



Request for Quotation

Request for Quotation (RFQ) for the Internal Refurbishment of Building 16 First Floor and Part Ground Floor to the CSIR

RFQ Number: 9438/28/11/2023

Date of issue	Wednesday, 08 November 2023	
Compulsory site briefing	Date Time	Thursday, 16 November 2023 10h00 – 11h00
	Address	CSIR Meiring Naude Road Building 16 Brummeria
Closing Date and Time for enquiry	Friday, 17 November 2023 Time: 16h30 (late submissions will not be accepted)	
Closing Date and Time	Tuesday, 28 November 2023 Time: 16h30 (late submissions will not be accepted)	
RFQ Validity Period	90 calendar days (Commencing from the RFQ closing date)	
Enquiries and submission of proposals	For submission of quotations or any other enquiries: Email tender@csir.co.za (Please use RFQ No and RFQ Description as subject reference)	
CSIR Hours	08h00 – 16h30	

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, the CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply the services for the the Internal Refurbishment of Building 16 First Floor and Part Ground Floor to the CSIR

3 SCOPE OF WORK

Internal Refurbishment of Building 16 First Floor and Part Ground Floor to the CSIR inclusive of Painting, minor floor works, refurbishing of ablutions, refurbishing of kitchen areas, suspended ceiling replacements, new floor cover. Maximum contract period for construction of 40days

The detailed scope of work is outlined under **Annexure A**

4 PRICING REQUIREMENTS

- 4.1 Pricing must be provided in South African Rand (including all applicable taxes less all unconditional discounts).
- 4.2 Prices that are subject to escalation and exchange rate fluctuations are to be clearly indicated, with the currency and ROE used in the quotation must be clearly indicated.
- 4.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.4 Payment will be according to the [CSIR Payment Terms and Conditions](#).
- 4.5 Please provide a detail pricing using a Bill of Quantities outlined under **Annexure B**

Bidders are to price their quotations using the Bill of Quantities. Explanatory notes must be provided in the quotation when deviating from the Bill of Quantities

5 RETURNABLES

Returnables are required for evaluation purposes. Bidders' responses will be evaluated based on compliance with the listed administration and mandatory bid requirements. The bidder(s) proposal may be disqualified for non-submission of any of the documents.

5.1 Essential Returnable Documents

Without limiting the generality of the CSIR's other critical requirements for this Bid, bidder(s) must submit the documents listed in Table 1 below. All documents must be completed and signed by the duly authorized representative of the prospective bidder(s).

Please confirm submission of the Essential Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 1

ESSENTIAL RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Annexure C: Standard Bidding Document (SBD) 1 Form	
Annexure D: Standard Bidding Document (SBD) 4 Form	
Annexure E: Preference Points Award Form(Mandatory documents to claim preference points)	
A valid and active proof of all risk insurance cover of a minimum of R5m or Letter of Intent for cover from a registered financial policy insurer	
The bidder must provide a clearly detailed company profile, which includes a value proposition stipulating the number of years in similar refurbishment.	

5.2 Mandatory Returnable Documents

Failure to submit **all** Mandatory Returnable Documents by the closing date and time of this RFQ will result in a Respondent's disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.

Please confirm submission of the Mandatory Returnable Documents detailed below by so indicating [Yes or No] in the table below:

Table 2

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Annexure B: Bill of Quantities	
A valid letter of good standing relevant to the scope of work from the Department of Labour (COIDA) or any approved private insurance firm.	
Bidder must submit a detailed CV of the Construction / Site Manager to be assigned to the project. A minimum of 3 years' experience in a built environment is required	
Proof (valid certificate) of South African Council for the Project and Construction Management Professions (SACPCMP), for Construction / Site Manager.	

Bidders must submit a Construction Program preferably in Microsoft Project of not more than 40 Days clearly showing activities and dependencies.	
A minimum of four (4) Client References letters. References letters must be contactable, signed and dated. Note reference letters to reflect building refurbishment works done (NB: No letters of appointment and completion certificates will be accepted as these do not elaborate on the bidder's quality of workmanship and bidder's work ethic) Note: Site inspection may be performed on the recommended bidders and bidder would not be appointed If work submitted for vetting does not meet acceptable quality standards when inspected. The reference sites must be accessible for vetting.	

6 EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated as per the following:

Phase 1 – Elimination Criteria

The bidders will be evaluated on the elimination criteria as stated in Point 6.1 below. Bidders that are eliminated during this phase will not be evaluated further on price and preference points.

Phase 2 – Price and Preference Points Evaluation

Bidders will be evaluated as per the preference points system stated in point 6.2 below.

6.1 Elimination Criteria

Bidders will be eliminated if they fail to provide the following information:

- a) Bidder that submit late bids will not be considered.
- b) Bidder that submit to the incorrect location or email address will not be considered.
- c) Bidder that fails to attend a compulsory briefing session will not be considered
- d) Bidder that is listed on the NT database of restricted suppliers will not be considered.
- e) Bidder that is registered on the NT Register of Tender Defaulters will not be considered.
- f) Bidder that did not submit mandatory returnable documents as listed on paragraph 5.2 (**Table 2**).
- g) Bidder who does not have a valid and active CIDB registration of **3GB** or **higher**
- h) Bidder that fail to meet the specification requirements will not be considered.

