



Request for Proposals (RFP)

To conduct a Motor Systems Optimization (MSO) assessment for a company in the Agro-processing sector at Mobeni area in KZN on behalf of the CSIR

RFP No. 793/18/10/2017

Date of Issue	04 October 2017	
Closing Date	18 October 2017	
Place	Tender box, CSIR Main Reception, Gate 3 (North Gate)	
Enquiries	Strategic Procurement Unit	E-mail: tender@csir.co.za
CSIR business hours	08h00 – 16h30	
Category	Professional services	

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SECTION A – TECHNICAL INFORMATION

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 BACKGROUND

The National Cleaner Production Centre-South Africa (NCPC-SA) is the country's' leading resource efficiency programme funded by the South African Government through the Department of Trade and Industry. In 2016 the NCPC-SA embarked on Phase II of its flagship Industrial Energy Efficiency Project (IEE Project), with international stakeholders like The Global Environment Facility (GEF) UNIDO and the Govt. of Italy and the Department of Trade and Industry through the South African Government. A key focus of Phase II is to accelerate and expand the introduction of Energy Management Systems (EnMS), Industrial Energy Systems Optimization (ESO), and the Energy Management Standard (ISO 50001) within the South African industrial (and selected commercial) sectors. As a result, the NCPC-SA has engaged the South African industry sectors and secured selected sites to participate in EnMS implementation and ESO assessments.

3 INVITATION FOR PROPOSAL

Proposals are hereby requested from suitably qualified and experienced service providers to conduct a Motor Systems Optimisation (MSO) Assessment at a Consumer goods factory based in Durban, KZN within the Agro-processing sector, during the third quarter of the 2017/18 financial year.

4 PROPOSAL SPECIFICATION

All proposals are to be submitted in a format specified in this enquiry:

- Background, summary of company, details of company

- List of previous projects (include brief summary, client, budget, duration, reference).

Projects to be categorised as follows:

- List of projects/assessments conducted in the field of Motor Systems optimisation (include brief summary, client, sector, budget, duration, reference).
 - List of projects/assessments conducted where recommendations were implemented (include information on interventions and actual savings)
 - List of other energy efficiency related projects
 - Overview of experience of Training presented in the field of Motor Systems
- Company resources (please include qualifications and years of experience, CV's to be provided)
 - Technical lead
 - Project team
 - Project Plan / Approach and Methodology (Please provide a project plan, in accordance, on how the above project will be executed, including but not limited to the following):
 - Activities and Deliverables
 - Milestones
 - Project timeframe (incl. Excel, MS Project Gantt Charts etc)
 - Budget and Payment Schedule
 - Risk management – Identification of risk areas and associated mitigation responses.

The aim of this project is to conduct a Motor Systems Optimization assessment under the Industrial Energy Efficiency project that can be used to develop South African knowledge in the same and help build national capacity and understanding of the benefits of energy to South African industry both from the environmental perspective and financial benefits. The Company to be assessed is a manufacturer of consumer goods in the Agro-processing Sector located in Durban, Kwa Zulu-Natal

The objective of the assessment is to assist the company to quantify the energy consumption of the motor systems on site, identify and quantify any related energy performance improvement opportunities through detailed assessment and measurement activities, provide recommendations for energy systems optimisation and efficiency thereof relating to the motor

systems for the company. The most optimal method of sequencing should also be an area of focus, taking into consideration the relevant end-user requirements.

The technical specifications of the motors are listed in the table below:

Table 4.1: Motors data: for Company A

Motor Function	Qty	kW	HEM (Yes / No)	VSD (Yes / No)	Hours per annum running at:			
					Full Load	¾ Load	< ½ Load	Idle
Extraction fan	1	55kW			95A	71.25A	48A	
Extraction fan 2	1	55kW			95A	71.25A	48A	
Belt elevator	6	22kW			299A	224A	149.5A	
KB40	14	37kW			63.2A	47.4A	31.6A	
Pellors	8	18.5kW			31.62A	23.7A	15.81A	

Note:

HEM = High efficiency motor

VSD = Variable speed drive

Duties to be performed at the Company:

The contractor/expert is expected to assess the company's motors systems where the resulting final product should be a high-quality assessment report which includes the energy baselines, quantified recommendations, cost of inaction projection, and detailed regression analyses that illustrates the relationship between the primary energy driver and motors systems energy usage , in the case of each motor system. The assessment should also include recommendations relating to optimal sequencing of the motor systems as well as the relevant end-user demand and requirements.

The envisaged stages that will comprise the assessment are as follows:

1. **Planning and Inception Meeting** – Meeting between NCPCC-SA project manager and contractor to finalise assessment schedule and scope.
2. **Pre-Assessment** – Initial meeting between company and contractor to introduce the assessment team, confirm the assessment programme and undertake a site walk-through as part of preliminary scoping phase and install any metering equipment if required.

