



Request for Quotation (RFQ) for the hosting of CSIR domains and ADSL accounts support and maintenance service

RFQ No. 5278/27/09/2017

Date of issue:	19 September 2017
Closing Date and Time:	Wednesday, 27 September 2017 at 16:30
Contact details:	Submission of quotations or any other enquiries is via email only and must be sent to: tender@csir.co.za
Category:	Computer Service

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the hosting of CSIR domains and ADSL accounts support and maintenance service to the CSIR.

2 QUOTATION REQUIREMENTS

The CSIR requires quotation for support and maintenance for CSIR domains and ADSL accounts over a three (3) year period as follows;

- Support and maintenance of 147 domains.
- 6 ADSL account, the size of the ADSL are as follows: 5 x 5Gig and 1 x 20Gig

NOTE: The number of domains fluctuates from time as some are added or decommissioned.

The support and maintenance is required for a **three (3) year period** and envisaged start date is **01 December 2017**.

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Include a valid B-BBEE status with quotation. No B-BBEE status will equal zero points.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

7 Note: This is not a Purchase Order.