

# RFP NO. 1154/25/04/2024: THE PROVISION OF DIVERSITY AND INCLUSION SERVICES TO THE CSIR

## RESPONSE TO QUESTIONS

Please see the responses highlighted below:

*I would be most grateful if you could you please provide the following information?*

1. *The full description of the abbreviation "CHPC".*

Centre for High Performance Computing. The CHPC is one of three primary pillars of the national cyber-infrastructure intervention supported by the Department of Science and Innovation (DSI). The South African National Research Network (SANReN) and the Data Intensive Research Infrastructure of South Africa (DIRISA) complement the CHPC through the provision of high-speed, high-bandwidth connectivity, and the effective curation of a variety of notably large and critical databases. The CHPC infrastructure is updated and maintained meticulously to comply with international standards

2. *The number of CHPC employees involved overall, and for each of the four teams.*

40 staff members

3. *Should the D&I assessment workshops take place online or in person where each team is situated?*

The workshops should take place at the CSIR, Rosebank, Cape Town Campus – face to face only.

4. *Should a report be compiled for the CHPC leadership based on the D&I assessment workshops before the training workshops take place?*

Yes. A summary report can be provided before the start of the training workshops.

5. *Should the training workshops be online or in person?*

In person only.

6. *Should the plenary session be online or in person?*

In person only

7. *Should there be a plenary session before we start the assessment workshops for the four teams to explain the reason for the project? Will this be done jointly between the service provider and the CHPC leadership?*

Yes. A joint session will be held with the service provider and the CHPC leadership team before the start of the assessment workshops

8. *Should there be a plenary session after the assessment workshops have been held with the four teams to provide feedback on the results and agreed action plans? Will this be done jointly between the service provider and the CHPC leadership?*

Yes. A joint session will be held with the service provider and the CHPC leadership team after the assessment workshops

9. Are you providing the venue? Yes.
10. The RFP mentioned 4 teams, how many delegates per team? On average 7-10 staff members per team.