3. **Detailed Assessment** - motor systems optimization assessment which includes:
- a.) Overview of the motor systems at the site, which includes (but is not limited to), energy usage, establish the cost of motor systems for various processes and to identify energy saving opportunities for implementation.
 - b.) Establishment of a clear baseline of the energy usage under normal operating conditions for each motor system that is assessed. This information is especially important for providing a reference point for calculating the savings in the event of recommendations being implemented.
 - c.) Potential opportunities with a 2-5 year payback for optimisation of the motor systems. These opportunities shall be ranked in priority with the highest energy saving to the lowest. The section of the report highlighting opportunities will include (but not be limited to) the following detail:
 - ❖ Overview of the opportunity,
 - ❖ Capital investment required, if any (in Rands)
 - ❖ Approximate energy (kWh) and demand saving (kW/kVA)
 - ❖ Percentage of total motor systems energy consumption
 - ❖ Cost savings (in Rands)
 - ❖ CO_{2e} emission savings
 - ❖ Payback periods for the investment
 - ❖ Any other considerations with regards to motor systems
4. Assessment Close-Out and Implementation Follow-up - Feedback presentation (to the company management) which provides a summary of the assessment findings, energy improvement opportunities identified and recommendations with full feasibility analysis. Discussion will also be undertaken to assist company with development of an implementation plan and subsequent follow-up visits by the Centre to quantify the implementation and identify suitable case studies for reporting.

The table below provides a summary of the key deliverables and tasks to be implemented at the company by the contractor under this sub-contract:

Deliverable/Task List	Expected Results	Location
<p>Planning & Inception Meeting</p> <p>Meet with CSIR (skype/webinar/face-to-face) to:</p> <ol style="list-style-type: none"> Discuss project brief, finalise the assessment schedule and confirm any amendments to the scope. 	<ol style="list-style-type: none"> Inception note 	Consultant Office or CSIR DBN
<p>Pre-Assessment & Detailed Assessment</p> <p>Part One:</p> <ol style="list-style-type: none"> Meet company owners/managers to discuss the programme of the motors systems optimisation assessment Complete a preliminary assessment with systems scoping tools and guidelines. Model the company's motor systems covering the generation, distribution and end use stages to establish their base loads and assessment baselines. Measure and log data for a minimum period of two weeks. Develop baseline for motor systems energy usage Establish system profiles and trends during the baseline period Determine company energy-specific objectives and targets for motor systems: production, usage and optimization. Calculate the cost of motor systems and application challenges for present and future motor systems requirements. 	<ol style="list-style-type: none"> Completed and documented preliminary PVQ. Copies of all relevant utility bills. Motor systems baselines. 	On-Site at Company
<p>Part Two: Conduct plant walk through in order to:</p> <ul style="list-style-type: none"> Gain familiarity with the company's production process Identify and become familiar with the all relevant motor driven systems for processed and use of motor systems. Develop P&ID/Electrical drawing for motor driven systems Determine the overall process demands, Establish and observe both supply side equipment , demand and locations, process needs, process parameters, operational controls, and quality problems encountered, target settings and future needs Gather supplier specifications of the motor systems. Question and photograph (if allowed) the operation and maintenance of significant motor system users and observe motor systems use behaviour patterns. 	<ol style="list-style-type: none"> Record of plant motor systems system layouts eg. P&ID, flowcharts etc. Record of observations with respect to motor systems related energy use. 	On-Site at Company
<p>Part Three: Revisit the plant to:</p> <ol style="list-style-type: none"> Retrieve metering equipment and download data Organize data, identify day types and develop profiles Identify and the people who influence significant energy use. Review operational controls and record consumption 	Record of consumption patterns and operating parameters around	On-Site at Company

Deliverable/Task List	Expected Results	Location
<p>patterns,</p> <p>e. Review operator training, establish the motor equipment maintenance policy,</p> <p>f. Note the operating parameters of significant motor users.</p> <p>g. Analyse profiles and characterize the current performance and operation of poor performing end use applications that cause production issues.</p> <p>h. Note the operating parameters (Min and Max load) of significant motor systems users (load and unload conditions over time).</p> <p>i. Investigate saving options and quantify the implementation cost and saving benefits.</p>	motor systems	
<p>Part Four: Revisit plant to verify information, and collate data in order to:</p> <p>a. Continue developing motor systems projects for saving options and quantify the implementation cost and saving benefits.</p> <p>b. Conduct research into process optimisation opportunities.</p> <p>c. Identify relevant improvement opportunities.</p>	Energy usage profile EnPI's formulated improvement opportunities identified and feasibility analysis conducted	On-Site at Company
<p>Part Five: ESO Report Drafting:</p> <p>Draft report, table recommendations and meet owners/management to present and explain the report findings.</p>	Draft assessment report	Consultant Office and On-Site at Company
<p>Part Six: ESO Report Finalization:</p> <p>Correct and refine the motor systems assessment report and conduct further research on various energy performance improvement options identified.</p>	Finalized assessment Report	Consultant Office and On-Site at Company
<p>Assessment Close out</p> <p>Present assessment findings and quantified energy performance improvement opportunities together with implementation plan guidelines for the company. Strongly encourage the company to implement by emphasising on the benefits to be derived, and utilising the cost of inaction projection and support frameworks (incentive mechanisms, funding schemes, NCPC-SA implementation support) as tools. Conduct two hour awareness raising presentation for all staff that influence the energy usage of motor systems systems.</p>	Powerpoint presentation and awareness raising presentation	On-Site at Company
Expected Working Days	20	

