

## Request for Proposals (RFP)

**The provision of consulting services to assist CSIR supported companies with the implementation of ISO 9001:2015 and ISO14001:2015 management systems towards certification by third-party bodies**

**RFP No. 3549/05/12/2022**

Date of Issue	18 November 2022 Friday,	
Closing Date	05 December 2022 Monday, at 16h30	
Electronic Submission and Enquiries	Strategic Procurement Unit	For submission of bids or any other enquiries: E-mail: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a> (Please use the RFP number as the subject reference)
CSIR business hours	08h00 – 16h30	
Category	Professional Services	

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## SECTION A – TECHNICAL INFORMATION

### 1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

### 2 BACKGROUND

The CSIR requires qualified, experienced management systems consultants who will assist in the fulfilment of the mandate and vision by providing consulting and support services in the implementation of ISO9001:2015 Quality Management System (QMS) to companies supported by the CSIR. Consultant will also assist in developing ISO14001:2015 Environmental Management System (EMS). These management system implementations will include amongst others gap analysis, development of standard operating procedures, and compliance to the standard in relation to the scope and company activities.

### 3 INVITATION FOR PROPOSAL

Proposals are hereby invited for the provision of consulting services to assist CSIR supported companies with the implementation of ISO9001:2015 and ISO14001:2015 management systems towards certification by third party bodies.. Potential bidders must submit their bids for all the companies on the list. Company details below are listed for potential bidders:

No	Organisation staff size	Activities and scope of the organisation	Implementation support required	Location
1	10	Water management systems	ISO9001:2015	Gauteng
2	10	Manufacturing of flanges and piping for marine application	ISO9001:2015	KZN
3	10	Manufacturing of conveyor systems	ISO9001:2015	KZN
4	20	Steel Fabrication	ISO9001:2015	KZN
5	8	Valves manufacturing and gearbox	ISO9001:2015	Gauteng
6	10	mechanical engineering services	ISO14001:2015	Mpumalanga
7	14	Pumps and valves manufacturer and fabricator	ISO9001:2015	Gauteng

No	Organisation staff size	Activities and scope of the organisation	Implementation support required	Location
8	10	Corrosion control, plants, and pipe maintenance	ISO9001:2018	Gauteng
9	15	Valve manufacturer and fabricator, refurbishments	ISO9001:2015	KZN
10	18	Welding, coating, and metal steel fabrication	ISO9001:2015	KZN
11	10	Manufacturing of pumps impellers and covers	ISO9001:2015	Gauteng
12	20	Manufacturing of power train systems for mining	ISO9001:2015	Gauteng
13	28	Design, fabrication, manufacturing of mining vehicles	ISO14001:2015	Gauteng
14	5	Transformer refurbishment	ISO14001:2015	Gauteng
15	8	Cable accessories manufactures	ISO9001:2015	Gauteng
16	8	Maintenance and manufacturing of pumps for mining	ISO9001:2015	Northwest
17	20	Manufacturing smart water meters	ISO9001:2015	Gauteng
18	10	Design, manufacturer of milling machine	ISO9001:2015	Gauteng

#### 4 PROPOSAL SPECIFICATION

The overall objective of the project is to assist the beneficiary companies with the implementation of ISO 9001:2015 and ISO14001:2015 towards certification process. The scope of work includes but not limited to:

##### 4.1 Phase 1

- Initial visit to determine scope of work
- Appointment of Project Representative
- Conduct Needs Analysis audit
- Compilation of Need Analysis report
- Discussion with management
- Preparation of Implementation Plan
- Compilation of all quality policies
- Implement the Quality Policy, Health, and Safety Policy and /or the Environmental Policy.