6.2 Preferential Points System Evaluation Criteria

Selection of suppliers will be based on the 80/20 preference point system as stipulated in **Annexure E: Preference Points Award Form**.

7 OBJECTIVE CRITERIA

The CSIR reserves the right to award this tender to a bidder that did not score the highest total number of points in accordance with Section (2) (1) (f) of the PPPFA (Act 5 of 2000)", under the following conditions:

- The directors, shareholders or officers of the bidder must not be formally charged of fraudulent or illegal conduct which could harm the CSIR's reputation by associating with the bidder.

8 SUBMISSION REQUIREMENTS

- 8.1 All quotations must be submitted electronically to tender@csir.co.za
- 8.2 Respondents must use the RFQ number and RFQ Description as the subject reference number when submitting their bids.
- 8.3 The email and file sizes must not exceed a total of 25MB per email.
- 8.4 Documents submitted via cloud solutions such as: WeTransfer, Google Drive, Dropbox, etc. will not be considered.
- 8.5 The naming / labelling syntax of files or documents must be short and simple.

9 CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)

- 9.1 Only those tenderers who are registered with the CIDB or are capable of being so prior to the closing date and time of this RFQ submissions, with a grading of **3GB or higher** class of construction works, will be considered.
- 9.2 Joint ventures are eligible to **submit** proposals provided that:
 - Every member of the joint venture is registered with the CIDB;
 - The lead partner has a contractor grading designation in the **3GB or higher** class of construction work; or not lower than one level below the required grading designation in the class of works construction works under consideration and possess the required recognition status;
 - The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to **3GB or higher** class of construction work.

The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations

10 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFQ must be in English.

11 CORRECTNESS OF RESPONSES

- 11.1 The bidder must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFQ. The prices and rates quoted must cover all obligations under any resulting contract.
- 11.2 The bidder accepts that any mistakes regarding prices and calculations will be at their own risk.

12 VERIFICATION OF DOCUMENTS

- 12.1 Bidders should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising.
- 12.2 Pricing schedule and specific goals credentials should be submitted with the RFQ response.

13 PREPARATION COSTS

The Bidder will bear all its costs in preparing, submitting and presenting any response or Tender to this bid and all other costs incurred by it throughout the bid process. Furthermore, no statement in this bid will be construed as placing the CSIR, its employees or agents under any obligation whatsoever, including in respect of costs, expenses or losses incurred by the bidder(s) in the preparation of their response to this bid.

14 OTHER TERMS AND CONDITIONS

- 14.1 No bidder shall under any circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 14.2 Bidders shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 14.3 Changes by a bidder to its submission will not be considered after the closing date and time.
- 14.4 Bidders confirm that by submitting a tender, they confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my

obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

- 14.5 Bidders further confirm that by submitting a tender, they accept to take accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on them under this RFQ as the principal liable for the due fulfilment of this RFQ process.
- 14.6 No goods and/or services shall be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to the supplier.

15 SPECIAL CONDITIONS

The CSIR reserves the right to

- 14.1. Extend the closing date of this RFQ;
- 14.2. Correct any mistakes at any stage of the tender that may have been in the Bid documents or occurred at any stage of the tender process;
- 14.3. Verify any information contained in the bidder's submission;
- 14.4. Request documentary proof regarding the bidder's submission;
- 14.5. Carry out site inspections, product evaluations or explanatory meetings in order to verify the nature and quality of the product/service offered by the bidder(s) or verify any information whether before or after the adjudication of this RFQ;
- 14.6. Award this tender to a bidder that did not score the highest total number of points, only in accordance with Section 2(1)(f) of the PPPFA (Act 5 of 2000);
- 14.7. Request audited financial statements or other documents for the purpose of a due diligence exercise to determine if the bidder will be able to execute the contract;
- 14.8. Award this RFQ as a whole or in part;
- 14.9. Award this RFQ to multiple bidders;
- 14.10. Cancel and/or terminate the tender process at any stage, including after the Closing Date and/or after presentations have been made, and/or after tenders have been evaluated and/or after the preferred bidder(s) have been notified of their status as such;
- 14.11. Post tender negotiate on any elements on the bid, including but not limited to technical, transformation, price, and contractual terms and conditions.;
- 14.12. Not to award a contract to a bidder who is associated with a security breach that materially adversely affects other entities or if any directors or officers of a bidder are formally charged of fraudulent or illegal conduct which, would harm the CSIR's reputation by its continued association with the bidder.

16 CONFIDENTIALITY

Some of the information contained in the Tender Documents may be of a confidential nature and must only be used for purposes of responding to this RFQ. This confidentiality clause

extends to bidder partners whom you may decide to involve in preparing a response to this RFQ.