5 DURATION OF THE PROJECT AND CONTRACT

It is anticipated that the assessment part of the proposed project will be completed within 5 **weeks** of acceptance of the Inception Note (including finalised assessment report).

6 FUNCTIONAL EVALUATION CRITERIA

6.1 The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

Competence	Criterion	Key Aspects of Criterion	Points
Approach & Methodology [30%]	Clearly defined and detailed methodology that is aligned to UNIDO ESO methodology.	The technical approach and / or methodology have addressed all 4 stages of the assessment. All Deliverables have been listed and clearly outlined as to what will be done and how. Detailed and well-articulated UNIDO ESO methodology which describes the approach that the bidder will use to implement this project. Consultant has shown knowledge of the sector and/or field and has included value add services in over and above stipulated RFP criteria.	10
		The technical approach and / or methodology have addressed all 4 stages of the assessment. All Deliverables have been listed and clearly outlined as to what will be done and how. Detailed and well-articulated UNIDO ESO methodology which describes the approach that the bidder will use to implement this project.	8
		The technical approach and / or methodology have addressed all 4 stages of the assessment. All Deliverables have been listed and inference made to them being achieved as part of the workscope. Limited detail given as to how these will be done.	6
		The technical approach and / or methodology have not addressed all 4 stages of the assessment. Deliverables have not been listed or mentioned as per RFP. The Tenderer has misunderstood the Scope of Work and does not deal with the critical aspects of the projects.	0
Project plan [30%]	The proposed concept of the proposal and the implementation plan must be relevant, practical and within scope.	The Project Plan has addressed all 4 stages of the assessment. All deliverables are included in the work schedule and a detailed resource plan has been developed outlining designated personnel responsibilities, including additional value add offerings. The project plan duration is within the allocated timelines indicated in the RFP.	10
		The Project Plan has addressed all 4 stages of the assessment. All deliverables are included in the work schedule and a detailed resource plan has been developed outlining designated personnel responsibilities. The project plan duration is within the allocated timelines indicated in the RFP.	8
		The Project Plan has addressed all 4 stages of the assessment. All	6

		deliverables are included in the work schedule but limited detail is given of on resource plan and designated responsibilities. The project plan duration is within the allocated timelines indicated in the RFP.	
		The Project Plan has not addressed all 4 stages of the assessment. Work schedule provided does not provide detail of activity breakdown and allocated time. No designated personnel responsibilities outlined.	3
		The Tenderer has misunderstood the Work scope and the required timeframe. No plan given regarding resource and responsibility allocation.	0
Experience Project leader [20%]	The project leader is expected to have relevant technical experience in managing similar projects in the area of motor systems.	>7 yrs energy related assessments, with 5 years in motor systems, plus 5 examples of motor systems related projects	10
		4 – 7 years energy related projects, with 3 years in motor systems plus 3 examples of motor systems related projects.	8
		4 years energy related working experience, with 1 year in motor systems related assessments, plus 2 examples of motor systems related projects.	6
		<4 years energy related working experience, no examples of motor systems related projects.	0
Previous implementation successes [20%]	The company must be able to provide examples of previous assessments where recommendation were implemented and quantify the associated savings in motor systems	Successful implementation projects >5	10
		Successful implementation projects 3	8
		Successful implementation projects 1	6
		No evidence of successful implementation	0

This can be done in a table format or in bullet format as long as it is very clear – weighting also need to be listed.

6.2 Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of **70%** and less than **60%** on any of the individual criteria will be eliminated from further evaluation.

7 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline;
- Contractor has not been certified as a UNIDO expert in Motor Systems Optimisation (please attach certificate to qualifications).
- Proposals submitted at incorrect location; and
- Does not have 5 years or more relevant experience in Energy system optimization(ESO), with at least 3 years in Motor Systems Optimisation(MSO).

