

## STRATEGIC PROCUREMENT UNIT

08 December 2021

### Erratum

**RFP No. 979/10/12/2021**

***Request for Proposals (RFP) for the appointment of a Professional Service Provider to draft, review and update CSIR's Contract Management Policy, Procurement Procedure Manual and other key procurement process documents***

On Thursday, 23 November 2021, the Council for Scientific and Industrial Research (CSIR) invited companies to submit quotations for the above-mentioned RFP. The original closing/submission date for the request is Friday, 10 December 2021.

The CSIR appreciates your interest in responding to the Request for Proposal (RFP). Please note the following amendments in the advertised bid documents.

- I. Scoring criteria for Project Plan and Methodology / Approach has been amended as follows:

No.	Criteria	Proof required	Points allocation	Weight
4	<b>Project Plan and Methodology / Approach</b>  The bidder must provide project plan and methodology clearly articulating the stages of required services and period of delivery with the project duration of three (3) months period. The bidder must explain their understanding of the objectives of this exercise, approach and the methodology for carrying out this exercise. The main activities of the exercise, their content and	Detailed Methodology/ approach and project plan indicating key milestones and timelines	Non-submission of Project Plan and/or Methodology/Approach submitted <b>– 0 points</b>  Project Plan and Methodology/Approach is generic. The bidder's proposal addresses and meets minimum requirements. The work plan and timeframes meet the requirements of the assignment, the sequencing of activities indicate the bidder understand the requirements. <b>– 5 points</b>	<b>20%</b>

	duration, phasing and interrelations, milestones, and delivery dates of the reports. The proposed work plan should be consistent with the approach and methodology.		<p>Project Plan and Methodology/Approach is specifically tailored to suit the requirements and will meet the needs of the assignment. The work plan and timeframes meet the requirements of the assignment, the sequencing of activities indicate the bidder understand the requirements.</p> <p><b>– 7 points</b></p> <p>Project Plan and Methodology/Approach is innovative and more than exceeds the expectations of the CSIR. The work plan and timeframes meet the requirements of the assignment, the sequencing of activities indicate the bidder understand the requirements.</p> <p><b>– 10 points</b></p>	
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The CSIR wishes to thank you for showing interest in this RFP, and to apologise for any inconvenience caused as a result of this erratum.

**Enquiries may be directed to [tender@csir.co.za](mailto:tender@csir.co.za)** (Please use the RFP number and description as the subject reference)