##### 4.2 Phase 2

- ISO 9001:2015 and ISO14001:2015 System Requirements training
- Identify complementary requirements for the ISO management standards family
- Conduct RISK Assessment and conduct SHEQ Objectives workshop
- Compile SHEQ objectives for the company

- Internal training on the respective policy statements.
- Identification of Occupational Health and Safety Risks
- Identification of Business Opportunities and Risks
- Identification of possible environmental impacts
- Development of objectives for risks and Impacts
- Development of mitigation plans for risks and Impacts
- Develop the risk log and tracking tools
- Develop process flowchart
- Compilation of all standard operating procedures.
- Compilation of all Work Instructions
- Compiling supporting documentation

#### 4.3 Phase 3

- Implement the Management System
- Conduct SHEQ documentation Internal Audit
- Clear all audit findings and implement corrective actions
- Amendments to SHEQ Management System
- Presentation of final manual and related Documents
- Approval of all documentation by the Management Representative
- Submit manual to certification body for document review
- Rectification of documentation audit findings.

#### 4.4 Project Schedule and Proposal Requirements

It is anticipated that the work will commence upon acceptance and signing of a contract with an appropriate specialist appointed by the CSIR, and it is expected that the project will be completed within twelve (12) months of commencement of the project.

The proposal outline and brief should cover but not be limited to the following items:

- Scope of work – including boundaries and limits of the project
- Duration and delivery timeframes to undertake the work (Gantt chart or similar)
- Exclusions

## **NOTE TO THE BIDDERS:**

The Bidder will provide the CSIR with a projected schedules of the proposed activities with projected time scales and reporting deadlines to keep the project them informed of progress e.g. Gantt Chart. The CSIR project manager is to be informed of all meetings scheduled with the company, and arrangements should be made to ensure that the management team is present during the initial project outline meetings, progress, and milestone report meetings (optional) and closure report meetings.

## **5 PRE-QUALIFICATION CRITERIA**

- 5.1 Only Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) that are B-BBEE Level 1 to 4 will be considered. A valid copy of a B-BBEE Certificate or an affidavit must be submitted to be considered for this tender.

## **6 FUNCTIONAL EVALUATION CRITERIA**

- 6.1 The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

- Project planning (10%)
- Experience for a project leader (20%)
- Company and project team experience (40%)
- Project team business development experience (10%)
- Auditing and third-party auditing experience (10%)
- Project Risk Plan (10%)

- 6.2 Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of 70% and less than 50% on any of the individual criteria will be eliminated from further evaluation.

- 6.3 Refer to Annexure A for the scoring sheet that will be used to evaluate functionality.

## **7 ELIMINATION CRITERIA**

Proposals will be eliminated under the following conditions:

- Submission received after the closing date and time mentioned above

- Proposals submitted at incorrect email address (Only electronic submissions to [tender@csir.co.za](mailto:tender@csir.co.za) will be considered for evaluation)
- Bidders that are listed on the NT database of restricted suppliers and tender defaulters will not be considered
- Potential bidder must be ISO9001:2015 and ISO14001 certified in terms of ISO17021.
- The project leader or team member/s must be registered in terms of ISO17024 with an auditing professional body such as SAATCA or IRCA (submit proof).
- Only Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) that are B-BBEE Level 1 to 4 will be considered. A valid copy of a B-BBEE Certificate or letter of exemption must be submitted to be considered for this tender.
- Fully completed and signed standard bidding document (SBD) 1 and 4 not submitted.
- Bidders must be registered on the Central supplier database (CSD)

## **8 NATIONAL TREASURY CSD REGISTRATION**

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on National Treasury's CSD. Registrations can be completed online at: [www.csd.gov.za](http://www.csd.gov.za);
- provide the CSIR of their CSD registration number; and
- provide the CSIR with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process. (RSA suppliers only)

## SECTION B – TERMS AND CONDITIONS

### 9 TENDER PROGRAMME

The tender program, as currently envisaged, incorporates the following key dates:

- Issue of tender documents: 18 November 2022
- Last date for submission of queries: 25 November 2022
- Closing / submission Date: 05 December 2022
- Estimate appointment date of successful tenderer: 31 January 2022
- Estimated contract duration (in months/years): 12 months

### 10 SUBMISSION OF PROPOSALS

10.1 All proposals must be submitted electronically to [tender@csir.co.za](mailto:tender@csir.co.za) on or before 05 December 2022 at 16h30

