

**Request for Quotation (RFQ) for the Supply and Delivery of  
Dell Servers to the CSIR**

**RFQ No. 9403/26/01/2023**

Date of issue:	Thursday, 12 January 2023
Compulsory Briefing Session	None
Closing Date and Time:	Thursday, 26 January 2023 at 16h30 ( <b><i>Late tenders will not be considered</i></b> )
Submission and Contact details:	For submission of quotations or any other enquiries: Email: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a> ( <b><i>Please use RFQ No. as subject reference</i></b> )

**1 INVITATION FOR QUOTATION**

Quotations are hereby invited from Dell Gold of higher Partners with a Server Competency Certification for the supply and delivery of Dell servers to the CSIR.

**2 SCOPE OF WORK AND DELIVERABLES**

Bidders are requested to quote the CSIR on the following tabulated requirements:

## 2.1 Bills of Quantities

<b>DELL HARDWARE</b>		
<b>DESCRIPTION</b>	<b>QTY</b>	<b>ITEM</b>
<b>PowerEdge R750 Server (210-AYCG)</b>	<b>2</b>	
<b>Components</b>		
R750 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM	1	329-BGJR
Assembly BOSS Blank	1	329-BERC
Intel Xeon Platinum 8358 2.6G, 32C/64T, 11.2GT/s, 48M Cache, Turbo, HT (250W) DDR4-3200	2	338-CBCH
2.5 Chassis	1	379-BDTF
SAS/SATA Backplane	1	379-BDSS
No Rear Storage	1	379-BDTE
No GPU Enablement	1	379-BDSR
Additional Processor Selected	1	379-BDCO
iDRAC,Factory Generated Password	1	379-BCSF
iDRAC Group Manager, Enabled	1	379-BCQV
2.5" Chassis with up to 16 SAS/SATA Drives	1	321-BGEZ
PowerEdge 2U Standard Bezel	1	325-BCHU
Riser Config 0, 4x8 slots	1	330-BBRU
Dell EMC Luggage Tag	1	350-BCED
No Quick Sync	1	350-BBYX
Performance Optimized	1	370-AAIP
3200MT/s RDIMMs	1	370-AEVR
64GB RDIMM, 3200MT/s, Dual Rank, 16Gb	8	370-AEVP
iDRAC9, Enterprise 15G	1	385-BBQV
Redundant SD Cards Enabled	1	385-BBCF
32GB microSDHC/SDXC Card	2	385-BBOI
IDSDM Card Reader	1	385-BBOV

480GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD	2	400-AXTV
PERC H755 SAS Front	1	405-AAZB
Dell EMC PowerEdge SFP+ SR Optic 10GbE 850nm	8	407-BCBE
Heatsink for 2 CPU configuration (CPU greater than or equal to 165W)	1	412-AAVB
Power Supply 800W RDNT D, Mixed Mode	1	450-AJEX
C13 to C14, PDU Style, 10 AMP, 6.5 Feet (2m), Power Cord	2	450-AADY
Trusted Platform Module 2.0 V3	1	461-AAIG
9 Order Configuration Shipbox Label (Ship Date, Model, Processor Speed, HDD Size, RAM)	1	293-1004
5 Asset Tag - ProSupport (Website, barcode, Onboard MacAddress)	1	293-1002
PowerEdge Non BIS Marking	1	389-DYHB
PowerEdge R750 Shipping Material	1	481-BBFG
Intel Ethernet X710 Quad Port 10GbE SFP+, OCP NIC 3.0	1	540-BCRT
Intel X710 Quad Port 10GbE Direct Attach SFP+ Adapter, PCIe Full Height	1	540-BBHQ
Front PERC Mechanical Parts, rear load	1	750-ACFQ
Power Saving Dell Active Power Controller	1	750-AABF
Standard Fan x6	1	750-ADGK
ReadyRails Sliding Rails	1	770-BBBQ
RAID 1	1	780-BCDN
<b>Software</b>		
VMware ESXi 7.0 U3 Embedded Image (License Not Included)	1	634-BWZG
No Systems Documentation, No OpenManage DVD Kit	1	631-AACK
<b>Service</b>		
OpenManage Enterprise Advanced	1	528-BIYY
Basic Next Business Day 36 Months	1	709-BBIM
Prosupport Plus and 4Hr Mission Critical Initial, 36 Month(s)	1	865-BBNF
Prosupport Plus and 4Hr Mission Critical Extension, 24 Month(s)	1	865-BBNG
<b>Sub Total (Excl. Vat)</b>	<b>R</b>	

