



Request for Quotation (RFQ) for the supply of renewal licenses for Sophos Malware protection, email security and data encryption suite to the CSIR

RFQ No. 9118/21/12/2018

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| Date of issue: | Friday, 07 December 2018 |
| Closing Date and Time: | Friday, 21 December 2018 at 16:30 |
| Contact details and Submission is via email only and sent to: | Submission of quotations or any other enquiries is via email only and must be sent to: tender@csir.co.za |
| Category: | Software Licences |
| CSIR Business Hours | 08:00 – 16:30 |

1 INVITATION FOR QUOTATION

Quotations are hereby invited from Platinum Partner/Resellers for the supply of renewal licenses for Sophos Malware protection, email security and data encryption suite to the CSIR

2 QUOTATION REQUIREMENTS

Platinum Partner/Resellers that have at least two (2) staff members with the following minimum certifications, to submit bids for the renewal of the CSIR's current Sophos licensing suite and weekly maintenance services appropriate to the products running at the CSIR, including but not limited to:

- Sophos Endpoint Protection Certified Engineer
- Sophos UTM Certified Engineer
- Sophos Safeguard Encryption Certified Engineer
- Sophos Mobile Certified Engineer

This RFQ will be evaluated and awarded in two separate parts, **Section A** will be for the current products and **Section B** will be for additional new product.

SECTION A - Please provide one (1) year renewal of the license suite below.

| SKU | Description | Units | Period |
|-----------|--|-------------------------|--------|
| EMEL3CTAA | Sophos Enduser Protection, Mail and Encryption | 3500 | 1 Year |
| FGSS3CTPA | Sophos Virtual UTM - Unlimited Users | 1 Active – Passive pair | 1 Year |
| | Maintenance Services - 1 Day / Week | 1 Day a week | 1 Year |

Maintenance services for the Sophos suite must include, but will not be limited to, the following tasks:

- Configuration of all products and components.
- Upgrades and maintenance of all products and components.
- Testing new versions in staging area before live/production deployment.
- Manage configuration, notifications and alerts.
- Troubleshooting and error assessments and resolutions.
- Server communication assessments.
- Update assessment and resolution as needed.
- Policy, rule and configuration settings, best practice assessments and alignment/tuning of all Sophos components.
- Generating weekly reports.
- Incident reports when required.
- Remediation of malware, exploits and potentially unwanted applications.
- Group assignment and deployment of unprotected endpoints.
- Checking statuses of Update Managers to ensure all update managers and shares are up-to-date.
- Purging of old endpoints from the database.
- Testing of new features and components with relevant reports.
- Script building and testing for installations, upgrades and reinstalls.
- Feedback to CSIR security team.
- Advice and recommendations as to best practices and future roadmaps.
- Secure backups of the Sophos databases, configuration and keys.
- Support restoration and recovery activities if required.

SECTION B - Please provide one (1) year quote for this license suite below.

| SKU | Description | Units | Period |
|-----------|--|-----------|----------|
| SMPL1CSAA | Sandstorm for Email Protection Advanced | 3500 | 1 Year |
| EXPL1CSAA | Endpoint eXploit Prevention | 3500 | 1 Year |
| | Professional services required to activate these additional licenses, configure the newly licensed policies, deploy and troubleshoot any post go-live problems | 100 Hours | 6 Months |

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Include a valid B-BBEE status with quotation. No B-BBEE status will equal zero points.**
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.4 Suppliers must include proof of partnership status with Sophos with their submission to this RFQ.**
- 3.5 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

- 4.1 **Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.** For VAT registered bidders, the VAT component and the total price including VAT should be clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.**
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

- 6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**

- 7 Note: This is not a Purchase Order.**

ANNEXURE A – SBD 1 FORM

To be completed by supplier and must be submitted with the quotation submission.