

ANNEXURE A - SCORING SHEET

No.	Criteria	Proof required	Points allocation	Weight
1	<p>Company Experience:</p> <ul style="list-style-type: none"> Number of years the company has been rendering similar services The service provider must have a minimum of 3 years' experience providing utilities management in similar portfolios. 	<ul style="list-style-type: none"> The bidder must provide a clearly detailed company profile, stipulating the number of years rendering similar services in similar portfolios dealing with Utility Service Providers (Municipalities) and handling similar internal utility groups. 	<p>< 3 years – 0 points 3 – 4 years – 5 points 4 – 5 years – 7 points >5 years – 10 points</p>	15%
2	<p>Implementation / methodology statement</p>		<ul style="list-style-type: none"> The technical approach and/or methodology is poor / is unlikely to satisfy project objectives or requirements. The Tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project. The approach is generic and not tailored to address the specific project objectives and requirements. The approach does not adequately deal with the critical characteristics of the project :0 points The approach is specifically tailored to address the specific project objectives and requirements and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan is specifically tailored to the critical characteristics of the project. A detailed project plan is also included:5 Points The approach is innovative and meets 	40%

			<p>the required project objectives. Specific requirements for the project are outlined indicative understanding of the project specific requirements. A detailed project plan is also included:7 Points</p> <ul style="list-style-type: none"> Besides meeting the “good” rating, the important issues are approached in an innovative and efficient way, indicating that the Tenderer has outstanding knowledge of state-of-the-art approaches. The approach paper details ways to improve the project outcomes and the quality of the outputs. A detailed project plan is also included :10 Points 	
3	<p>Client References (Only relevant references)</p> <ul style="list-style-type: none"> A minimum of 3 references is required References will be contacted to authenticate the submission. Field visits may also be undertaken. 	<ul style="list-style-type: none"> Contactable References for similar work/projects undertaken in the last 3 years. Completed reference form for each reference 	<p>< 3 references – 0 points 3 – 4 references – 5 points 5 – 6 references – 7 points >6 references – 10 points</p>	20%
4	<p>Staff Capability</p> <ul style="list-style-type: none"> Key personal that will be assigned to CSIR Portfolio. 	<ul style="list-style-type: none"> Detailed CV indicating the number of years and experience that the key personnel have in utilities management or similar portfolios. 	<p>< 3 years – 0 points 3 – 4 years – 5 points 4 – 5 years – 7 points >5 years – 10 points</p>	25%
TOTAL				100