



Request for Quotation (RFQ) repair of an LE33 25mm KV10 control valve for 200L bioreactor to the CSIR

RFQ No. 5574/31/01/2020

Date of issue:	Wednesday, 15 January 2020
Closing Date and Time:	Friday, 31 January 2020 at 16h30 (Late submissions will not be considered)
RFQ Number:	5574/31/01/2020
Submissions and Enquiries:	For submission and enquiries email: tender@csir.co.za (Please use RFQ Number as subject reference)

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the repair of an LE33 25mm KV10 control valve for 200L bioreactor to the CSIR.

2 QUOTATION REQUIREMENTS

The supplier or vendor is required to provide and install a new stainless steel body and a new SP400 smart positioner on the valve.

NB: The supplier is required to submit datasheets of the items they are quoting on and they must be clearly referenced on quotation

Additional quotation requirements (These must be submitted with and indicated in quote):

1. The bidder must submit quotation on their official company letterhead.
2. The bidder must indicate lead time on their quotation.
3. Delivery to be made to CSIR Pretoria, South Africa.

3 Specification Requirements

- Repair of an LE33 25mm KV10 control valve for 200L bioreactor
- Body of the valve must be stainless steel.
- New SP400 smart positioner

Mandatory documents required / returnables:

- Current company profile clearly showing the company's core business activities. The profile must highlight the expertise of the bidder in performing similar engineering works to the scope of this RFQ.
- The bidder must provide a minimum of three (3) written testimonial letters from at least 3 different clients for similar engineering works performed in the last three (3) years.
- The bidder must provide the completed schedule of experience (Appendix A) below.

NB: *Non-submission of the above-mentioned documents as well as any deviation from the above quotation requirements and specifications may deem your submission unresponsive and may thus result in your submission not being considered for Price and BBBEE evaluation.*

4 EVALUATION CRITERIA

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Please take note that the submitted BBBEE Certificate should be SANAS Accredited or Sworn Affidavit with the dti template. Any Certificate which is not as mentioned will not be considered for evaluation
- 4.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.4 No order will be issued or no contract will be signed without a valid CSD number.

4.5 Elimination Criteria:

Suppliers will be eliminated under the following conditions:

- Late submission of Quotes;
- Submission at wrong location or incorrect email address (Tender box, CSIR Main Reception, Gate 3 North Gate)
- Non-submission of company profile;
- If the supplier fails to submit any of the mandatory/returnable documents

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

The price should be firm and inclusive of costs and all services required to deliver the required goods and/or services.

6 OTHER TERMS AND CONDITIONS

6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. The CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

8 Note: This is not a Purchase Order.

