



Request for Quotation (RFQ)

For the provision of services for development of prototype for Desktop Computer Numeric Control (CNC) Machine for company supported by the Technology Localisation Implementation Unit (TLIU).

Date of issue:	19 April 2018
Compulsory Briefing Session	24 April 2018, TLIU Boardroom, CSIR Building 10, Lynnwood, PRETORIA
Closing Date and Time	26 April 2018 @ 16:30
Contact details	For submission of quotations or any other enquiries: tender@csir.co.za Tel no: 012 841 4700
Reference Number	CSIR RFQ: 5334/26/04/2018

1 INVITATION FOR QUOTATION

Quotations are hereby invited for *the provision of services for development of prototype for Desktop Computer Numeric Control (CNC) Machine for company supported by the Technology Localisation Implementation Unit (TLIU).*

2 QUOTATION REQUIREMENTS

Quotations are hereby requested for the provision of services for the development of prototype for Desktop Computer Numeric Control (CNC) Machine. The services required include:

- *Industrial design of the Desktop CNC machine*
- *Machining of parts for the new prototype*
- *Produce 3D computer modelling of all component based on required specifications*
- *Develop manufacturing drawing based on the specification*
- *Develop assembling and manufacturing process for the CNC machine*
- *Technical illustrations for product manuals*
- *Package design*
- *Graphic design for product-related documents and brochures*

- *Computer animations for designed product*
- *Reverse engineer all existing components needed*

Components data file will be supplied to potential suppliers during compulsory briefing session.

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Indicate valid B-BBEE status on quotation. No B-BBEE status will equal zero points.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.
- 3.5 Please complete the attached SBD1 form.

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

- 6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**
- 7 Note: This is not a Purchase Order.**