Except as may be required by operation of law, by a court or by a regulatory authority having appropriate jurisdiction, no information contained in or relating to this bid or a bidder's tender(s) will be disclosed by any bidder or other person not officially involved with the CSIR's examination and evaluation of a Tender.

No part of the bid may be distributed, reproduced, stored or transmitted, in any form or by any means, electronic, photocopying, recording or otherwise, in whole or in part except for the purpose of preparing a Tender. This bid and any other documents supplied by the CSIR remain proprietary to the CSIR and must be promptly returned to the CSIR upon request together with all copies, electronic versions, excerpts or summaries thereof or work derived there from.

Throughout this bid process and thereafter, bidder(s) must secure the CSIR's written approval prior to the release of any information that pertains to (i) the potential work or activities to which this bid relates; or (ii) the process which follows this bid. Failure to adhere to this requirement may result in disqualification from the bid process and civil action.

17 PROTECTION OF PERSONAL INFORMATION

- 17.1 Each Party consents to the other Party holding and processing "personal information" (as defined in the POPI Act) relating to it for legal, personnel, administrative and management purposes (including, if applicable, any "special personal information" relating to him/her, as defined in the POPI Act). Notwithstanding the generality of the aforesaid, each Party hereby undertakes to comply with all relevant provisions of the POPI Act and any other applicable data protection laws. The Client further agrees to comply with all CSIR's reasonable internal governance requirements pertaining to data protection.
- 17.2 Each Party consents to the other Party making such information available to those who provide products or services to such parties (such as advisers, regulatory authorities, governmental or quasi-governmental organisations and potential purchasers of such Party or any part of their business).
- 17.3 The Client consents to the transfer of such information to CSIR's business contacts outside South Africa in order to further its business interests.
- 17.4 While performing any activity where a Party is handling personal information as a "responsible party" (as defined in the POPI Act), each Party undertakes that it will process the personal information strictly in accordance with the terms of the POPI Act, this Contract, and the other Party's instructions from time to time, and take appropriate operational measures to safeguard the data against any unauthorised access.
- 17.5 Each Party acknowledges that in the course of conducting business with each other, each Party intends to maintain and process personal information about the other Party in an

internal database. By signing this Contract, each Party consents to the maintenance and processing of such personal information.

- 17.6 Where relevant, the Client shall procure that all of its personnel, agents, representatives, contractors, sub-contractors and mandataries shall comply with the provisions of this clause 16 (Personal Information). The CSIR shall be entitled on reasonable notice to conduct an inspection or audit Client's compliance with the requisite POPI Act safeguards.

18 INDEMNITY

If a bidder breaches the conditions of this bid and, as a result of that breach, the CSIR incurs costs or damages (including, without limitation, the cost of any investigations, procedural impairment, repetition of all or part of the bid process and/or enforcement of intellectual property rights or confidentiality obligations), then the bidder indemnifies and holds the CSIR harmless from any and all such costs which the CSIR may incur and for any damages or losses the CSIR may suffer.

19 LIMITATION OF LIABILITY

A bidder participates in this bid process entirely at its own risk and cost. The CSIR shall not be liable to compensate a bidder on any grounds whatsoever for any costs incurred or any damages suffered as a result of the Bidder's participation in this Bid process.

20 MISREPRESENTATIONS DURING THE LIFECYCLE OF THE CONTRACT

- 20.1 The bidder should note that the terms of its Tender will be incorporated in the proposed contract by reference and that the CSIR relies upon the bidder's Tender as a material representation in making an award to a successful bidder and in concluding an agreement with the bidder.
- 20.2 It follows therefore that misrepresentations in a Tender may give rise to service termination and a claim by the CSIR against the bidder notwithstanding the conclusion of the Service Level Agreement between the CSIR and the bidder for the provision of the Service in question. In the event of a conflict between the bidder's proposal and the Service Level Agreement concluded between the parties, the Service Level Agreement will prevail.

21 DISCLAIMER

This RFQ is a request for Quotations only and not an offer document. Answers to this RFQ must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, bidders shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFQ. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to bidder concerning the RFQ, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the bidder or any other party in connection therewith.

22 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

- 22.1 Bidders are required to be registered on the Central Supplier Database and the National Treasury shall verify the bidder's tax compliance status through the Central Supplier Database. Registrations can be completed online at: www.csd.gov.za;
- 22.2 Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

Annexure A
Scope of Work

Specifications may include:

- i. The scope of work is as follows:
 - the Internal Refurbishment of Building 16 First Floor and Part Ground Floor to the CSIR inclusive of Painting, minor floor works, refurbishing of ablution area, refurbishing of kitchen area, new passage floor cover.

