

## STRATEGIC PROCUREMENT UNIT

08 May 2023

### 1<sup>st</sup> ERRATUM

#### RFP 3569/29/05/2023

The CSIR is requesting the provision of travel management services to the CSIR for a period of Five (5) years.

On the 28 April 2023, the Council for Scientific and Industrial Research (CSIR) invited suitably qualified and experienced service providers to submit proposals for the above-mentioned RFP. The closing date will be 29 May 2023.

**THE NEW CLOSING DATE AND TIME: Monday, 29 May 2023 at 14H00.**

The CSIR appreciates your interest in responding to the RFP. Please note the following amendments in the advertised bid document:

#### 1. Electronic Submission (Front Page of Published RFP)

- **REMOVAL –**

Electronical Submission	<ul style="list-style-type: none"><li>• <a href="mailto:tender@csir.co.za">tender@csir.co.za</a></li><li>• (If tender submission exceeds 25MB, multiple emails can be sent)</li></ul>
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- **REPLACEMENT –**

Electronical Submission	<ul style="list-style-type: none"><li>• <a href="mailto:tender@csir.co.za">tender@csir.co.za</a></li><li>• (If tender submission exceeds 25MB, multiple emails can be sent)</li></ul>
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## 2. Technical Evaluation Criteria (Phase 2) (Clause 28.2 of Published RFP)

- **REMOVAL –**

The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

No	MAIN CRITERIA	WEIGHT
<b>Desktop Technical Evaluation</b>		<b>80</b>
1	General	38
2	Reservations	15
3	Communication	7
4	Financial Management	9
5	Account Management	4
6	Infrastructure, Resources and Technology	12
<b>Presentation</b>		<b>20</b>
7	Presentation	20
<b>TOTAL (%)</b>		<b>100</b>

- **REPLACEMENT -**

The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

No	MAIN CRITERIA	WEIGHT
<b>Desktop Technical Evaluation</b>		<b>85</b>
1	General	38
2	Reservations	15
3	Communication	7
4	Financial Management	9
5	Account Management	4
6	Infrastructure, Resources and Technology	12
<b>Presentation</b>		<b>15</b>
7	Presentation	15
<b>TOTAL (%)</b>		<b>100</b>

Enquiries may be directed to [tender@csir.co.za](mailto:tender@csir.co.za). (Please use the RFP number and description as a subject reference.)