

CAREER OPPORTUNITY

The Council for Scientific and Industrial Research (CSIR) is a leading scientific and technology research organisation that researches, develops, localises and diffuses technologies to accelerate socio-economic prosperity in South Africa. The organisation's work contributes to industrial development and supports a capable state.

Financial Systems Manager

About the job:

The CSIR has a vacancy for a **Financial Systems Manager** in the Finance portfolio. The incumbent will support the CSIR Strategy by advising the Financial System Owner on all financial system related matters and lead the development, implementation, support and administration of the organization's financial systems. S/he will research financial record-keeping and reporting requirements and ensures that systems are modified to meet these requirements. This position is based in Pretoria.

Key responsibilities:

- Provide financial systems advice to support strategic decision making;
- Establish best practices for financial systems use, ensure that these practices are used throughout the organization and provide training on Financial systems for all users;
- Represent the Finance portfolio at CSIR Executive and Operational committee meetings and present monthly CSIR and Finance portfolio results and performance relevant to matters of financial systems;
- Identify new administration tasks required when systems are implemented or upgraded and ensure direct reports are trained in new tasks;
- Ensure all interfaces between financial systems and other systems are appropriate and optimal and run as intended;
- Manage relationships with users and technical support staff and external consultants;
- Develop policies and procedures that govern financial system support, administration, enhancements and reporting;
- Lead and drive business requirement analysis, project management and financial systems testing;
- Lead and mentor finance systems team to build a high performing culture.

Qualifications, skills and experience:

- A bachelor's degree in Accounting or Finance with post graduate certificates in project management, database design, database implementation, ERP specific administration OR A bachelor's degree in Information Systems or IT related degree with post graduate certificates in financial management and project management;
- Internal / External Audit experience and fifteen years post-articled experience including:
 - Three years management level experience in a financial department

- Two years working experience as domain specialist or system administrator of financial ERP, imaging, workflow and reporting applications.
- Working experience on Oracle and PeopleSoft will be advantageous
- Two years working experience on advanced level of Microsoft suite
- Two years' experience managing financial system projects or similar projects
- Very good knowledge of relational database design principals;
- Good programming knowledge i.e. VBA, html, sql;
- Excellent knowledge of how policies, business processes and practices impact system and control environment;
- Advanced knowledge of the functionality of the systems, the interdependencies and the interfaces;
- Knowledge and understanding of legislation requirements that might have an impact on financial applications.

Should you meet the above requirements, please email your CV to Recruitment02@csir.co.za with your name and surname, position title and reference number in the subject line, **(e.g. John Smith: Job title: Reference No:311204)**

Closing date: 02 March 2021

PLEASE NOTE THAT FEEDBACK WILL BE GIVEN TO SHORTLISTED CANDIDATES ONLY.

For more info, please contact the CSIR Recruitment Centre on **012 841 4774** or email us at Recruitment02@csir.co.za

*The CSIR is an equal opportunity employer. As such, it is committed to the Employment Equity Act of 1998. By applying for this position at the CSIR, the applicant understands, consents and agrees that the CSIR may solicit a credit and criminal report from a registered credit bureau and/or SAPS (in relation to positions that require trust and honesty and/or entail the handling of cash or finances) and may also verify the applicant's educational qualifications and employment history. **The CSIR reserves the right to remove the advertisement at any time before the stated closing date and it further reserves the right not to appoint if a suitable candidate is not identified.***