



**Request for Quotation (RFQ) for the supply of Noggin Ultra 100 Unit with Noggin Display (DVL-500) and accessories to the CSIR.**

**RFQ No. 5906/09/09/2022**

Date of issue	Friday, 26 August 2022
Closing Date and Time	Friday, 09 September 2022 at 16h30
Submission of quotations	<a href="mailto:tender@csir.co.za">tender@csir.co.za</a> Please use RFQ number as subject reference Mail size should be 25MB, send multiple emails when exceeded
Category:	Hardware
CSIR Business Hours	08:00 – 16:30

**1 INVITATION FOR QUOTATION**

Request For Quotation for the supply of Noggin Ultra 100 Unit with Noggin Display (DVL-500) and accessories.

**2 QUOTATION REQUIREMENTS**

All quotations must include the following:

Description	Quantity
100-22-0108 Noggin Ultra 100	<b>1</b>
100-22-0089 Noggin Display (DVL-500)	<b>1</b>
100-11-0080 DVL Embedded Software - Smart Systems (with system)	<b>1</b>
100-52-0048 DVL to Noggin SmartCart Cable with Latches	<b>1</b>

**3 EVALUATION CRITERIA**

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.

3.3 No order will be issued or no contract will be signed without a valid CSD number.

3.4 No B-BBEE scores will be allocated to service providers if they do not provide the following;

- Provide valid certified copy of the B-BBEE Certificate issued by an accredited verification agency and bearing a SANAS logo;
- Valid sworn affidavits made on DTIC designed templates;
- DTIC issued affidavit;

3.5 Quotations must be submitted on company letterhead.

#### **4 ELIMINATION CRITERIA**

- Late submission of quotes;
- Submission at the wrong location or incorrect email address (Please submit electronically to [tender@csir.co.za](mailto:tender@csir.co.za))
- Non-submission of quotes on company letterhead.
- Bidders that are registered on the NT Register of Tender Defaulters will not be considered.
- Bidders that do not submit a fully completed and signed SBD 1 and SBD 4 Form will not be considered

#### **5 PRICING QUOTATION**

5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

5.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.

5.3 Payment will be according to the CSIR Payment Terms and Conditions.

#### **6 TERMS AND CONDITIONS**

6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an

act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 The e-mail and file sizes should not exceed a total of 25MB per e-mail.

## **7 VALIDITY PERIOD OF PROPOSAL**

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

## **8 APPOINTMENT OF SERVICE PROVIDER**

8.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

8.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.

8.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

## **9 ADDITIONAL TERMS AND CONDITIONS**

9.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.

9.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.

9.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

- 9.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.
- 9.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

## **10 CSIR RESERVES THE RIGHT TO**

- 10.1 Extend the closing date;
- 10.2 Verify any information contained in a proposal;
- 10.3 Request documentary proof regarding any tendering issue;
- 10.4 Give preference to locally manufactured goods;
- 10.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 10.6 Award this RFQ as a whole or in part;
- 10.7 Cancel or withdraw this RFQ as a whole or in part.

## **11 DISCLAIMER**

This RFQ is a request for quotation only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

- 12 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**
- 13 ANNEXURE A – SBD 1** (Completed form to be submitted with the quotation)
- 14 ANNEXURE B – SBD 4** (Completed form to be submitted with the quotation)

**DECLARATION BY TENDERER**

**Only tenderers who completed the declaration below will be considered for evaluation.**

**RFQ No: RFQ 5906/09/09/2022**

I hereby undertake to render goods/services described in the attached tendering documents to CSIR in accordance with the requirements and task directives/quotation specifications stipulated in RFQ No. 5906/09/09/2022 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this RFQ as the principal liable for the due fulfilment of this RFQ process.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other RFQ proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

WITNESSES	
1	.....
2	.....
DATE:	.....