

Job Description

Job Title: Golf cart / Shuttle driver

Job Purpose: Provide transportation for CSIR ICC Guests

Responsibilities

- Book out the vehicle key from Security upon resuming a shift
- Safely and efficiently transport passengers from one location to another often following a pre-determined route and schedule within the CSIR premises.
- Assisting passengers with luggage, providing customer service, and ensuring the vehicle is clean and maintained.
- Ensuring hygiene protocols are followed at all times.
- Returning the vehicle key to Security after a shift.