



Request for Quotation (RFQ) for the supply of a Dell LTO6 FC Tape Drive to the CSIR

RFQ No. 5664/22/02/2021

Date of issue	Monday, 08 February 2021
Closing Date and Time	Monday, 22 February 2021 at 16H30
Contact details	Submission of quotations or any other enquiries is via email only and must be sent: Email to: tender@csir.co.za (Please use RFQ number as subject reference)
Category:	Hardware
CSIR Business Hours	08:00 – 16:30

1 INVITATION FOR QUOTATION

Quotations are hereby invited from suitable service providers to supply the Dell LTO6 FC Tape Drive to the CSIR.

2 SCOPE OF WORK

Description	Qty.	Total Amount
Dell LTO6 FC Tape Drive	1	
QLogic 2560 Single Port 8Gb Optical Fibre Channel HBA Full Height	1	
Sub-Total		
VAT 15%		
Total		

3 EVALUATION CRITERIA

- 3.1 No order will be issued without a valid CSD number.
- 3.2 Selection of suppliers will be based on the 80/20 preference point system.
- 3.3 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE status level.
- 3.4 No B-BBEE status will equal to zero points.
- 3.5 Quotations must be submitted on company letterhead.

Elimination Criteria

- Late submission of quotes;
- Submission at the wrong location or incorrect email address (Please submit electronically to tender@csir.co.za)
- Non-submission of quotes on company letterhead.

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 The e-mail and file sizes should not exceed a total of 30MB per e-mail.

6 **No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**

7 **ANNEXURE A – SBD 1** (Completed form to be submitted with the quotation)