



Request for Quotation (RFQ) for the Provision of Structural Engineer's Services for the Building of the UPS and Generator Room for CHPC in the CSIR Rosebank Campus

RFQ No. RFQ 5257/25/08/2017

Date of issue	Friday, 18 th of August 2017
Closing Date and Time	Friday, 25 August 2017
Contact details	Strategic Procurement Unit: E-mail: tender@csir.co.za
Category	Professional Services

1 INVITATION FOR QUOTATION

The CSIR requires the services of a professional structural engineer to provide structural engineering services (stage 1 to stage 6) for the building of the UPS and generator room in the CHPC Rosebank CSIR Campus.

2 QUOTATION REQUIREMENTS

Quotations are hereby invited from Structural engineering firms with a proven track record. The services are required immediately from date of appointment.

The project must make optimal use of limited funds to build a UPS & generator room as part of the UPS & generator upgrade project at the CHPC.

The project construction budget to be used is estimated at **R 1 million** excluding Fees and VAT. The estimated amount will be adjusted based on the final construction cost of the projects

The Architects Fees must be based on gazetted tariff of fees.

A Standard CSIR contract will be signed as a form of agreement.

2 ELIMINATION CRITERIA

Bidders will be eliminated if they fail to provide the following information;

- At least a minimum of 3 contactable references for previous work done (bidders must provide telephone numbers and email addresses).
- A certificate for proof of professional registration.
- Provide Company Profile
- Provide an Indemnity insurance of R 1 million or more.
- Provide examples of 3 previous projects worth R 1 million or more.

3 EVALUATION CRITERIA

- 3.1 Suppliers that are eliminated on the basis of the elimination criteria set above will not be evaluated on price and B-BBEE.
- 3.2 Selection of suppliers will be based on the 80/20 preference point system.
- 3.3 Submit a valid B-BBEE status with the quotation. No B-BBEE status will equal zero points.
- 3.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.5 No order will be issued or no contract will be signed without a valid CSD number.

4 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted at:

CSIR GATE 3 - Main Reception Area (in the Tender box) at the following address

Council for Scientific and Industrial Research (CSIR)

Meiring Naudé Road

Brummeria

Pretoria

OR

Emailed to: tender@csir.co.za

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Payment will be according to the CSIR Payment Terms and Conditions.
- 5.3 Price should be based on gazetted tariff of fees.

The price should be firm and inclusive of disbursements and all services required to complete the project. Additional disbursements to be included are as follows:

- Full site survey with all site information and levels indicated on a CAD drawing.
- Geotechnical investigation and report for the building site.

6 OTHER TERMS AND CONDITIONS

- 6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives.
 - 6.2 Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. Note: This is not a Purchase Order.**