ii. Delivery Address

CSIR Scientia Campus
Meiring Naude Road
Brummeria

Annexure B Bill of Quantities

ITEM	Description of service		QTY	RATE	AMOUNT
1	PAINTWORK				
	User note				
	Insert preambles/specifications as may be required or in order to supplement any applicable preambles, specifications or bills of quantities descriptions				
	Take note that these Model Bills of Quantities utilise abbreviated descriptions				
	The Model Preambles for Trades 2008 published by the Association of South African Quantity Surveyors is designed to support and extend the abbreviated bills of quantities descriptions by inter alia referring to SANS construction standards. Where such model preambles are not applicable (e.g. where BS or Euro construction standards are applicable or the design consultants provide other preambles/specifications for insertion), users are to ensure that the abbreviated descriptions when read in conjunction with the applicable measuring system, represents the full description by extending the abbreviated bills of quantities descriptions and/or by inserting appropriate preambles or specifications				
	Consider inserting the preambles hereunder when using the abovementioned Model Preambles for Trades 2008				
	Attention is drawn to the measurement rules in the measuring system regarding paint colours which read as follows: "4. Paintwork shall be classified in the different colour groups "White", "Pastel", "Deep" and "Transparent" (in accordance with the Natural Colour System (NCS) adopted by the SA National Standards)" and "5. Paintwork in one colour group may be given as extra over paintwork in another colour group"				
	SUPPLEMENTARY PREAMBLES				
	<u>PREPARATORY WORK TO EXISTING WORK</u>				
	<u>Previously painted plastered surfaces</u>				

Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth				
<u>PAINT SPECIFICATIONS</u>				
All painting shall be done in accordance with "?" specifications unless otherwise described				
<u>COLOURS</u>				
Allow for non drip water based enamel paint, colour Onyx				
<u>PAINT</u>				
-				
Painting of walls				
Ensure the surface to be dry, sound and clean, remove all flaking paint and remove pins hooks screws, existing fasteners not utilised.				
Allow for filling holes and cracks where needed and sand down filler level with wall.				
Allow for Suitable primer paint 1coat Colour white				
Allow for Premium acrylic washable matt Paint 2 coats with minimum 10 year guarantee				
Colour Amazon mist				
Concrete soffits				
Ensure the surface to be dry, sound and clean, remove all flaking paint and remove pins hooks screws, existing fasteners not utilised.				
Allow for filling holes and cracks where needed and sand down filler level with wall.				
Allow for Suitable primer paint 1coat Colour white				
Allow for Premium acrylic washable matt Paint 2 coats with minimum 10 year guarantee				
Colour Brilliant White				

	Timber doors				
	Ensure the surface to be dry, sound and clean, remove all flaking paint and remove pins hooks screws, existing fasteners not utilised.				
	Allow for suitable primer paint 1coat				
	Surface to be dry, sound and clean. Prime with one coat of primer with an overcoating time of 16 hours and finish with 2coats premium quality velvet sheen wall paint that is highly washable and stain resistant. (with 15year guarantee)				
	Colour Amazon mist				
	Metal or timber doorframes				
	Paint to metal surfaces				
	Prepare surface by removing loose materials, sand down existing previously painted steel				
	Prepare steel surface with 1coat primer.				
	None drip Water based matt Enamel paint 2 Coats with minimum 12 year guarantee				
	Colour Dark Onyx				
	Timber Skirting				
	Surface to be dry, sound and clean. Prime with one coat of wood primer with an overcoating time of 16 hours and finish with two coats of Paint				
	Varnish to match existing colour				
	Allow for sanding of existing and apply 1ct varnish to seal timber or brick and 2 coats varnish				
	PAINTING notes and inclusions				
	Note painting surface includes, walls, window openings, window frames, doors, door frames. The area below is an all inclusive measurement. The contractor to make allowance for cuttings, waste, surface imperfections, surface preparations, painting to openings, painting to doors, windows, door frames window frames etc. Allow where required plaster patching, Polyfilla to smooth surface. Removal and fitting back of fittings and fixtures to be allowed for buy the contractor. No painting around covers, such shall be removed and fitted back after painting.				

	BLINDS (NOT TO BE REMOVED)				
	Blinds, the contractor not to remove blinds, where necessary for removal the contractor shall make allowance for such. Including the reinstalment of the blinds.				
	PROTECTION				
	The contractor is responsible for protection of existing surfaces. Protect all surfaces including horizontal and vertical surfaces. Protect all existing finishes, floor and wall finishes including carpets, tiles, paint and all other surfaces.				
	DEMOLITIONS REMOVALS				
	All waste and rubble to be carted away to a dumping site selected by the contractor				
	Remove existing floor cover				
	Allow for the removal of existing floor cover and cart offsite				
	Prepare surface by removing all existing glues and prepare floor to receive new vinyl				
	Remove Carpet				
1	Office 51	m2	45		R
	Main passage top floor	m2	150		R
	Remove Vinyl tiles				
2	Lobby first floor	m2	40		R
3	Bathroom 158	m2	12		R
4	Bathroom 162	m2	9		R
	Remove floor Tiles				
5	Kitchen G62	m2	13		R
6	Kitchen 176-1	m2	12		R
7	bathroom G54	m2	7		R