8 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za;
- provide the CSIR of their CSD registration number; and
- provide the CSIR with a certified copy of their B-BBEE certificate. If no certificate can be provided, no points will be scored during the evaluation process. (RSA suppliers only)

SECTION B – TERMS AND CONDITIONS

9 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted at:

- **CSIR GATE 03 - Main Reception Area** (in the **Tender box**) at the following address
Council for Scientific and Industrial Research (CSIR)
Meiring Naudé Road
Brummeria
Pretoria

10 TENDER PROGRAMME

The tender program, as currently envisaged, incorporates the following key dates:

- Issue of tender documents: 4 October 2017
- Closing / submission Date: 18 October.2017
- Estimated contract duration (in months/years) 2 months

11 SUBMISSION OF PROPOSALS

11.1 All proposals are to be sealed. No open proposals will be accepted.

11.2 All proposals are to be clearly marked with the RFP number and the name of the tenderer on the outside of the main package. Proposals must consist of two parts, each of which is placed in a separate sealed package clearly marked:

PART 1: Technical Proposal: RFP No.: 793/18/10/2017

PART 2: Pricing Proposal, B-BBEE and other Mandatory Documentation:

RFP No.: 793/18/10/2017

11.3 Proposals submitted by companies must be signed by a person or persons duly authorised.

11.4 The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

12 DEADLINE FOR SUBMISSION

Proposals shall be submitted at the address mentioned above no later than the closing date of **18 October 2017** during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and stipulated place, it will be regarded as a late tender. Late tenders will not be considered.

13 AWARDING OF TENDERS

13.1 Awarding of tenders will be published on the National Treasury e-tender portal or the CSIR's tender website. No regret letters will be sent out.

14 EVALUATION PROCESS

14.1 Evaluation of proposals

All proposals will be evaluated by an evaluation team for functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful tenderers.

A two-phase evaluation process will be followed.

- The first phase includes evaluation of **elimination** and **functionality criteria**, local production and content.
- The second phase includes the evaluation of **price** and **B-BBEE** status.

Pricing Proposals will only be considered after functionality phase has been adjudicated and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

14.2 Preference points system

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all tenders received are more than R50m, the proposal will be cancelled and re-issued.

15 PRICING PROPOSAL

15.1 Pricing proposal must be cross-referenced to the sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.

- 15.2 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 15.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.
- 15.4 Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

**Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;*

***Non-firm price is all prices other than "firm" prices.*

- 15.5 Payment will be according to the CSIR Payment Terms and Conditions.

16 VALIDITY PERIOD OF PROPOSAL

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

17 APPOINTMENT OF SERVICE PROVIDER

- 17.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.
- 17.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.
- 17.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

18 ENQUIRIES AND CONTACT WITH THE CSIR

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with ***“RFP No 793/18/10/2017 - The provision conduct a Motor Systems Optimization (MSO) assessment for a company in the in Agro-processing sector at Mobeni area in KZN on behalf of the CSIR ”*** as the subject.

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

19 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

20 COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements and specifications of this RFP before submitting proposals. Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by tenderers.

21 CORRECTNESS OF RESPONSES

21.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.

21.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

22 VERIFICATION OF DOCUMENTS

- 22.1 Tenderers should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.
- 22.2 **One hard copy and one electronic copy (CD or USB memory key)** of each proposal must be submitted. In the event of a contradiction between the submitted copies, the hard copy shall take precedence.
- 22.3 Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.
- 22.4 If a courier service company is being used for delivery of the proposal document, the RFP description must be endorsed on the delivery note/courier packaging to ensure that documents are delivered to the tender box, by the stipulated due date.

23 SUB-CONTRACTING

- 23.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than **25%** of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 23.2 A tenderer awarded a contract may not sub-contract more than **25%** of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

24 ENGAGEMENT OF CONSULTANTS

The consultants will only be remunerated at the rates:

- 24.1 Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 24.2 Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 24.3 Prescribed by the body - regulating the profession of the consultant.

25 TRAVEL EXPENSES

25.1 All travel expenses for the CSIR's account, be it directly via the CSIR's travel agent or indirectly via re-imburements, must be in line with the CSIR's travel policy. The following will apply:

25.1.1 Only economy class tickets will be used.

25.1.2 A maximum of R1300 per night for accommodation, dinner, breakfast and parking will be allowed.

25.1.3 No car rentals of more than a Group B will be accommodated.

26 ADDITIONAL TERMS AND CONDITIONS

26.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

26.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.

26.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

26.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.

26.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

27 CSIR RESERVES THE RIGHT TO

- 27.1 Extend the closing date;
- 27.2 Verify any information contained in a proposal;
- 27.3 Request documentary proof regarding any tendering issue;
- 27.4 Give preference to locally manufactured goods;
- 27.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 27.6 Award this RFP as a whole or in part;
- 27.7 Cancel or withdraw this RFP as a whole or in part.

28 DISCLAIMER

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFP No:

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No..... at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	