



Request for Quotation (RFQ) for the supply of VSAT Data to the CSIR

RFQ 5286/08/12/2017

Date of issue:	Friday 24 November 2017
Closing Date and Time:	Friday 8 December 2017 at 16:30
Contact details:	For submission of quotations or any other enquiries: e-mail address: tender@csir.co.za Tel no::012 841 2400

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of VSAT Data to the CSIR.

We invite suppliers of Very Small Aperture Terminal (VSAT) Data Contracts to supply us with a quotation for the Data Contract service option stated in the bill of quantities listed under Section 2. The service provider shall take note of the following points when responding to this RFQ:

- This data contract shall be effective for a period of 1 year.
- The service provider shall state whether they do permit an upfront data contract full payment for the whole year.
- The service provider shall state whether they support occasional use of VSAT data
- The service provider shall state the lead time of when the CSIR must notify them before they activate the data service for a planned occasional use.
- The VSAT MODEM is the iDirect X3 type with a Skyware 3 Watt TRX.

2 QUOTATION REQUIREMENTS

The quotation shall be based on the bill of quantities in Table 1.

Service Name	Description	Quantity
VSAT Data Contract	<ol style="list-style-type: none"> 1. VSAT Gigabyte Occasional Use Data Service option 2. 5Mbps (Downlink-Committed Information Rate) 3. 1Mbps (Uplink-Committed Information Rate) 4. 2GB Data Cap per day of use 5. VSAT Data service is planned to be occasionally used for 5 days per month 6. Data Contract duration of 1 year (12 months) 7. Capability to notify CSIR VSAT users of VSAT Data depletion 	1

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Indicate valid B-BBEE status on quotation. No B-BBEE status will equal zero points.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

7 Note: This is not a Purchase Order.