



***Request for Quotation (RFQ) for the Supply, Installation and Commissioning
of a New Gas Reticulation System at the CSIR Kloppersbos Campus***

RFQ No. 5597/06/03/2020

Date of issue	Wednesday, 19 February 2020
Compulsory briefing session and site inspection	Date: Friday, 28 February 2020 Time: 12h00 Venue: CSIR Kloppersbos site
Closing Date and Time	Friday, 06 March 2020 at 16:30
Contact details	For submission of quotations or any other enquiries: Email tender@csir.co.za (<i>Please use RFQ No. as subject reference</i>)

1 INVITATION FOR QUOTATION

Quotations are hereby invited from, certified and authorised (by the SAQCC), experienced contractors for the Supply, Installation, Commissioning and first year maintenance of a New Gas Reticulation System at the CSIR Kloppersbos Site.

2 SCOPE OF WORK DELIVERABLES

The CSIR invites experienced mechanical contractors to submit quotations for a New Gas Reticulation System at the **CSIR Kloppersbos Campus (-25,499288; 28,377597)**. Services must include the supply and the installation of the gas reticulation system.

The scope of work includes but not limited to the following:

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This is not a Purchase Order.

- A gas reticulation system consisting of the following gasses - Argon, Helium, Nitrogen and Methane.
- All as per attached BOQ, Specification and Drawings.

It will be expected of the firms to provide:

- The supply, installation and submission to local authorities for approval and registration of the gas reticulation system/facility.

3 QUOTATION REQUIREMENTS

Quotations are requested from mechanical contractors' firms with a proven track record.

It will be expected of the firms to possess the following:

- Proven records of managing gas reticulation projects.
- South African Qualification and Certification Committee (SAQCC) Gas registered for the installation and maintenance of the specific categories of gases listed under clause 2 above.
- On site project management and cost management.
- Ensuring regulatory compliance, submission and registration with local authority,

Cullinan Municipality, Rayton Fire Department, or any other office of the Local Authority having jurisdiction over the area wherein the Campus is situated or acting as the office of the local authority for the service required.

The services are required immediately from date of appointment.

A JBCC Minor Works contract will be signed as a form of agreement.

- The supplier must quote on all the items listed on the BOQ and submit, duly completed, with their quotation
- Supplier must:
 - complete and submit their quotation on the Form of Tender, under Part C1.1 Clause E of the Minor Works Agreement: Contract Data, included in the tender specification document
 - Submit all Returnable Schedules, duly completed, included in Part T2 of the tender specification document

Mandatory documents required/ Returnables:

- The service provider must provide a CIDB certification of 1ME or higher
- Three written testimonial letters for similar mechanical work done recently- in the last 3 years. We do not want appointment letters or purchase orders. (For similar supply and installing of gas reticulation systems).
- Provide a list of similar projects which indicates: description of works, client, year when the works were completed, and contact details of the responsible person of the client, for the project listed.
- Proof of SAQCC Gas registered certification or registration
- Registration with COID. Proof of valid registration or certification must be submitted.
- The supplier must submit a detailed project plan and timelines.

Supporting information/ Annexes:

1. Annex A: Technical Specification and Bill of Quantities (BOQ).
2. Annex B: Schematic Drawing
3. Annex C: Gas Storage and Reticulation layout
4. Annexure D- Addendum to Technical specification document

4 EVALUATION CRITERIA

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.
- 4.3 No B-BBEE status will equal zero points.
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5 No order will be issued or no contract will be signed without a valid CSD number.
- 4.6 Elimination Criteria:

Suppliers will be eliminated under the following conditions:

- Non-submission of CIDB certificate of 1ME or higher
- Non-submission of at least a minimum three (3) testimonial letters on similar work done
- Non-submission of any mandatory or returnable documents
- Non-submission of proof of SAQCC Gas registered certification for the Certified individual (s) who will be performing the installation and maintenance of the installation and issue the Certificate of Conformity.

NB: Previous work done must be in Gauteng region to be accessible for site visits to verify quality of bidder's workmanship. If the quality of workmanship is not satisfactory, CSIR reserves the right not to appoint the bidder with the highest number of preferential procurement points.

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated. The pricing proposal should be itemised as per BOQ.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

6 SUB-CONTRACTING

- 6.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 6.2 A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 6.3 If the tender intends to sub-contract, they must indicate the value of the work in Rands to be sub-contracted in relation to the total tendered amount. The supplier must also indicate the name(s) of the company / contractor.
- 6.4 All BBBEE certificates of the sub-contractors must also be submitted. Non-submission will result in 0 points being awarded for BBBEE.
- 6.5 In case of proposal from a joint venture, the following must be submitted together with the proposal/Quotation:
 - Joint venture Agreement including split of work signed by both parties;
 - The original or certified copy of the B-BBEE certificate of the joint venture;

- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

7 CORRECTNESS OF RESPONSES

- 7.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.
- 7.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

8 ADDITIONAL TERMS AND CONDITIONS

- 8.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 8.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.
- 8.3 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 8.4 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Quotation.

9 OTHER TERMS AND CONDITIONS

- 9.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives.
- 9.2 Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

10 CSIR RESERVES THE RIGHT TO

- 10.1 Extend the closing date;
- 10.2 Verify any information contained in a proposal;
- 10.3 Request documentary proof regarding any tendering issue;
- 10.4 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 10.5 Award this RFQ as a whole or in part;
- 10.6 Cancel or withdraw this RFQ as a whole or in part

11 DISCLAIMER

This RFQ is a request for quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its quotation, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

12 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. Note: This is not a Purchase Order.