<b>VMware vSphere Standard</b>	<b>6</b>	
<b>Software</b>		
VMware vSphere 7 Standard, 1 CPU (max 32 cores/CPU socket), 5YR License/Maintenance	1	634-BFMV
<b>Service</b>		
ProSupport for Software, VMware, vSphere Standard, 1 CPU, 5 Year	1	821-15722
ProSupport for Software, VMware, 5 Yea	1	821-15719
<b>Sub Total (Excl. Vat)</b>	<b>R</b>	

	<b>Total (Excl. Vat)</b>		<b>R</b>
	<b>Total 15% Vat</b>		<b>R</b>
	<b>Total (Incl. Vat)</b>		<b>R</b>

**Notes to Pricing:**

Bidders are to note that if the price offered by the highest scoring bidder is not market related, CSIR may not award the contract to that bidder. CSIR may:

- negotiate a market-related price with the Respondent scoring the highest points or cancel the RFQ.
- if that bidder does not agree to a market-related price, negotiate a market-related price with the bidder scoring the second highest points or cancel the RFQ.
- if the bidder scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the bidder scoring the third highest points or cancel the RFQ.
- If a market-related price is not agreed with the bidder scoring the third highest points, CSIR may cancel the RFQ.

**NB: The above cost must be inclusive of all costs required to render the required services as per above scope of work and specifications.**

**2.2 Additional quotation requirements (These must be submitted with and/or indicated in quote):**

- The bidder must submit quotation on their official company letterhead.
- Bidders must quote as per above Bills of Quantities (BoQ)/Pricing schedule in line with the stipulated specifications.
- The bidder must submit a valid copy of their Dell Gold or higher Partner Certification with Server Competency.
- The supplier for the Hardware must be the Original Equipment Manufacturer (OEM), or the authorized distributor, partner, service agent or reseller of the hardware. If bidder is a distributor, partner, service agent, or reseller, they need to provide letter of confirmation from OEM.
- The bidder must submit an official signed letter from Dell, confirming that the technical specifications and price was confirmed with Dell.
- Bidders will be required to provide at least three (3) contactable references from 3 different clients for similar goods and/or services delivered in the past 5 years.  
***Similar= Supply and Replacement of Server and Storage Hardware similar to the scope of this RFQ***
- Goods and/or services are to be delivered to the CSIR Scientia site in Pretoria, Gauteng.
- The pricing must be firm and inclusive of all costs required to deliver the required services to the CSIR.
- Bidders must indicate that the quote is valid for at least 90 days.
- Bidders must confirm the delivery of all equipment will be within 35 days of receiving the purchase order.
- Bidders must complete each sub-total and total in section 2.1 'Bill of Quantities' in addition to the quotation.

**3 MANDATORY DOCUMENTS REQUIRED / RETURNABLES:**

Bidders must submit the below-mentioned documents and/or information and confirm compliance thereof:

No.	Description	Please indicate Yes/No
1	Quotation on official company letterhead	
3	Letter / Certificate from the OEM confirming partnership, reseller, service agent, or distributorship status	
4	Submit completed schedule of bidder's experience and contactable references information- <b>Annexure C, pg. 12.</b>	
5	The bidder must submit a valid copy of their Dell Gold or higher Partner Certification with Server Competency.	
6	Completed and duly signed Standard Bidding Form (SBD 1)- Invitation to bid.	
7	Completed and duly signed Bidder's Disclosure Form- SBD 4	
8	Completed and duly signed Bidder's declaration form	

**NB:** *Non-submission of the above-mentioned documents as well as any deviation from the above quotation requirements and specifications may deem your submission unresponsive and may thus result in your submission not being considered for Price and BBEE evaluation.*

#### **4 EVALUATION CRITERIA**

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Submit a valid B-BBEE Certificate (SANAS accredited) or sworn affidavit indicating the B-BBEE Status level. (RSA suppliers only)
- 4.3 No B-BBEE status will equal zero points. (RSA suppliers only)
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 4.5 No order will be issued, or no contract will be signed without a valid CSD number (Only applicable to RSA suppliers).

#### **4.6 Elimination Criteria:**

Suppliers will be eliminated under the following conditions:

- Late submission of Quotes;
- Submission at the incorrect email address- submissions must be made to [tender@csir.co.za](mailto:tender@csir.co.za)
- If the bidder does not submit a quotation on an official company letterhead.
- If the bidder does not quote according to stipulated specifications and requirements
- If the bidder does not price as per BOQ or pricing schedule.
- Non-submission of any of the mandatory/returnable documents specified in **section 5** above.

