



***Request for Quotation (RFQ)***  
***The installation and implementation of Syspro Software for TLIU's beneficiary companies***

RFQ No.	9140/29/03/2019
Date of issue	15 March 2019
Closing Date and Time	29 March 2019 @ 14:30
Contact details	Submission of quotations or any other enquiries: Email to: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>
CSIR Business Hours	8:00 – 16:30

## **1 INVITATION FOR QUOTATION**

Quotations are hereby invited for the provision of New Site for 120 users on Syspro 7 SQL Server for Windows software in South Africa. The company must quote for supply of the software and quotes must be based on the latest version of the software. Please note that this quotation must not include any training or implementation costs. This quote is for companies that will be assisted by the Technology Localisation Implementation Unit (TLIU) that is hosted at the CSIR.

## **2 QUOTATION REQUIREMENTS**

Quotations are hereby requested for New Site for 120 users on Syspro 7 SQL Server for Windows software in South Africa.

Core Modules to be supplied are as follows:

- Foundation Module
- System Administration
- Reporting Services + Report Write
- Report Writer
- Syspro Process Modelling
- Executive dashboard

- e,net System Manager
- Document Flow Manager
- Office Automation
- Interface / EDI
- Accounts Payable
- Cash Book
- Electronic Funds Transfer
- General Ledger
- Assets Register
- Contact Management
- Projects and Contracts
- Activity Based Costing
- Inventory Control
- Purchase Orders
- Landed Cost Tracking
- Sales Analysis
- Counter Sales
- Blanket Sales Orders and Releases
- Return Merchandise System
- Trade promotion Management
- Product Configurator
- Bill of Material / Routing
- Quotations / Estimating
- Work in Progress
- Requirements Planning
- Factory Documentation
- Engineering Change Control
- Lot Traceability
- Inventory Forecasting
- Inventory Families and Groupings
- Inventory Optimisation
- SYSPRO Analytics
- SFS-Graphic Planning Board

### 3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level. No B-BBEE status will equal zero points.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.

### 4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated. The VAT must be clearly indicated for bidders that are not VAT exempted.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

### 5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

- 6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**

**Annexure A – SBD 1 Form**

**(The Completed SBD 1 form must be submitted with the quotation)**