



***Request for Quotation (RFQ) for the supply of solar photovoltaic units to the  
CSIR  
RFQ 5294/19/01/2018***

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|-----------------------|---|
| Date of issue         | Friday 12 January 2018  |
| Closing Date and Time | Friday 19 January 2018 at 16h30   |
| Contact details       | For submission of quotations or any other enquiries:<br>tender@csir.co.za<br>Tel no::012 841 2400 |

## **1 INVITATION FOR QUOTATION**

Quotations are hereby invited for the supply of solar photovoltaic units to the CSIR.

## **2 QUOTATION REQUIREMENTS**

There is a need to install identical solar photovoltaic units at two, separate project sites. One site is situated in Tseoge Village, 170 km north-west of Vryburg town and the other is situated 130 km north-west of Mahikeng town, North West Province.

The power requirements of the processing facilities at each site will be as follows:

- maximum instantaneous power of the processing facility – 3 KW
- maximum equipment (individual) wattage – 2.8 KW

In order to meet the above requirement the supplier is expected to provide a **turnkey solution**, which will entail the following:

- A 3 KW to 6 KW solar unit (ideally 4 KW) that will be a primary power source, at each of the two sites that is:
  - complete with a backup battery and an inverter; and
  - fully integrated, with the grid serving as backup supply
- Solar panels must be mounted (by the supplier) as follows:
  - Tshidilamolomo – mounted on stand-alone metal frame

- Tseoge – mounted on the corrugated roof (metal trusses) of a four meter (4m) high multi-purpose community building.
- Relevant documents including, but not limited to:
  - comprehensive manual detailing operating procedures and maintenance requirements:
  - product guarantees and/or warranty terms and conditions

**NB: Cost breakdown must be separate for each site**

The CSIR shall:

- Ensure that the supplier has access to the two sites
- Provide any other information required to ensure that supplier is able to fulfil their responsibilities.

The whole project, including the above mentioned activities, should be completed within two weeks from the issue of a purchase order.

### **3 EVALUATION CRITERIA**

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Indicate valid B-BBEE status on quotation. No B-BBEE status will equal zero points.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.

### **4 PRICING QUOTATION**

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

### **5 OTHER TERMS AND CONDITIONS**

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such

an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.
- 6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**
- 7 Note: This is not a Purchase Order.**