#### **5 PRICING QUOTATION**

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated, if applicable.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

**The price should be firm and inclusive of costs and all services required to deliver on the required goods and/or services.**

## 6 PROCEDURE FOR SUBMISSION OF QUOTATIONS

- All quotations must be submitted electronically to: [tender@csir.co.za](mailto:tender@csir.co.za)
- Respondents must use the RFQ number as the subject reference number when submitting their bids
- The email and file sizes should not exceed a total of 25 per email
- The naming / labelling syntax of files or documents must be short and simple (e.g., BBBEE Certificate)
- Each bidder will be limited to send two emails with their submissions, and the subject of the email must clearly reference the bidder's name and RFQ number
- All documents submitted electronically via email must be clearly visible.
- Documents submitted via cloud solutions such as: *WeTransfer*, *Google Drive*, *Dropbox*, *etc.* will not be considered.
- Tenders or documents received after the closing date and time will be considered as a late submission. Late submissions will not be evaluated.

**NB: NO HARD COPIES OR PHYSICAL SUBMISSIONS WILL BE ACCEPTED.**

## 7 CORRECTNESS OF RESPONSES

- 7.1 The tenderer must confirm satisfaction regarding the correctness and validity of their quotation and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.
- 7.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

## 8 ADDITIONAL TERMS AND CONDITIONS

- 8.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 8.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.



- 8.3 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 8.4 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Quotation.

## **9 CSIR RESERVES THE RIGHT TO**

- 9.1 Extend the closing date;
- 9.2 Verify any information contained in a proposal;
- 9.3 Request documentary proof regarding any tendering issue;
- 9.4 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 9.5 Award this RFQ as a whole or in part; and
- 9.6 Cancel or withdraw this RFQ as a whole or in part.

## **10 PERSONAL INFORMATION**

- 10.1 Each Party consents to the other Party holding and processing “personal information” (as defined in the POPI Act) relating to it for legal, personnel, administrative and management purposes (including, if applicable, any “special personal information” relating to him/her, as defined in the POPI Act). Notwithstanding the generality of the aforesaid, each Party hereby undertakes to comply with all relevant provisions of the POPI Act and any other applicable data protection laws. The Client further agrees to comply with all CSIR’s reasonable internal governance requirements pertaining to data protection.
- 10.2 Each Party consents to the other Party making such information available to those who provide products or services to such parties (such as advisers, regulatory authorities, governmental or quasi-governmental organisations and potential purchasers of such Party or any part of their business).
- 10.3 The Client consents to the transfer of such information to CSIR’s business contacts outside South Africa in order to further its business interests.
- 10.4 While performing any activity where a Party is handling personal information as a “responsible party” (as defined in the POPI Act), each Party undertakes that it will process the personal information strictly in accordance with the terms of the POPI Act, this Contract,

and the other Party's instructions from time to time, and take appropriate operational measures to safeguard the data against any unauthorised access.

- 10.5 Each Party acknowledges that in the course of conducting business with each other, each Party intends to maintain and process personal information about the other Party in an internal database. By signing this Contract, each Party consents to the maintenance and processing of such personal information.
- 10.6 Where relevant, the Client shall procure that all of its personnel, agents, representatives, contractors, sub-contractors and mandataries shall comply with the provisions of this clause 12 (Personal Information). The CSIR shall be entitled on reasonable notice to conduct an inspection or audit the Client's compliance with the requisite POPI Act safeguards.

## **11 DISCLAIMER**

This RFQ is a request for quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its quotation, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsement to the tenderer concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

## **12 OTHER TERMS AND CONDITIONS**

- 12.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or another advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 12.2 A validity period of 90 calendar days will apply to all quotations except where indicated differently on the quote.

- 13 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order or signed supplier agreement. The CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to the supplier.**
  
- 14 Note: This is not a Purchase Order.**

**DECLARATION BY TENDERER**

**Only tenderers who completed the declaration below will be considered for evaluation.**

**RFQ No: 9403/26/01/2023**

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in **RFQ No 9403/26/01/2023** at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this bid as the principal liable for the due fulfilment of this bid.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....  
CAPACITY .....  
SIGNATURE .....  
NAME OF FIRM .....  
DATE .....

<b>WITNESSES</b>	
1	.....
2	.....
DATE: .....	

**ANNEXURE C: SCHEDULE OF BIDDER'S EXPERIENCE AND CONTACTABLE REFERENCES**

<b>Client / Company Name</b>	<b>Contact person, email, and Telephone Number</b>	<b>Description of goods and/or services delivered</b>	<b>Value of the goods and/or services delivered (Inclusive of Vat)</b>	<b>Date when goods and/or services were delivered to client</b>

**ANNEXURE A: STANDARD BIDDING DOCUMENT (SBD) 1 FORM**  
(Form must be completed and sent back with the quotation).

**ANNEXURE B: STANDARD BIDDING DOCUMENT (SBD) 4 FORM**  
(Form must be completed and sent back with the quotation).

**ANNEXURE C: SCHEDULE OF BIDDER'S EXPERIENCE AND CONTACTABLE REFERENCES**  
(Must be completed and sent back with the quotation).