8	Bathroom 172	m2	7		R
9	Bathroom 174	m2	7		R
10	Bathroom 72	m2	7		R
	Remove wall tiles				
11	Kitchen G62	m2	10		R
12	Bathroom G54	m2	40		R
13	Bathroom 158	m2	50		R
14	Bathroom 162	m2	70		R
15	Bathroom 172	m2	32		R
16	Bathroom 174	m2	32		R
17	Bathroom 72	m2	32		R
	Self levelling screed				
18	Prepare surface by removing all existing glues and prep floor to receive new vinyl	m2	40		R
	Allow for self levelling screed and make level for fixing of new vinyl planks				
	Kitchens				
	Remove existing kitchen units and cart off site				
19	Kitchen G62	item	1		R
20	Kitchen 108	item	1		R
21	Kitchen 176-1	item	1		R
	Bathrooms				
	Carefully dismantle and remove all existing sanitary fittings and cart away				
22	Bathroom G54	item	1		R
23	Bathroom 158	item	1		R
24	Bathroom 162	item	1		R
25	Bathroom 172	item	1		R
26	Bathroom 174	item	1		R
27	Bathroom 72	item	1		R

	PAINTING OF WALLS				
28	Walls	m2	600		R
	The measurements are including windows, doors and there frames, note allow for painting of windows and sills heads and sides to the opening as well. Allow for painting of doors and doorframes etc				
	Window reveals				
	note no blinds to be removed				
29	Paint to window openings	m2	52		R
30	Concrete soffit	m2	155		R
	The measurements include sided of existing down stand beams				
	PAINT TO METAL				
	Prepare surface by removing loose materials, sand down existing previously painted steel, prepare steel frame surface with primer. Apply two coats water based enamel				
31	Paint to door frames	m	204		R
	note paint to internal side and the sides of the opening pane as well				
32	Paint to metal gates	m2	20		R
	Paint to window frames				
	note paint to internal side and the sides of the opening pane as well				
	Prepare surface by removing loose materials, sand down existing previously painted steel, prepare steel frame surface with primer. Apply two coats water based enamel				
33	Windows exterior walls	m2	90		R
	TIMBER				
	PAINT TO DOORS				
34	Doors both sides	m2	168		R

	Surface to be dry, sound and clean. Prime with one coat of primer with an overcoating time of 16 hours and finish with 2coats premium quality velvet sheen wall paint that is highly washable and stain resistant. (with 15year guarantee)				
35	Timber or Brick skirting	m	209		R
	Surface to be dry, sound and clean. Prime with one coat of wood primer with an overcoating time of 16 hours and finish with two coats of paint				
	FLOOR COVER				
	office areas passages etc				
	New Floor cover				
	Vinyl planks				
	Apply heavy commercial vinyl planks, allow for cutting and waste				
	1500 x 230mm Peninsula Cherry back Oak vinyl planks 3mm thick with 0.5mm layer.				
36	Entrance lobby first floor	m2	40		R
	Carpet tiles				
	Allow for the supply and installation of 500X500 carpet tiles,				
	Heavy Commercial carpets, with minimum thickness of 7mm thick				
	Heavy Commercial, PP, Needle punch, Resin Backed Tile/ Stainproof Fibre				
37	Offices G51	m2	45		R
38	Main passage top floor	m2	150		R
39	Offices	m2	150		R
	KITCHENS				
	Cabinets (notes)				
	Colour to be Dove grey				
	Kitchen cabinet units 16mm thick chipboard laminate in melamine with matching machine pressed edging.				

	Door: 16mm Thick chipboard laminated in melamine four-sided Full wrap post form with 3mm impact edging. Hinges: to be soft closing Internal concealed Grass type and quality with minimum 100 000 cycle test guarantee. Handles: Anodized Silver finish, LOCKS on all door: CISA drawer and cupboard.				
	Allow for drawer unit with standard four drawers. Note the rails to be soft closing telescopic rails.				
	Allow for one tilt out trash bin unit, including the supply and holding mechanism for the bin				
	Allow for the aluminium kickplate fixed to base of the floor units.				
	Wall units				
	Allow for standard depth of wall units with a minimum two shelve storage space. All detail and finish as per base units				
	Kitchen tops				
	kitchen worktops 20mm thick Eezi quartz Sparkle top				
	including the allowance to make cutout for the drop-in double bowl SS sink, taps etc				
	<u>New kitchen furniture</u>				
	Base kitchen units				
40	Kitchen G62	m	4.6		R
41	Kitchen 108	m	4.6		R
42	Kitchen 176-1	m	3.2		R
	Wall mounted kitchen units				
43	Kitchen G62	m	4.6		R
44	Kitchen 108	m	4.6		R
45	Kitchen 176-1	m	3.2		R
	Supply and install Chromium plated kitchen mixer				
	including all waste and new fittings				
46	Kitchen G62	Item	1		R
47	Kitchen 108	Item	1		R