10.2 All proposals are to be clearly marked with the RFP number and emailed to [tender@csir.co.za](mailto:tender@csir.co.za). Proposals must consist of two parts, clearly marked:

**PART 1:** Technical Proposal: RFP No.: 3549/05/12/2022

**PART 2:** Pricing Proposal, B-BBEE and other Mandatory Documentation:

RFP No.: 3549/05/12/2022

10.3 Proposals submitted by companies must be signed by a person or persons duly authorised.

10.4 The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

### 11 DEADLINE FOR SUBMISSION

Proposals must be submitted to [tender@csir.co.za](mailto:tender@csir.co.za) no later than the closing date of Monday 05 December 2022, during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and time, it will be regarded as a late tender. Late tenders will not be considered.



## **12 AWARDING OF TENDERS**

- 12.1 Awarding of tenders will be published on the National Treasury e-tender portal or the CSIR's tender website. No regret letters will be sent out.

## **13 EVALUATION PROCESS**

### **13.1 Evaluation of proposals**

All proposals will be evaluated by an evaluation team for functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful tenderers. Should bidders achieve the minimum score required for functionality, the bidders will be evaluated in terms of to price and B-BBEE.

Pricing Proposals will only be considered after functionality phase has been adjudicated and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

### **13.2 Preference points system**

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all tenders received are more than R50m, the proposal will be cancelled and re-issued.

## **14 PRICING PROPOSAL**

- 14.1 Pricing proposal must be cross-referenced to the sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.
- 14.2 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 14.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.

14.4 Only firm prices\* will be accepted during the tender validity period. Non-firm prices\*\* (including prices subject to rates of exchange variations) will not be considered.

*\*Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;*

*\*\*Non-firm price is all prices other than "firm" prices.*

14.5 Payment will be according to the CSIR Payment Terms and Conditions.

## **15 VALIDITY PERIOD OF PROPOSAL**

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

## **16 APPOINTMENT OF SERVICE PROVIDER**

16.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

16.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.

16.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

## **17 ENQUIRIES AND CONTACT WITH THE CSIR**

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with "RFP No 3549/05/12/2022- The provision of consulting services to assist CSIR supported companies with the implementation of ISO 9001:2015 and ISO14001:2015 management systems towards certification by third-party bodies" as the subject.

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

## **18 MEDIUM OF COMMUNICATION**

All documentation submitted in response to this RFP must be in English.

## **19 COST OF PROPOSAL**

Tenderers are expected to fully acquaint themselves with the conditions, requirements, and specifications of this RFP before submitting proposals. Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by tenderers.

## **20 CORRECTNESS OF RESPONSES**

20.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.

20.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

## **21 VERIFICATION OF DOCUMENTS**

21.1 Tenderers should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.

21.2 Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.

## **22 SUB-CONTRACTING**

- 22.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than **25%** of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 22.2 A tenderer awarded a contract may not sub-contract more than **25%** of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

## **23 ENGAGEMENT OF CONSULTANTS**

The consultants will only be remunerated at the rates:

- 23.1 Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 23.2 Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 23.3 Prescribed by the body - regulating the profession of the consultant.

## **24 TRAVEL EXPENSES**

- 24.1 All travel expenses for the CSIR's account, be it directly via the CSIR's travel agent or indirectly via re-imbursing, must be in line with the CSIR's travel policy. The following will apply:
- 24.1.1 Only economy class tickets will be used.
- 24.1.2 A maximum of R1400 per night for accommodation, dinner, breakfast, and parking will be allowed.
- 24.1.3 No car rentals of more than a Group B will be accommodated.

## **25 ADDITIONAL TERMS AND CONDITIONS**

- 25.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

- 25.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.
- 25.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:
- Joint venture Agreement including split of work signed by both parties;
  - The original or certified copy of the B-BBEE certificate of the joint venture;
  - The Tax Clearance Certificate of each joint venture member;
  - Proof of ownership/shareholder certificates/copies; and
  - Company registration certificates.
- 25.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 25.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

## **26 CSIR RESERVES THE RIGHT TO**

- 26.1 Extend the closing date;
- 26.2 Verify any information contained in a proposal;
- 26.3 Request documentary proof regarding any tendering issue;
- 26.4 Give preference to locally manufactured goods;
- 26.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 26.6 Award this RFP as a whole or in part;
- 26.7 Cancel or withdraw this RFP as a whole or in part.

