



**Request for Quotation (RFQ) for the provision of waterproofing services to
CSIR Durban Campus**

RFQ No. 9213/03/02/2020

Date of issue	Friday , 17 January 2020
Compulsory briefing session and site inspection	Date: Tuesday, 28 January 2020 Venue: 359 King George V Avenue, Gate 3 of UKZN Glenwood Durban Time : 11h00-12h00
Closing Date and Time	Monday , 03 February 2020 @ 16h30(Late tenders will not be considered)
Contact details	For submission of quotations or any other enquiries: Email tender@csir.co.za (Please use RFQ No. as subject reference)
CSIR business hours	08h00-16h30

1 INVITATION FOR QUOTATION

Quotations are invited from experienced waterproofing contractors for the re-waterproofing of Buildings at the CSIR, Durban Campus.

2 SCOPE OF WORK AND QUOTATION REQUIREMENTS

The supplier must quote as per the below Bill of Quantities (BOQ):

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Waterproofing On Concrete Slabs - Strip and spade off all the existing 4mm mineral surfaced membrane. Dispose of off-site by means of skips or bins. Ensure the screed is firm and sound. Repair the screed where necessary using cementitious mortar repair.	m2	2430		
2	Once the screed is clean and dry apply a coat of bituminous primer and allow curing.	m2	2430		
3	Carry out waterproofing using 4mm dual reinforced torch-on waterproofing membrane. Apply to all roof areas incorporate turn-up flashing details throughout. Use 75mm side-laps and 100mm end-laps. Use fully bonded method and NOT spot bonding.	m2	2430		
4	Seal all terminating edges of the waterproofing membrane using polyester reinforced liquid mastic flashing strips, 200mm wide.	Lm	75		
5	Remove all full-bore outlet leaf guards and steel rings. Cut, dress and seal all waterproofing deep into the throat of the	Each	10		

	outlets. Reinstate the steel rings and leaf guards as found once these have been cleaned and painted				
7	Coat the whole roof using Reflect, a fibred liquid aluminium coating which offers U.V protection and thermal insulation properties.	m2	2430		
8	Mushroom Vents	Each	100		
9	Safety File inclusive of Medical certificates for all staff on site.	Each	1		
	Sub-Total				
	Add 15% VAT				
	Grand total				

Additional Requirements:

- The supplier must submit quotation on their official company letterhead.
- The supplier must quote on all the items/services listed in the above BOQ or scope of work.
- The pricing must be firm and inclusive of all costs required to render the required services to the CSIR.
- Only Solid weights may be used due to Height restriction on other cranes which may not accommodate water bags.

Mandatory documents required / returnable:

- Current company profile clearly showing the company's core activities. The profile must highlight the expertise of the contractor performing waterproofing. It must also include a minimum of three (3) of similar project done in the last 2 to 3 years.

- The service provider must provide a minimum of three (3) **written** testimonial letters for similar work or services done in the last 2 to 3 years. These references must include recent contactable telephone numbers and email addresses of the referees.
- Bidder must provide 2SN or higher CIDB grading certificate
- Proof of compliance with COID Act.

3 PRE-QUALIFICATION CRITERIA TO ADVANCE CERTAIN GROUPS

- 3.1 Only Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) that are B-BBEE Level 1 and 2 will be considered. A valid certified copy of a B-BBEE Certificate or letter of exemption must be submitted to be considered for this tender.

4 EVALUATION CRITERIA

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.
- 4.3 No B-BBEE status will equal zero points.
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5 No order will be issued or no contract will be signed without a valid CSD number.
- 4.6 **Elimination Criteria:**
Suppliers will be eliminated under the following conditions:
- Late submission of Quotes;
 - If supplier does not quote on all items in the BOQ;
 - If supply does not submit quotation on their official company letterhead;
 - Submission at wrong location or incorrect email address (***Please submit electronically to tender@csir.co.za***);

- Non-submission of relevant company profile;
- Non-submission of at least a minimum of three (3) testimonial letters on similar work done;
- Non-submission of valid PSIRA certification; and
- If the supplier fails to submit any of the mandatory/returnable documents.

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

The price should be firm and inclusive of costs and all services required to complete the project.

6 SUB-CONTRACTING

- 6.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 6.2 A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

- 6.3 If the tender intends to sub-contract, they must indicate the value of the work in Rands to be sub-contracted in relation to the total tendered amount. The supplier must also indicate the name(s) of the company / contractor.
- 6.4 All BBBEE certificates of the sub-contractors must also be submitted. Non-submission will result in 0 points being awarded for BBBEE.
- 6.5 In case of proposal from a joint venture, the following must be submitted together with the proposal/Quotation:
- Joint venture Agreement including split of work signed by both parties;
 - The original or certified copy of the B-BBEE certificate of the joint venture;
 - The Tax Clearance Certificate of each joint venture member;
 - Proof of ownership/shareholder certificates/copies; and
 - Company registration certificates.

7 OTHER TERMS AND CONDITIONS

- 7.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives.
- 7.2 Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

8 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. Note: This is not a Purchase Order.

Annexure B – SBD 1 Form

(The Completed SBD 1 form must be submitted with the quotation)