48	Kitchen 176-1	Item	1		R
	Sink				
	Install stainless steel double bowl sink, allow for all fixtures and waste fittings				
49	Kitchen G62	Item	1		R
50	Kitchen 108	Item	1		R
51	Kitchen 176-1	Item	1		R
	Kitchen Tiling				
	Preparation				
	Include in preparation of surface TAL KEYCOAT to walls and floors as per manufacturer's recommendations. Prepare the surface to receive new installation of tiles, leaving surface plumb, level and free waste materials				
52	Kitchen G62	m2	2.76		R
53	Kitchen 108	m2			R
54	Kitchen 176-1	m2			R
	Kitchen floor tiles				
	Full bodied double pressed 600X600 porcelain tiles (NON-SLIP) fixed on screeded floors complying with SANS 1449/13006 Colour Dark Grey code OBF05				
	On Floors				
55	Kitchen G62	m2	13		R
56	Kitchen 108	m2	10		R
58	Kitchen 176-1	m2	13		R
	Kitchen wall tiles				
	Full bodied double pressed 600X600 porcelain tiles complying with SANS 1449/13006 Colour Light Grey OBF06				
	On walls at cabinet area only				
59	Kitchen G62	m2	10		R
60	Kitchen 108	m2	10		R
61	Kitchen 176-1	m2	10		R

	Kitchen Work tops				
	Supply and install kitchen worktops 20mm thick Eezi quartz Sparkle top				
62	Kitchen G62	m	4.6		R
63	Kitchen 108	m	4.6		R
64	Kitchen 176-1	m	3.2		R
	Edge trims				
65	Aluminium tile Edge Trims to top of wall tiles	m	14		R
66	Aluminium tile Edge Trims to corners	m	14		R
	Cabinet plinth				
	Aluminium kickplate to bottom of kitchen base cabinets				
68	Kick Plate brushed Aluminium 150mm high by 2mm thick	m	13		R
	BATHROOMS				
	<u>New Bathroom</u>				
	<u>Pipes and fittings</u>	<u>PC</u>	1	46000	46000
	Allow for new copper pipes and connections to suite				
	Allow for new waste pipes 45mm PVC and recessed into existing walls				
	Allow for cutting and countersunk pipes i.e. water supply and waste pipes				
	Pipes and fittings				
	<u>Sanitary Fittings</u>				
	Bathroom G54				
	Bathroom 158				
	Bathroom 162				
	Bathroom 172				
	Bathroom 174				
	Bathroom 72				

	Install as per manufactures recommendations and as per building and SABS regulations				
	Urinal				
69	white ceramic visible inlet urinal, size 350 x 480 x 400mm, bolted to the wall with stainless steel bolts and sealed with abe Dow Corning acetoxy silicone sealant, all in accordance to manufacturer's specification.	No	3		R
	including pneumatic urinal actuator finished in chromium plated "matt" including housing with shut off valve, flush pipe and urinal trap deem to comply with specifications				
	Water closet				
70	Floor mounted, Shape to be Boxed rim flush, vitreous China coupled suite colour White (Code: 773862), comprising 90° outlet closed rim washdown pan with matching with matching 6 litre cistern including and Thermoset Soft-Close seat	No	8		R
	Deem to comply with Specifications: Ceramic water closet to SANS 497. This includes the supply and installations of 1 x Angel regulating valve DZR 15x5mm per water closet.				
	(fitted with all the necessary waste and water supply fittings and fixtures)				
	Water closet for the mobility impaired				
	Toilet flushing mechanism and Handrail in the facility for persons with disabilities bathroom, in accordance with SABS 02400 Standards				
	Floor mounted, Shape to be Boxed rim flush, vitreous China coupled suite colour White (Code: 773862), comprising 90° outlet closed rim washdown pan with matching with matching 6 litre cistern including and Thermoset Soft-Close seat				
	Deem to comply with Specifications: Ceramic water closet to SANS 497. This includes the supply and installations of 1 x Angel regulating valve DZR 15x5mm per water closet.				
	(fitted with all the necessary waste and water supply fittings and fixtures)				
	Hand wash basins				

71	"Duravit Vero "white Alpin ceramic above counter top wash hand basin, size 450mm x 350mm x 135 with one tap hole and overflow, fixed to the counter top and sealed with abe Dow corning 785 ecetoxo silicone sealant where basin rim meets counter top, all in accordance with the manufacturer's specifications. This includes the supply and installation of below 1.2 x Angle regulating valve DZR 15 x 15mm per Hawash basin. 2.1 x Standard chrome bottle trap CL including Tailpipe & Bung 32 per basin. 3.1 x GVD Slotted basin click waste per basin	No	8		R
	<u>Traps etc</u>				
72	40mm brass shower trap with chromium plated grating and grating	No	1		R
73	32mm chromium plated bottle trap with tail pipe for Basin	No	8		R
74	32mm chromium plated bottle trap with tail pipe for Urinal	No	3		R
	<u>Taps, Valves, etc</u>				
75	Supply and install chromium plated angled Self-Closing Hydraulic Metering Basin Pillar taps with a minimum height of 170mm	No	16		R
76	Note (Install Stainless Steel Braided flexible hose connectors to be SABS approved)	No	24		R
	With SABS mark to be visible and stamped on the pipe				
77	Note Allow for all water connections to receive SABS approved wall mount Angle valve with backplate	No	24		R
	<u>TESTING</u>				
78	Allow for all sanitary plumbing, water supply and testing of all pipework	No	6		R
	<u>Mirrors</u>				
	Supply and install a Mirror fixed with CP round headed mirror screws Length of mirror to be divided in two for installation purposes.				
79	Size 1200x900mm	Item	8		R

