

Request for Proposals (RFP)

The provision of IACS Type Approval services as well as certification of the production/manufacturing facility for valves at LVSA Group (PTY) Ltd, a company supported by the CSIR

RFP No. 3513/08/03/2022

Date of Issue	22 February 2022	
Closing Date	08 March 2022 @ 16H30	
Place of Submissions	Electronically at tender@csir.co.za Mailsize is 25MB, send multiple emails when exceeded	
Enquiries	Strategic Procurement Unit	E-mail: tender@csir.co.za
CSIR business hours	08h00 – 16h30	
Category	Professional	

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SECTION A – TECHNICAL INFORMATION

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 BACKGROUND

The Aerospace Industry Support Initiative (AISI) is an initiative of the Department of Trade, Industry and Competition (**the dtic**). The AISI is hosted and managed by the CSIR and has a specific aim of industrial development.

The Marine Manufacturing, Maintenance & Repairs, and Associated Services Development Programme, hereafter referred to as “the Programme”, was launched in 2019. The aim of the Programme is to assist the competitiveness of suppliers in the ship- and boat-building, maintenance and repair, and associated services to increase their presence within the global and local supply chain in terms of marine certifications and accreditations as well as technology enhancements. The assistance will enable beneficiaries to better respond to designated public procurements in the ship- and boat-building industry.

Support has been approved for LVSA Group (PTY) LTD, a company based in Durban, Kwa- Zulu Natal. The company currently manufactures industrial valves and the larger scope of the business includes sales, contract review, design, manufacture, test and dispatch. LVSA Group intends to access the marine industry through obtaining type approval for three valve types they manufacture:

- Butterfly valves
- Gate valves
- Globe valves

3 INVITATION FOR PROPOSAL

Proposals are hereby invited for the provision of services for both product as well as manufacturing type approval of the butterfly, gate and globe valves manufactured by LVSA Group based in Durban.

4 PROPOSAL SPECIFICATION

All proposals are to be submitted in a format specified herein (if applicable). However, tenderers are welcome to submit additional / alternative proposals over and above the originally specified format.

Company Name	Services Required
<p>LVSA Group (PTY) LTD</p> <p>Location: Kingsburgh, Durban, KwaZulu Natal</p> <p>Total Employees: 24</p> <p>Operations: LVSA Group (PTY) LTD is into manufacturing of industrial valves which includes, sales, contract review, design, manufacturing, test and dispatch.</p>	<p>1. Pre-certification audit:</p> <ul style="list-style-type: none">• Bidders need to quote on a pre-certification audit. <p><i>The Scope of the pre-certification audit should include (but is not limited to):</i></p> <ul style="list-style-type: none">• Auditing the readiness of LVSA Group for type approval for the selected valves.• If any guidelines and regulations are lacking and if this will prevent the requested type approval this must be highlighted during the pre-certification audit.<ul style="list-style-type: none">○ In such an instance the beneficiary should be given time to apply corrective actions as per the recommendations• LVSA Group has a valid ISO 9001:2015 certification with the scope of design,

Company Name	Services Required
	<p>development, manufacturing, and supply of industrial valves.</p> <ul style="list-style-type: none"> ○ The bidding organisation is required to review the ISO 9001:2015 certification and provide assurance that the QMS is sufficient for the requested support.
	<p>2. IACS Product approval (Type Approval Certification)</p> <ul style="list-style-type: none"> • Activities will include but not limited to: <ul style="list-style-type: none"> ○ Design appraisal, to assess compliance of the product to the Classification of Ships. ○ Review of the 3 valve designs, construction documentation and preliminary approval of drawings (when required by the rules). <ul style="list-style-type: none"> ▪ Butterfly valve ▪ Gate valves ▪ Globe valves ○ Review of inspection/test reports ○ Attendance on site for inspection and testing of valves or review of inspection/test reports ○ Approval of butterfly, gate and globe valves ○ Issuance of Type Approval certificate ○ Authorization to use Type Approval logo of successful bidder ○ Intermediate control audit if deemed necessary

Company Name	Services Required
	<p>3. Manufacturing approval (Production/manufacturing Facility certification)</p> <ul style="list-style-type: none"> • Activities will include but not limited to: <ul style="list-style-type: none"> ○ Audit and review of manufacturing facility ○ Approval/recognition of manufacturing facility ○ Issuance of Mode II certification for a production/manufacturing facility (or equivalent)

Please note that:

- Number Separate pricing is required for each of the services in the above table (Number 1, 2 and 3).
- Services will be selected based on availability and budget.

