



**Request for Quotation (RFQ) for the supply of CommVault License  
Maintenance Renewal to the CSIR**

**RFQ No. 9225/28/02/2020**

Date of issue:	Friday, 14 February 2020
Closing Date and Time:	<b>Friday 28 February 2020 at 16:30</b>
Contact details:	Submission of quotations or any other enquiries is <b>via email only</b> and must be sent to: <a href="mailto:tender@csir.co.za">tender@csir.co.za</a>
Category:	Technology

## 1 INVITATION FOR QUOTATION

Quotations are hereby invited to supply CommVault license renewal with related maintenance to the CSIR

## 2 QUOTATION REQUIREMENTS

Authorised Registered CommVault Platinum Partners are invited to submit a quotation with the necessary proof to offer related maintenance for the CASP program licenses.

Quotes to provide 1-year maintenance and support renewal for the below items.

No.	Description
1	Renewal of the current CCID at CSIR
2	Additional 25TB CV-BR-FT backup recovery
3	Convert to latest licensing model (no charge for this item)

### Additional Requirements:

- The supplier must also submit quotation on their official company. Letterhead;
- The supplier must quote on all the items/services specified in this RFQ;
- The pricing must be firm and inclusive of all costs required to supply/render the required services to the CSIR;
- The supplier must submit proof of registration as an Authorised Registered CommVault Platinum Partner.

## 3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Submit a **valid certified copy of B-BBEE certificate or valid sworn affidavit with quotation. Non-submission will equal zero points.**
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use [www.csd.gov.za](http://www.csd.gov.za) to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.

### Elimination Criteria:

Suppliers will be eliminated under the following conditions:

- Late submission of Quotes
- Submission to incorrect email address (Please submit electronically to [tender@csir.co.za](mailto:tender@csir.co.za) )
- If the supplier fails to quote as per quotation requirement.

#### **4 PRICING QUOTATION**

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

#### **5 OTHER TERMS AND CONDITIONS**

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

**No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**

**Note: This is not a Purchase Order.**

- 6 ANNEXURE A – SBD 1 FORM (To be completed by supplier and submitted with quotation and B-BBEE certificate)**