



**Request for Quotation (RFQ) for the installation of Paving at CSIR Scientia
Building 44 Reception, Pretoria**

RFQ No.	5306/23/02/2018
Date of issue	Monday, 12 February 2018
Compulsory briefing session / site visit	Thursday, 15 February 2018 Venue: Building 44 Reception Area, CSIR Pretoria Campus, Meiring Naude Road, Brummeria. Time: 10:00 – 11:30
Closing date	Friday, 23 February 2018 @ 16:30
Contact details	For submission of quotations or any other enquiries: Email to: tender@csir.co.za (Please always quote the RFQ number with your submission and inquiries)
Submissions	Submit via email to tender@csir.co.za ONLY
CSIR Business Hours	08:00 – 16:30

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the installation of paving Building 44 in front of reception area at CSIR Scientia, Pretoria

2 QUOTATION REQUIREMENTS

The scope of work for the closure and rehabilitation works shall be as follows:

Item	Description	Unit	Qty	Rate	Amount
	BILL NO.1				
<u>A</u>	PRELIMINARY AND GENERAL ITEMS				
1	Allow for Preliminary and General including all health and safety requirements as per Occupational Health and Safety Act 85 of 1993	sum			
<u>B</u>	DEMOLITION				
1	Break up & remove existing brick paving.	m²	72		
<u>C</u>	EARTHWORKS				
1	Prepare base course and cart away all excavated grass, plants and trees to legal dumping site.	m²	80		
2	Compact underlying soil to level the ground for paving that will be placed on the ground at a depth of 150mm.	m²	80		
3	After compaction spread and level clean river sand bedding 30mm thick	m²	80		
<u>D</u>	PAVEMENT				
1	Supply & Place Paver PA clay paving bricks with a strength of 40MPa laid in pattern. Compact and sweep clean plaster-sand/cement mixture into joints between blocks, wet remainder of mix, vibrate wet mixture with plate compactor in to joints, hose down with clean water.	m²	80		
2	Lay paving kerbs to side of pathway on 50mm concrete base with 10mm perps between kerbing sections. Top of kerbing installed level with lawn and paving surfaces. Perps to be grouted with dagga and properly cleaned, leave open perpes.	m	30		
3	Remove all excess rubble from site and dump at a legal dump area.	no	1		
	Sub-total Excl. VAT				
	Add 15% Contingency				
	Add 14% VAT				
	Total				

3 MINIMUM REQUIREMENTS

3.1 Pre-qualifying criteria to advcace certain groups:

Only service providers that have a B-BBEE status level of 1 OR 2 and are an Exempted Micro Enterprise (EME), may respond to the request.

4 EVALUATION CRITERIA

- 4.1 Suppliers who do not comply with the minimum requirements, will not be considered.
- 4.2 Selection of suppliers will be based on the 80/20 preference point system.
- 4.3 A certified copy of a valid B-BBEE certificate or Sworn affidavit must be submitted. No B-BBEE status will equal zero points.
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5 No order will be issued or no contract will be signed without a valid CSD number.

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated. For VAT registered bidders, the VAT component and the total price including VAT should be clearly indicated.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

6 OTHER TERMS AND CONDITIONS

- 6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

8 Note: This is not a Purchase Order.