Product Description:

The following product descriptions are presented for the three valve types submitted for type approval. The information presented in this section should be used as a basis for quoting.

4.1.1

Butterfly Valves (Concentric and Eccentric)

4.1.1.1 Ratings

Model	Wafer	Lugged wafer	Flanged
Size range	DN50 – DN 600	DN50 – DN 600	DN50 – DN 1200
Design standard	EN 593 / SANS 1849	EN 593 / SANS 1849	EN 593 / SANS 1849
Class range	PN 16, CI 150, CI 300	PN 16, CI 150, CI 300	PN 16, CI 150, CI 300
Design pressure (Bar)	As per Pressure temperature rating of the seat material in compliance with Product standard		
Design temperature (°C)			
End connections	Suitable for Flange facings	Suitable for Flange facings	Suitable for Flange facings

4.1.1.2 Temperature range of sealing

Material	Design temperature °C (Min / Max)
EPDM	-10 / 120
Nitrile Rubber	-10 / 90
VITON	-10 / 150
PTFE	-29 / 204
RPTFE	-29 / 204

4.1.1.3 Materials

Part	Material
Body	Cast Iron (EN 1561) Ductile Iron (EN 1563) Cast steel (ASTM A216 Gr. WCB) Stainless steel (ASTM A351 Gr. CF8 / CF8M) Aluminium Bronze
Seat / Liner	Nitrile EPDM Viton PTFE RPTFE
Disc	Ductile Iron (EN 1563) (Nickel resistant Ductile Iron) Cast steel (ASTM A216 Gr. WCB) with nylon / epoxy coat Stainless Steel (ASTM A351 Gr. CF8 / CF8M) Aluminium Bronze
Shaft	ASTM A479 Type 431 ASTM A479 Type 410 ASTM A564 Type 630

4.1.2 Gate Valves

4.1.2.1 Ratings

Model	Gate Valves
Size range	DN50 – DN 600
Design standard	API 600
Class range	CI150 / CI300
Design pressure (Bar)	As per Pressure temperature rating of the in compliance with ASME B16.34
Design temperature (°C)	
End connections	Flanged / Butt Weld

4.1.2.2 Materials

Part	Material
Body	Cast steel (ASTM A216 Gr. WCB) Stainless steel (ASTM A351 Gr. CF8 / CF8M)
Body Seat Ring	ASTM A105 + Hard Face ASTM A182 F316 + Hard Face
Wedge	Cast steel (ASTM A216 Gr. WCB) + 13% Cr Steel Stainless steel (ASTM A351 Gr. CF8 / CF8M)
Stem	ASTM A182 Gr. F6a
Bonnet	Cast steel (ASTM A216 Gr. WCB) Stainless steel (ASTM A351 Gr. CF8 / CF8M)

4.1.3 Globe Valves

4.1.2.3 Ratings

Model	Globe Valves
Size range	DN50 – DN 300
Design standard	API 623
Class range	CI150 / CI300
Design pressure (Bar)	As per Pressure temperature rating of the in compliance with ASME B16.34
Design temperature (°C)	
End connections	Flanged / Butt Weld

4.1.2.4 Materials

Part	Material
Body	Cast steel (ASTM A216 Gr. WCB) Stainless steel (ASTM A351 Gr. CF8 / CF8M)
Body Seat Ring	ASTM A105 + Hard Face ASTM A182 F316 + Hard Face
Wedge	Cast steel (ASTM A216 Gr. WCB) + 13% Cr Steel Stainless steel (ASTM A351 Gr. CF8 / CF8M)
Stem	ASTM A182 Gr. F6a
Bonnet	Cast steel (ASTM A216 Gr. WCB) Stainless steel (ASTM A351 Gr. CF8 / CF8M)

5 FUNCTIONAL EVALUATION CRITERIA

5.1 The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

- Demonstrable track record in Type Examination certification and the certifications of the production/ manufacturing facility
 - The number of years' experience for this category can be provided as a summary on a company letter head and signed off by the project manager
 - Any concerns or questions will be addressed to the project manager if necessary.
- Proof that the service provider is currently, or recently, successfully issued Type Examination Certificates and the certifications of the production/ manufacturing facility
 - A link to the company website that contains a list of certified components will be sufficient for this category.
- The descriptions of the personnel and expertise to be involved the certification process. Demonstrate capacity and experience to fulfill the requirements of the scope including accreditation by recognized bodies.
 - The number of years' experience and other requirements of the main people involved in the certification process can be provided as a summary on a company letter head and signed off by the project manager.
- The proposed timelines for the certification process are practical and within the scope.
 - Note that the lowest a company can score in this category is 50%. A company will not be eliminated based on this category.