	Bathroom Tiling				
	Bathroom G54				
	Bathroom 72				
	Bathroom 158				
	Bathroom 162				
	Bathroom 172				
	Bathroom 174				
	Preparation				
	Include in preparation of surface TAL KEYCOAT to walls and floors as per manufacturer's recommendations. Prepare the surface to receive new installation of tiles, leaving surface plumb, level and free waste materials	m2	47		R
	Bathroom Floor tiling				
	Full bodied 600x600 double pressed porcelain tiles (NON SLIP) complying with SANS 1449/13006 fixed to floor screed with approved tile adhesive mixed with bonding liquid in lieu of water joints grouted with tile grout with minimum 5mm expansion joints at perimeter, all structural expansion and construction joints and maximum 5m centre internally and at 3m centres externally, in both directions. All to manufacturers specifications – Grey.				
80	On Floors	m2	47		R
	Bathroom Wall tiling				
	Full bodied 600x600 double pressed porcelain tiles complying with SANS 1449/13006 fixed to floor screed with approved tile adhesive mixed with bonding liquid in lieu of water joints grouted with tile grout with minimum 5mm expansion joints at perimeter, all structural expansion and construction joints and maximum 5m centre internally and at 3m centres externally, in both directions. All to manufacturers specifications – Grey				
81	On walls	m2	212		R
	Bathroom Mosaic				
	Douglas Jones 435- 48 x 48mm mesh backed slate mosaic tile 'Charcoal Black-BAWM01' fixed with Tal adhesive and flush jointing compound with consistent 5mm joints maximum laid and sealant to manufacturers specification.				
82	Shower floors	m2	2		R

83	On Walls	m2	20		R
	<u>Bathroom vanity slab</u>				
84	Vanity Slap: 30mm thick granite to with 45-degree metered joint with 2 – 3mm bevel on surface edge, fixed to supports (elsewhere specified) using dabs of 100% clear silicone adhesive at 200mm to 300mm centres along all supports with all joints filled with matching polyester resin glue. Surface to be sealed using an approved stone sealer, in all accordance with the manufacturer's recommendations, on coat acrylic sealer and then with silicone. This includes the 90° to cover the waste pipes. Height 300mm.	m	9		R
	<u>Bathroom Edge trims</u>				
85	Aluminium tile Edge Trims to top of wall tiles	m	110		R
86	Aluminium tile Edge Trims to corners	m	72		R
	<u>Ceilings and Partitions etc</u>				
	Lafarge Gypsum lay in-grid ceiling system with 1200 x 600 x 12mm thick square edged Jumbo Fissured vinyl tiles, laid on 15 x 38mm high double stitched slotted main tees at 1200mm centres with galvanised exposed face all in colour White, including necessary grids, and shadow line wall angle, locking type end clips, fire expansion punch outs to main tees etc, suspended by 25 x 0,8mm galvanised strapping not exceeding 1200mm centres. All in accordance with SABISA installation guidelines.				
87	to toilets	m2	50		R
	<u>Lighting</u>				
	Supply and installation of 1200x600 Osram ledvance led panel IP54 day light fittings on the lay in grid suspended ceilings (CSIR Facilities services to install the small power supplies or connections)				
88	to toilets	No	12		R
	<u>Cabinets in lobby first floor</u>				
	Remove existing cabinet doors and replace with new 16mm, impact edge doors				
	Retrofit cabinet to utilise soft closing hinges				

89	Install locks and handle for each door (handles, hinges, and timber to match kitchen construction)	item	1		R
	<u>Over Flow drain</u>				
	<u>Construct over flow drain to bathroom floors on ground floor level.</u>				
	<u>note the average length to be calculated is over 10meters per bathroom</u>				
	<u>The final length will be measured upon final completion</u>				
90	Cutting concrete floor including excavation to allow installation of 50mm pipe – 10m, 50mm underground shower trap x 3, 50mm x 45° bend x3, 50mm junction x 3, stainless steel shower channel (0,800x 70mm) x 3, 110mm SSN Coupler x 3, 110mm Horn Bend x 3 and 50mmx110mm Reducing junction x 3 and backfill and compact with hand compactor – 10m.	No	4		R
	RUBBLE				
91	Allow for rubble removal	Item	1		R
92	Allow for Safety file, Safety and regulatory requirements	Item	1		R
93	Subtotal				R
95	Contingency amount'	5%			R
96	Subtotal				R
97	VAT	15%			R
98	Grand Total				R

