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## **Request for Quotation (RFQ) to Remove and Replace Generator Controllers**

**RFQ No. 5399/01/11/2018**

Date of issue	Tuesday, 17 October 2018
Closing Date	Tuesday, 01 November 2018
Compulsory Site Briefing	Venue: Building 14, Reception Area Council for Scientific and Industrial Research (CSIR) Meiring Naudé Road Brummeria Pretoria Venue : Building 35 Reception area Time : 10h00-11h00 Date : 24 October 2018
Contact details	Submission of quotations or any other enquiries: Email to: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>
CSIR Business Hours	08:00 – 16:30

### **1 INVITATION FOR QUOTATION**

Quotations are hereby invited from suitably qualified and experienced contractors to remove existing generator controllers and all redundant control equipment, supply, install and commission new generator controllers in line with the specification on the bill of quantities.

### **2 SCOPE OF WORKS**

The scope of work is as follows:

<b>DESCRIPTION</b>	<b>Unit</b>	<b>QTY.</b>	<b>RATE</b>	<b>AMOUNT</b>
1. Inspect and test generator 100VA Mercedes(ADE) <b>Building 14</b>	Sum	1		
2. Remove existing wiring and control equipment	Sum	1		
3. Supply and install new controller <b>DSE6120 MKII</b>	Each	1		

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4. Wiring and programing of new controller	Each	1		
5. Supply and install new 24V 30A relays	Each	15		
6. Supply and install VDO oil sender unit	Each	1		
7. Supply and install VDO temperature sender unit	Each	1		
8. Supply and install new emergency stop button	Each	1		
9. Accessories and Mechanical work				
10. Assemble complete change over panel				
10. Testing and commissioning				
<b>Sub-Total</b>				
<b>Vat 15%</b>				
<b>Grand -Total</b>				

<b>DESCRIPTION</b>	<b>Unit</b>	<b>QTY.</b>	<b>RATE</b>	<b>AMOUNT</b>
1. Inspect and test generator 1MVA Mitsubishi Type 512-PTA-2 . <b>Building 9</b>	Sum	1		
2. Remove existing wiring and control equipment	Sum	1		
3. Supply and install new controller <b>DSE8620</b>	Each	1		
4. Wiring and programing of new controller	Each	1		
5. Assemble complete change over panel	Each	15		
6. Accessories and Mechanical work	Each	1		
7. Testing and commissioning	Each	1		
<b>Sub-Total</b>	Each	1		
<b>VAT @ 15%</b>				
<b>TOTAL</b>				

### **3 ELININATION CRITTERIA**

**Bidders will be eliminated and not evaluated on Pricing and B-BBEE if they fail to provide the following information/document:**

- 3.1 List of clients/contactable references(at least 3)where similar service were provided.
- 3.2 Failure to submit a letter of good standing issued by the Department of Labour (COID).
- 3.3 Submission after the deadline;

### **4 EVALUATION CRITERIA**

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.  
No B-BBEE status will equal zero points
- 4.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 4.4 No order will be issued or no contract will be signed without a valid CSD number.
- 4.5 Selected supplier will be required to bring the samples before the evaluation.

### **5 PRICING QUOTATION**

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 5.3 Payment will be according to the CSIR Payment Terms and Conditions.

### **6 OTHER TERMS AND CONDITIONS**

- 6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such

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an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

**7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**