EOI proposal must be submitted via email to tender@csir.co.za. In the event that the bidder sends more than one proposal, the first submission shall take precedence should it not have been recalled/withdrawn in writing by the bidder.

## **22 SUB-CONTRACTING**

- 22.1** A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 22.2** A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

## **23 ENGAGEMENT OF CONSULTANTS**

The consultants will only be remunerated at the rates:

- 23.1** Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 23.2** Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 23.3** Prescribed by the body - regulating the profession of the consultant.

## **24 SUB-CONTRACTING**

- 24.1** A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a

tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.

- 24.2** A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

## **25 ADDITIONAL TERMS AND CONDITIONS**

- 25.1** A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 25.2** Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.
- 25.3** In case of proposal from a joint venture, the following must be submitted together with the proposal:
- 25.4** Joint venture Agreement including split of work signed by both parties;
- 25.5** The original or certified copy of the B-BBEE certificate of the joint venture.
- 25.6** The Tax Clearance Certificate of each joint venture member.
- 25.7** Proof of ownership/shareholder certificates/copies; and
- 25.8** Company registration certificates.
- 25.9** An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 25.10** Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

## **26 CSIR RESERVES THE RIGHT TO**

- 26.1** Extend the closing date.
- 26.2** Verify any information contained in a response.
- 26.3** Request documentary proof regarding any tendering issue.
- 26.4** Cancel or withdraw this EOI as a whole or in part; and
- 26.5** Not to include any supplier on the list of suppliers on the approved database based on functional criteria not met.

## **27 DISCLAIMER**

This EOI is an expression of interest only and not an offer document; answers to it must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its EOI proposal, service providers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this EOI. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to service provider concerning the EOI, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the service provider or any other party in connection therewith.

## 29 DECLARATION BY TENDERER

**Only tenderers who completed the declaration below will be considered for evaluation.**

**EOI No: 8055/09/05/2022**

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in **EOI No: 8055/09/05/2022** at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) to be quoted will cover all the services specified in the proposal documents; that the price(s) and rate(s) will cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

### WITNESSES

1 .....

2 .....

DATE:.....

### 30 RETURNABLE DOCUMENTS AND FILING GUIDE

Description (please label your file dividers according to this table so that it becomes easier to trace your documents)		Submitted (Please tick)	
		Yes	No
#	Technical		
1	Company profile		
2	Company Experience (list of projects)		
3	Reference letters		
4	Portfolio of Evidence		
5	Bidder's Declaration of Interest Form.		
6	Copy of valid B-BBEE certificate or valid affidavit		
7	CSD registration report (RSA suppliers only)		
8	Company registration certificates		

### 31 ANNEXURE A SCORING SHEET

Functional Factor	Criteria Description (Proof required)	Weight (%)	Scoring
<b>Company profile</b>	Profile indicating the: <ul style="list-style-type: none"> <li>Age, resources and capability of the company</li> </ul>	20	<ul style="list-style-type: none"> <li>No submission / Submission not relevant to the project - 0</li> <li>1 to 2 years – 5</li> <li>3 to 5 years - 7</li> <li>&gt; 5 years - 10</li> </ul>
<b>Company Experience</b>	<ul style="list-style-type: none"> <li>List of projects in Technical Service industry NB: in a tabular format) done between 2016 and 2022 – e.g., Project description, Name of client, Location, Year, Contract value, Name of Project Manager, Status (completed / in progress)</li> </ul>	30	<ul style="list-style-type: none"> <li>No list of projects/ List of projects are not relevant – 0</li> <li>A list of 1 - 2 relevant projects - 3</li> <li>A list of 3 - 4 relevant projects relevant to the scope – 5</li> <li>A list of 5 - 7 relevant projects relevant to the scope – 7</li> <li>&gt;7 relevant projects, with at least two of them conducted during the COVID-19 pandemic period - 10</li> </ul>
<b>Reference letters</b>	<ul style="list-style-type: none"> <li>Reference letters for work completed between 2016 and 2022 from previous clients. (Reference letters must be written by the clients where the work was done.</li> <li>NB: Reference letter from other team members or professional service providers will not be accepted)</li> </ul>	25	<ul style="list-style-type: none"> <li>No reference letters / Reference letters are not relevant - 0</li> <li>1 to 2 reference letters - 3</li> <li>3 - 4 reference letters - 5</li> <li>5 - 7 reference letters – 7</li> <li>&gt; 7 reference letters, with at least two of them being for projects conducted during the COVID-19 pandemic period - 10</li> </ul>
<b>Portfolio of evidence</b>	<ul style="list-style-type: none"> <li>Bidder to provide portfolio of evidence (POE) for similar contracts/projects conducted between 2016-2022</li> </ul>	25	<ul style="list-style-type: none"> <li>No portfolio of evidence provided - 0</li> <li>1 to 2 projects included in the POE - 3</li> <li>3 to 4 projects included in the POE - 5</li> <li>5 to 7 projects included in the POE - 8</li> <li>&gt; 7 projects included in the POE, with at least two of them conducted during the COVID-19 pandemic period - 10</li> </ul>
<b>TOTAL POINTS FOR FUNCTIONALITY</b>		<b>100</b>	

### 32 ANNEXURE B – SBD1

The Completed SBD 1 form must be submitted with the EOI

#### PART A

#### INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR</b>					
BID NUMBER:	EOI 8055/09/05/2022	CLOSING DATE:	09/05/2022	CLOSING TIME:	16h30
DESCRIPTION	Appointment of a Panel of Technical Suppliers to provide Equipment and Support for Virtual Studios and Hybrid Events at CSIR ICC– Pretoria site				
<b>BID RESPONSE DOCUMENTS MAY BE EMAILED TO THE BELOW E-MAIL ADDRESS</b>					
Bid response documents are to be submitted to this e-mail address: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Mmatabane Hlapisi		CONTACT PERSON	Mmatabane Hlapisi	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
32.1.1.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		32.1.1.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO					

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

## **PART B**

### **TERMS AND CONDITIONS FOR BIDDING**

#### **1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

#### **2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....