Annexure C
Standard Bidding Document (SBD) 1

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CSIR					
BID NUMBER:	9438/28/11/2023	CLOSING DATE:	28/11/2023	CLOSING TIME:	16h30
DESCRIPTION	Request for Quotation (RFQ) for the Internal Refurbishment of Building 16 First Floor and Part Ground Floor to the CSIR				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
CSIR requires that all tender submissions be submitted electronically to tender@csir.co.za . Should tender file size exceed 25MB, bidders submit tender in multiple emails. Use the tender number 9438/28/11/2023 and description of the tender as the subject on your email.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON			CONTACT PERSON		
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	tender@csir.co.za		E-MAIL ADDRESS	tender@csir.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					<input type="checkbox"/> YES
<input type="checkbox"/> NO					

DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.	

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

 (Proof of authority must be submitted e.g. company resolution)

DATE:

Annexure D
Standard Bidding Document (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES /NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES /NO

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES /NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name).....in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

Annexure E

Preference Points Award Form in Terms of the Preferential Procurement Regulations 2022

This preference form must form part of all bids invited. It contains general information and serves as a claim form for the preference points allocated on the basis of specific goals outlined in point 3 below.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to this bid:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).
- 1.2 Points for this bid shall be awarded for:
- (a) Price; and
 - (b) Preference Points based on specific goals.
- 1.3 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Preference Points	20
Total points for Price and Preference Points must not exceed	100

- 1.4 Failure on the part of a bidder to submit proof of preference points together with the bid, will be interpreted to mean that preference points are not claimed.
- 1.5 The CSIR reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the CSIR.

2. POINTS AWARDED FOR PRICE

2.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \mathbf{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

3. PREFERENCE POINTS AWARDED

3.1 In terms of Regulation 4 (2) and 4 (2) of the Preferential Procurement Regulations, preference points may be awarded to a bidder for the specific goal specified for the tender in accordance with the table below:

3.2 Specific goals must be determined per tender.

Specific Goals	Preference Points
Black Ownership	20
Total	20

3.3 Total preference points per specific goal to be determined per tender.

1.3.1. Total preference points per specific goal to be awarded as follows:

1.3.1.1. Preferential points for black ownership will be awarded as follows:

Black Ownership	% of Preferential points
Bidder with 100% black ownership	100%
Bidder with 51% to 99% black ownership	50%
Bidder with less than 51% black ownership	0%

1.4. Joint Ventures, Consortiums and Trusts

A trust, consortium or joint venture³ will qualify for preference points as a legal entity (Incorporated), provided that the entity submits its valid B-BBEE certificate. Only valid BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

A trust, consortium or joint venture will qualify for preference points as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid. Only valid consolidated BBBEE certificates issued by SANAS accredited verification agency will be considered for allocation of points.

Bidders must submit concrete proof of the existence of joint ventures and/or consortium arrangements. The CSIR will accept signed agreements as

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

acceptable proof of the existence of a joint venture and/or consortium arrangement. Furthermore, in bids where unincorporated joint venture and/or consortium/sub-contractors are involved, each party must submit a separate TCS PIN and CSD number.

The joint venture and/or consortium agreements must clearly set out the roles and responsibilities of the Lead Partner and the joint venture and/or consortium party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or consortium arrangement.

1.5. Sub-contracting

A bidder must not be awarded preference points if it is indicated in the tender documents that such a bidder intends sub- contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.

A bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

2. BID DECLARATION

Bidders who claim points in respect of specific goals **must** submit the following documents:

Mandatory documents to claim preference points	Submitted	
	Yes	No
Valid copy of BBBEE certificate/ sworn affidavit to claim Black Ownership preference points ⁴	√	√

DECLARATION WITH REGARD TO COMPANY/FIRM

Name _____ of
 company/firm:.....

 VAT _____ registration
 number:.....
 Company _____ registration
 number:.....

⁴ In case of unincorporated trust, consortium or joint venture, they must submit their consolidated B-BBEE scorecard with submitting their **individual B-BBEE Certificate or Sworn Affidavit**, and each party must submit a separate TCS PIN and CSD number.

In case of sub-contracting both parties must submit copies of their valid BBBEE certificates

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the documents submitted to claim preference points based on the specific goals are valid, and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 3 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 3, the contractor may be required to furnish further documentary proof to the satisfaction of the CSIR that the awarded are correct;
- iv) If any document is obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the CSIR may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.
- v) If the CSIR is of the view that a bidder submitted false information regarding a specific goal, it must—
 - (a) inform the bidder accordingly; and
 - (b) give the bidder an opportunity to make representations within 14 days as to why the tender may not be disqualified or, if the tender has already been awarded to the bidder, the contract should not be terminated in whole or in part.
- vi) After considering the representations referred to in subregulation (v)(b), the CSIR may, if it concludes that such information is false—
 - (a) disqualify the bidder or terminate the contract in whole or in part; and
 - (b) if applicable, claim damages from the bidder.

WITNESSES 1. 2.

..... SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS.....