



Request for Quotation (RFQ) for the Civil Engineering Services at the CSIR

Pretoria campus

RFQ No.5520/30/09/2019

Date of issue	Wednesday, 12 September 2019
Compulsory briefing session	Tuesday, 17 September 2019 Venue: CSIR Pretoria Campus, East Gate Reception area Time: 10h:00- 11h:00
Closing Date and Time	Friday, 30 September 2019 at 16:30
Contact details	For submission of quotations or any other enquiries: tender@csir.co.za

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the provision of Civil Engineering services to the CSIR Pretoria campus.

2 QUOTATION REQUIREMENTS

Quotations are hereby invited from reputable civil engineering firms to provide civil engineering services from stage 1 to 6 for the Water Network Replacement project at the CSIR Pretoria Campus.

The project must make use of optimal funds available to replace the existing asbestos pipeline with pvc pipes, installation of new fittings and connecting to the existing water infrastructure.

The Fees will be based on gazetted tariff of fees.

A Standard CSIR contract will be signed as a form of agreement.

Consultants are required to submit, Price, Proof of professional registration, Indemnity Insurance, Company Profile and BBBEE certificate.

Quotations to be emailed to: tender@csir.co.za

3 ELIMINATION CRITERIA

Bidders will be eliminated and not evaluated on Pricing and B-BBEE if they fail to provide the following information / documents:

- At least a minimum of 3 contactable references for previous work done (See appendix A)
- Professional registration as a professional civil engineer or technologist with ECSA
- Minimum of 5 years post professional registration experience
- Company profile
- Proof of indemnity insurance

4 EVALUATION CRITERIA

Please note that, quotation will be evaluated on **Price** and **B-BBEE only**

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.
- 4.3 No B-BBEE status will equal zero points.
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5 **No order will be issued or no contract will be signed without a valid CSD number.**

5 PRICING QUOTATION

- 5.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 5.2 Payment will be according to the CSIR Payment Terms and Conditions.
- 5.3 Price should be based on gazetted tariff of fees.
- 5.4 **The price should be firm and inclusive of all services required to complete the project including disbursements.**

Bidders are to include cost of surveying the roadways, sidewalks at pipeline crossings and compilation of Bill of Quantities for tender purposes as part of their disbursements. Disbursements in respect of all travelling and related expenses (including all travelling costs, time charges and subsistence allowances related thereto) as may be described in fee scale documents issued by the ECSA will not be paid for. **Tenderers must make provision for and include all such costs in their tender when calculating the rate.** All disbursements in this regard will be deemed to be included in the bidder's price.

6 SUB-CONTRACTING

- 6.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 6.2 A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 6.3 If the tender intends to sub-contract, they must indicate the value of the work in Rands to be sub-contracted in relation to the total tendered amount. The supplier must also indicate the name(s) of the company / contractor.
- 6.4 All BBBEE certificates of the sub-contractors must also be submitted. Non-submission will result in 0 points being awarded for BBBEE.
- 6.5 In case of proposal from a joint venture, the following must be submitted together with the proposal/Quotation:
- Joint venture Agreement including split of work signed by both parties;
 - The original or certified copy of the B-BBEE certificate of the joint venture;
 - The Tax Clearance Certificate of each joint venture member;
 - Proof of ownership/shareholder certificates/copies; and
 - Company registration certificates.

7 OTHER TERMS AND CONDITIONS

- 7.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives.
- 7.2 Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

8

- 9 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. Note: This is not a Purchase Order.**

APPENDIX A – Schedule of experience & contactable references

Firm: Contact Person, email and Telephone Number	Consulting Principal Agent / Engineer (where applicable): Contact Person and Telephone Number	Nature Of Work	Value of Work (Inclusive of Vat)	Completion Date

Signed _____ Date _____

Name _____ Position _____

Bidder _____