5.1 Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of 65% and less than 50% on any of the individual criteria will be eliminated from further evaluation.

5.2 Refer to Annexure A for the scoring sheet that will be used to evaluate functionality

6 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline
- Proposals submitted at incorrect location
- Proof is not provided that the applicant is a member of the International Association of Classification Societies (IACS).
 - Reference to a website with the appropriate certification endorsement could be submitted.

7 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za;
- provide the CSIR of their CSD registration number; and
- provide the CSIR with SANAS approved B-BBEE certificate or affidavit on DTIC template. If no certificate can be provided, no points will be scored during the evaluation process. (RSA suppliers only)

SECTION B – TERMS AND CONDITIONS

8 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted:

- **Electronically at tender@csir.co.za**
- **Email may be sent in parts if it exceeds 25MB**

9 TENDER PROGRAMME

The tender program, as currently envisaged, incorporates the following key dates:

- Issue of tender documents: 22 February 2022
- Last date for submission of queries: 02 March 2022
- Closing / submission Date: 08 March 2022
- Estimated contract duration (in months/years) 1 April 2022

10 SUBMISSION OF PROPOSALS

10.1 All proposals are to be clearly marked with the RFP number. Proposals must consist of two parts, each of which is clearly marked:

PART 1: Technical Proposal: RFP No- 3513-08-03-2022

PART 2: Pricing Proposal, B-BBEE and other Mandatory Documentation:
RFP No: 3513-08-03-2022

10.2 Proposals submitted by companies must be signed by a person or persons duly authorised.

10.3 The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

11 DEADLINE FOR SUBMISSION

Proposals shall be submitted at the email address mentioned above no later than the closing date of Tuesday ,**08 March 2022** during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and stipulated place, it will be regarded as a late tender. Late tenders will not be considered.

12 AWARDING OF TENDERS

- 12.1 Awarding of tenders will be published on the National Treasury e-tender portal or the CSIR's tender website. No regret letters will be sent out.

13 EVALUATION PROCESS

13.1 Evaluation of proposals

All proposals will be evaluated by an evaluation team for functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful tenderers.

A two-phase evaluation process will be followed.

- The first phase includes evaluation of **elimination** and **functionality criteria**.
- The second phase includes the evaluation of **price** and **B-BBEE** status.

Pricing Proposals will only be considered after functionality phase has been adjudicated and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

13.2 Preference points system

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all tenders received are more than R50m, the proposal will be cancelled and re-issued.

14 PRICING PROPOSAL

- 14.1 Pricing proposal must be cross-referenced to the sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.

- 14.2 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

- 14.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.

14.4 Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

**Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;*

***Non-firm price is all prices other than "firm" prices.*

14.5 Payment will be according to the CSIR Payment Terms and Conditions.

15 VALIDITY PERIOD OF PROPOSAL

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

16 APPOINTMENT OF SERVICE PROVIDER

16.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

16.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.

16.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

17 ENQUIRIES AND CONTACT WITH THE CSIR

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with **RFP No-3513/08/03/2022** -"The provision IACS Type Approval services as well as certification of the production/manufacturing facility for valves at LVSA Group (PTY) Ltd, a company supported by the CSIR" as the subject.

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

18 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

19 COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements and specifications of this RFP before submitting proposals. Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by tenderers.

20 CORRECTNESS OF RESPONSES

20.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.

20.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

21 VERIFICATION OF DOCUMENTS

21.1 Tenderers should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.

21.2 Electronic copy of each proposal must be submitted.

21.3 Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.

22 SUB-CONTRACTING

- 22.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than **25%** of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 22.2 A tenderer awarded a contract may not sub-contract more than **25%** of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

23 ENGAGEMENT OF CONSULTANTS

The consultants will only be remunerated at the rates:

- 23.1 Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 23.2 Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 23.3 Prescribed by the body - regulating the profession of the consultant.

24 TRAVEL EXPENSES

- 24.1 All travel expenses for the CSIR's account, be it directly via the CSIR's travel agent or indirectly via re-imburements, must be in line with the CSIR's travel policy. The following will apply:
- 24.1.1 Only economy class tickets will be used.
- 24.1.2 A maximum of R1400 per night for accommodation, dinner, breakfast and parking will be allowed.
- 24.1.3 No car rentals of more than a Group B will be accommodated.

