



Request for Quotation No: 5249/23/06/2017 for the supply of Emergency Medical Services and Support at all CSIR sites

Date of issue	Monday, 12 June 2017
Closing Date and Time	Monday, 26 June 2017
Compulsory briefing session	Date: Wednesday, 21 June 2017 Venue: CSIR Pretoria campus, Waterbok boardroom, Building 37 Time: 10h00 – 11h00
Contact details	Strategic Procurement Unit: E-mail: tender@csir.co.za
CSIR business hours	08h00-16h30
Category	Medical Services

1 INVITATION FOR QUOTATION

As part of the health services response to medical emergencies on CSIR sites, paramedic and ambulance services must be made available to staff and visitors as and when needed.

Quotations are hereby invited for the supply of Emergency Medical Services to the CSIR.

2 QUOTATION REQUIREMENTS

CSIR wishes to appointment an external service provider to carry out the following services:

- Provision of paramedic and ambulance services at Pretoria Campus and CSIR regional offices (Durban, Cape Town, Stellenbosch, PE, JHB, Kloppersbos, Paardefontein) on a 24 hour, seven days a week basis

- Provision of a 24 hour emergency call centre with dedicated telephone number and protocol for CSIR services
- Ensure that paramedics and ambulance are on –site within 20 minutes of receiving the emergency call (Pretoria and regional centres)
- Access the patient, administer first aid treatment and stabilize the patient on-site
- Transport the patient to the nearest private or Government hospital if needed (as per medical protocol)
- Have the ability/network to provide medical air rescue and transport services as needed at all CSIR sites
- Have a network of coverage across South Africa including rural and remote areas where CSIR staff conduct business
- Provide additional ambulances and paramedics if needed as part of the Disaster Management plan
- Provide reports and monthly statistics to the CSIR Medical Centre on incidents responded to.
- Provide additional paramedic and ambulance services as required on an ad-hoc basis (CSIR events, ICC, etc.)
- The service provider must provide first aid equipment and training as required for the CSIR emergency staff.
- The service provider must be registered with the relevant authority bodies in South Africa and must adhere to recognized emergency medical response standards and protocols.
- Each ambulance dispatched must be at least at BLS level and include AED's.
- The bidder must provide at least two qualified paramedics required.

All quotations can be hand delivered to the following CSIR address;

The CSIR Gate 3 – Main Reception Area (in the Tender box)
Council for Scientific and Industrial Research (CSIR)
Meiring Naude Road
Brummenria
Pretoria

3 ELIMINATION CRITERIA

- Bidder must provide a valid proof of national network coverage.
- Bidder must be registered with relevant authorities to operate as an ambulance service provider and a valid certificate must be provided.
- Bidder must have at least 3 years of experience in providing emergency medical services to Corporates.
- Bidder must provide at least 3 contactable references (email addresses and telephone numbers).

4 EVALUATION CRITERIA

- 4.1** The evaluation of the functional / technical detail of the proposal will be based on the following criteria:
- 4.2** Selection of suppliers will be based on the 80/20 preference point system.
- 4.3** Submit a valid B-BBEE certificate and affidavit with quotation. No B-BBEE status will equal zero points.
- 4.4** Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5** No order will be issued or no contract will be signed without a valid CSD number.

5 PRICING QUOTATION

- 5.1** Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2** Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3** Payment will be according to the CSIR Payment Terms and Conditions.

6 OTHER TERMS AND CONDITIONS

- 6.1** The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such

an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

8 Note: This is not a Purchase Order.