## **27 DISCLAIMER**

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no

representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

**DECLARATION BY TENDERER**

**Only tenderers who completed the declaration below will be considered for evaluation.**

**RFP No: 3549/05/12/2022.**

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No..... at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....  
CAPACITY .....  
SIGNATURE .....  
NAME OF FIRM .....  
DATE .....

WITNESSES	
1	.....
2	.....
DATE: .....	

28 ANNEXURE A

<b>Percentage Allocation</b>	<b>Criterion</b>	<b>Key Aspects of Criterion</b>	<b>Points</b>
Project planning Methodology 10%	Clear project work plan with accurate scoping and key milestones (explain on how the project will be conducted)	Project Plan and correct scope – Clear project milestones consistent with the RFP document section 4, Gant chart, deliverables with a timeframe, quality aligned to estimate line-item budget	10
		Project Plan – summary of project milestones and deliverables with a timeframe and summary budget	5
		Project Plan – No project milestones and deliverables with a timeframe and budget	1
Experience of Project Leader (PL): Indication of past managed projects towards the implementation of ISO 9001:2015 and ISO 14001:2015 in industrial engineering, mining, or manufacturing sector 20%	Project Leader (PL) number of years in practical working experience in the engineering, manufacturing, systems implementation, management systems development, conformity assessment, locally (SOE, OEM) and or internationally (Bidders must confirm the project leader)	10 years and more working experience in key industries providing critical products or services for engineering sectors locally and or internationally, etc. (Brief CV)	10
		5 years and more working experience in key industries providing critical products or services for engineering sectors locally and or internationally, etc. (Brief CV)	5
		3 years and more working experience in key industries providing critical products or services for engineering sectors locally and or internationally, etc. (Brief CV)	1
	Project Leader (PL) relevant qualifications such as (Electrical, Welding, Quality, Metallurgical or Chemical Industrial or Mechanical Engineering) plus continuous improvement with in-depth understanding of conformity assessments (submit proof) (Bidders must confirm the project leader)	Proof of relevant Degree or more qualifications professional registration, brief CV, post graduate and research studies, etc.	10
		Proof of relevant diploma qualifications), professional registration, (Brief CV) Proof of relevant certificates qualifications professional registration, (Brief CV)	5
		Proof of relevant experience, CV without attached (certified) copies	1
Understanding of International Laboratory Accreditation Corporation (ILAC) and International Accreditation Forum (IAF) association of accrediting bodies such as SANAS, Ukkas, Dakks, RvA, ANSI, etc., and applicable compliance standards	Bidder is operating an active ISO9001:2015 management system as a legal entity certified by local (SA) accredited third-party body (Attach Proof)	10	
	Bidder is operating an active ISO9001:2015 management system as a legal entity certified by an international accredited third-party body (Attach Proof)	5	