25 ADDITIONAL TERMS AND CONDITIONS

- 25.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 25.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.
- 25.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:
- Joint venture Agreement including split of work signed by both parties;
 - The original or certified copy of the B-BBEE certificate of the joint venture;
 - The Tax Clearance Certificate of each joint venture member;
 - Proof of ownership/shareholder certificates/copies; and
 - Company registration certificates.
- 25.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 25.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

26 CSIR RESERVES THE RIGHT TO

- 26.1 Extend the closing date;
- 26.2 Verify any information contained in a proposal;
- 26.3 Request documentary proof regarding any tendering issue;
- 26.4 Give preference to locally manufactured goods;
- 26.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 26.6 Award this RFP as a whole or in part;
- 26.7 Cancel or withdraw this RFP as a whole or in part.

27 DISCLAIMER

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFP No:3513-08-03-2022

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No-3513-08-03-2022 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	

28 ANNEXURE A

Competence	Criterion	Key Aspects of Criterion	Points
Organisation Experience [30%]	Elaboration on <u>track record in Type Certification</u> as well as the certifications of the <u>production/ manufacturing facility</u> . The number of years' experience for this category can be provided as a summary on a company letter head and signed off by the project manager	More than 10 years' experience in Type Examination (product) and production/manufacturing facility certification.	10
		5-10 years' experience in Type Examination (product) and production/manufacturing facility certification.	7
		1- 5 years' experience in Type Examination (product) and production/manufacturing facility certification.	5
		No experience in Type Examination (product) and production/manufacturing facility certification.	0
Recent examples or records on Type Certification as well as the certifications of the production/ manufacturing facility certifications [25%]	Proof that the service provider is currently, or recently successfully provided Type Certification as well as the certifications of the production/ manufacturing facility A link to the company website that contains a list of certified components will be sufficient for this category.	More than 10 successful Type Examination (product) and production/manufacturing facility certification in the last five years	10
		6 - 10 successful Type Examination (product) and production/manufacturing facility certification in the last five years.	7
		1 - 5 successful Type Examination (product) and production/manufacturing facility certification in the last five years.	5
		No successful Type Examination (product) and production/manufacturing facility certification in the last five years.	0

Competence	Criterion	Key Aspects of Criterion	Points
Staff experience in Type Certification as well as the certifications of the production/manufacturing certification [25]	<p>The descriptions of the personnel and expertise to be used to facilitate certification. Demonstrate capacity and experience to fulfill the requirements of the scope including accreditation by recognised bodies.</p> <p>The number of years' experience and other requirements of the main people involved in the certification process can be provided as a summary on a company letter head and signed off by the project manager</p>	Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and have more than 10 years' experience in Type Examination (product) and production/manufacturing facility certification.	10
		Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and 6-10 years' experience in EC Type Examination (product) and production/manufacturing facility certification.	7
		Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and have 3-5 years' experience in Type Examination (product) and production/manufacturing facility certification.	5
		Inadequate capacity and experience to fulfill the requirements of the scope. Personnel are unqualified and have less than 3 years' experience in Type Examination (product) and production/manufacturing facility certification.	0
Detailed Project Plan	<p>The proposed timelines to facilitate the certification are practical and within the scope</p> <p>This category requires a project timeline (if possible, a Gant chart) with expected dates for the required service. Dates will be confirmed, finalized and updated once a successful service provider has been identified.</p>	Besides meeting the "good rating", the important components are approached in an efficient manner that demonstrates that the tenderer has outstanding knowledge of subject matter. The approach is clear and understandable with an excellent project plan.	10
		The approach is specifically tailored to address the specific project objectives and requirements. It is sufficiently flexible to accommodate changes that may occur.	7
		The approach is generic and not tailored to address the specific project objectives and requirements.	5

ANNEXURE B RETURNABLE CHECKLIST

NOTE: The bidder is required to complete each and every schedule listed below.

The bidder must complete the following returnable documents:

RETURNABLE DOCUMENTS –		
The below documents must be submitted		
Description	Included	
	Yes	No
Central Supplier database (CSD Report)		
BBBEE certificate or sworn affidavit		
Company Profile		
Proof of International Association of Classification Societies (IACS).		
Track record in Type Certification and the certifications of the production/ manufacturing facility		
Detailed Project Plan: a project timeline e.g (a Gant chart)		
Declaration by tenderer		
Recent examples on Type Certification A link to the company website that contains a list of certified components		
Staff experience in Type Certification The number of years' experience and other requirements of the main people involved in the certification process can be provided as a summary on a company letter head and signed off by the project manager		
Proof of facility/company applying is: SANAS approved or equivalent. Short narrative/motivation if not SANAS - attached.		
SBD 1 Form		