<p><i>Company and Project Team experience in supporting companies to align their operational processes and management system to ISO 9001:2015 and ISO 14001:2015 PDCA, transitioning, certification and training 40%</i></p>		<i>Bidder has ad hoc structured process without verifiable standard operation procedures in place</i>	1
	<p><i>Experience and understanding of providing consultation services to large, small, and macro enterprises in different sectors such as foundries, mining, metal fabrication, welding, utility, manufacturing, oil and gas, government, academia, and services, locally, regionally and abroad, ability to integrate other standards such as SANS3834, Osh Act 18001, ISO 14001, etc.</i></p>	<p><i>Bidder listed 10 or more projects where ISO9001:2015 or ISO14001:2015 management system consultation was provided in 5 different sectors (SIC) locally and or regionally with 5 successfully certified companies by different third-party bodies (attach proof of certification and testimonials where implementation was done)</i></p>	10
		<p><i>Bidder listed of 5 projects where ISO9001:2015 or ISO14001:2015 management system consultation was provided in 3 different sectors (SIC) locally and or regionally with 3 successfully certified companies by different third-party bodies (attach proof of certification and testimonials where implementation was done)</i></p>	5
		<p><i>Bidder listed of less than 3 projects where ISO9001:2015 or ISO14001:2015 management system consultation was provided in one sector locally with 1 successfully certified company by a third-party body (attach proof of certification and testimonials where implementation was done))</i></p>	1
	<p><i>Ability and expertise to provide QMS awareness training to staff members and in-depth (Implementation and Internal Audit) training to SHEQ personnel</i></p>	<p><i>List of 5 companies or more where QMS awareness and in-depth training was provided to SHEQ personnel by SAACTA or IRCA registered lead auditor.. (Reference Proof)</i></p>	10
		<p><i>List of 3 companies or more where QMS awareness and in-depth training was provided to SHEQ personnel by SAACTA or IRCA registered lead auditor. (Reference Proof)</i></p>	5
		<p><i>List of 1 company where QMS awareness and in-depth training was provided to SHEQ personnel (Reference Proof)</i></p>	1
	<p><i>Qualification, diversity of skills and expertise of project team members (SAACTA or IRCA or SAQI Registered Leader Auditors and other professional bodies like ECSA, Iosh, SACNASP, etc.) with different scopes of auditing (quality, occupational health, and safety (osh act), environment, energy,</i></p>	<p><i>Bidder attached 2 or more (excluding PL) concise CVs of project team members, qualifications with degrees in (Engineering, Industrial, Manufacturing, Quality Assurance, Management, Business Management), with 5 and more year's conformity assessment experience, professional registration (SAACTA or IRCA), etc. (attach proof)</i></p>	10

	<i>etc.) (Reference proof and copies)</i>	<i>Attach 1 or more (excluding PL) concise CVs of team members, qualifications with (Engineering, Industrial Manufacturing, Quality Assurance, Business Management), with 3 years conformity assessment experience, professional registration (SAACTA or IRCA), etc. (attach proof)</i>	5
		<i>Attach 1 concise CV of team member, qualifications (certified) with (Engineering, Manufacturing, Business, Management), 1 year experience, conformity assessment experience, professional registration (SAACTA or IRCA), etc. (attach proof)</i>	1
<i>Project Team Business development experience 10%</i>	<i>Hands on experience in application of the following standards: EN10204:2004 and or ISO18173 and or ISO10004 and or ISO10012 and or ISO22301 and or ISO10014 and or and or ISO37500:2014 and or ISO4885:2018</i>	<i>Proof of 3 case studies where 3 of the ISO or EN listed standards were innovatively applied and deployed during implementation with increased benefits for the company (references)</i>	10
		<i>Proof of 2 case studies where 2 of the ISO or EN standards were innovatively applied and deployed with increased benefits for the company (references)</i>	5
		<i>Proof of 1 case studies where 1 of the ISO or EN standards were innovatively applied and deployed with increased benefits for the company (references)</i>	1
<i>Auditing and or third-party auditing experience of project team members 10%</i>	<i>Understanding and experience in years in assessment processes auditing and certification third party bodies utilises (ISO19011)</i>	<i>Indication of 10 or more past involvement in any ISO certification audit projects as lead auditors (Reference Proof)</i>	10
		<i>Indication of 5 past involvement in any ISO certification audit projects as lead auditors (Reference Proof)</i>	5
		<i>Indication of 3 past involvement in any ISO certification audit projects as lead auditor (reference Proof)</i>	1
<i>Projects risk plans 10%</i>	<i>An indication of potential challenges which have caused project failures and the lessons learned from them</i>	<i>Proposal has a comprehensive project risk management plan with ratings, risk impact and mitigation strategies</i>	10
		<i>Proposal only highlights project risks plans with limited understanding</i>	5
		<i>Proposal only indicates project risks without treatment plans</i>	1

Each of the functional factors will be scored out of 10, based on the evaluation criteria.