



**Request for Quotation (RFQ) for the Provision of Waterproofing at buildings
14F, 17B and 44 at CSIR Pretoria campus**

RFQ No.9253/23/10/2020

Date of issue	Thursday, 08 October 2020
Closing Date and Time	Friday, 23 October 2020 at 16h30
Contact details	For submission of quotations or any other enquiries: Email tender@csir.co.za (Please use RFQ No. as subject reference)
CSIR business hours	08h00-16h30
Category	Maintenance

1 INVITATION FOR QUOTATION

Quotations are hereby invited from suitably-qualified and experienced contractors for carrying out waterproofing maintenance on various buildings at the Pretoria campus.

2 SCOPE OF WORK AND QUOTATION REQUIREMENTS

- Maintenance on IBR buildings.
- Remove existing waterproofing
- Apply 4mm thick waterproofing membrane on pre-primed surfaces by heat fusion in accordance with manufacturer's instructions.
- Dispose of debris from site.

The supplier must quote as per the below Bill of Quantities (BOQ):

Building 44 B - TSO

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Maintenance on Metal I.B.R. profiled Roof sheets				
1	Inspect existing roof sheets and identify and mark loose roof screws, physical damage and any other roof defects	m2	975		
2	Remove all rust by mechanical means, taking care not to damage the roof sheets	m2	975		
3	Replace all loose roof screws and perished bonded washers	m2	975		
4	Seal side laps and roof screws on the ridge interface with roof sheets with fibre-reinforced acrylic waterproofing	m2	200		
5	Apply one coat of metal primer compatible with acrylic roof paint	m2	975		
6	Apply two coats of grey acrylic roof paint on roof sheets in accordance with the manufacturer's instructions	m2	975		
	Cladding Repairs				
7	Replace damaged carbon sheets	Sum	1		
8	Seal 50mm diameter holes on the walls with plaster	Sum	1		
9	Seal aircon duct with fibre re-inforced acrylic waterproofing	Sum	1		

10	Access Allow for access equipment for work area up to 15m above ground in accordance with OHS Act. Working at heights certificates required for all site personnel	Item	1		
	Subtotal to summary Building 44B - TSO				R

Building 44 C

Item	Description	UNIT	QTY	RATE	AMOUNT
	4th Floor Staircase				
1	Seal roofing sheets side laps and roof screws with fibre-reinforced acrylic waterproofing that matches roof sheets. Rusted areas to be rust treated prior to waterproofing.	m2	20		
	5th FLOOR BALCONY				
2	Remove existing waterproofing and dispose of debris off site	m2	51		
3	Apply 4mm thick waterproofing membrane on pre-primed surfaces by heat fusion in accordance with manufacturer's instructions.	m2	51		
4	Apply two coats of reflective aluminium paint on new waterproofing	m2	51		
	5th FLOOR BALCONY PARAPET AND EXTERIOR WALLS				
5	Chop out existing plaster from external walls and dispose of debris offsite	m2	78		
6	Apply cementitious waterproofing on	m2	78		

	exposed brickwork in accordance with manufacturer's instructions				
7	Re-plaster brickwork with latex modified cement-sand mixture	m2	425		
8	Paint newly plastered walls using Amazon Mist High quality Washable Acrylic Emulsion paint suitable for exterior surfaces	m2	425		
9	Access Allow for access scaffolding for work area up to 5 th floor in accordance with OHS Act. Working at heights certificates required for all site personnel	Sum	1		
	Subtotal to summary Building 44C				R

Building 44 D

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Maintenance on Metal I.B.R. profiled Roof sheets				
1	Clean & Treat rust, wash off and allow to dry	m2	245		
2	Apply a coat of metal rust primer in accordance with the manufacturer's instructions	m2	245		
3	Seal Joints & roof screws with fibre-reinforced acrylic waterproofing	m2	245		
4	Paint roof with two coats of Plascon NuRoof - Antique Red	m2	245		
5	Access Allow for access equipment for work area up to 4m above ground in	Item	1		

	accordance with OHS Act. Working at heights certificates required for all site personnel				
	Subtotal to summary Building 44D				R

Lift Motor Rooms

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Building 17 B Lift Motor Room Roof Slab				
1	Strip existing waterproofing and dispose of debris off-site	m2	45		
2	Apply 4mm thick waterproofing membrane on pre-primed surfaces by heat fusion with side and end laps in accordance with the manufacturer's instruction	m2	45		
3	Apply two coats of reflective aluminium paint on new waterproofing	m2	45		
	Building 14 F Lift Motor Room Slab				
4	Strip existing waterproofing and dispose of debris off-site	m2	112		
5	Apply 4mm thick waterproofing membrane on pre-primed surfaces by heat fusion with side and end laps in accordance with the manufacturer's instruction	m2	112		

6	Apply two coats of reflective aluminium paint on new waterproofing	m2	112		
	Building 14 F Kitchen				
7	Strip existing sealants and old materials from joint, clean surfaces to prepare for new sealants	m	15		
8	Install backing chord and seal joint (up to 25mm width) with elastomeric polyurethane sealant in accordance with the manufacturer's instruction	m	15		
	Subtotal to Summary Lift Motor rooms Buildings 14F and 17B				R

SUMMARY

Item	Description	Unit	Qty.	Amount
1	<u>Safety file.</u> Provide risk assessment safety file according to CSIR requirements. Ensure all insurance including public liability and workmen's compensation is in place prior to commencement of works. Copy of safety file to be kept on site at all times	Item	1	
2	Disposal of debris and site clearance Remove all debris from site and dispose of off-site and clear the site to remain as it was prior to commencement of the works	Item	1	

3	Subtotal to summary Building 44B - TSO			
4	Subtotal to summary Building 44C			
5	Subtotal to summary Building 44D			
6	Subtotal to Summary Lift Motor rooms Buildings 14F and 17B			
		SUB TOTAL	R	
		VAT @ 15%	R	
		TOTAL	R	

Additional Requirements:

- The supplier must submit quotation on their official company letterhead.
- The supplier must quote on all the items/services listed in the above BOQ or scope of work.
- The pricing must be firm and inclusive of all costs required to render the required services to the CSIR.

Mandatory documents required / returnable

- Company profile highlighting core services provided similar this Terms of Reference.
- CIDB Proof/Certification of 1SN or higher.
- Final waterproofing completion certificates for at least 3 projects of similar size and scope done in the last 2 years with contactable references
- Guarantee certificates of waterproofing issued for at least 3 projects of similar size and scope done in the last 2 years
- Proof of registration and Compliance with COIDA act
- **Original completed Bill of Quantities**
- Failure to submit SBD 1 form

3 PRE-QUALIFICATION CRITERIA TO ADVANCE CERTAIN GROUPS

- 3.1 Only Exempted Micro Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) that are B-BBEE Level 1 and 2 will be considered. A valid certified copy of a B-BBEE Certificate or letter of exemption must be submitted to be considered for this tender.

4 EVALUATION CRITERIA

- 4.1 Selection of suppliers will be based on the 80/20 preference point system.
- 4.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.
- 4.3 No B-BBEE status will equal zero points.
- 4.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 4.5 No order will be issued or no contract will be signed without a valid CSD number.

5 Elimination Criteria:

Suppliers will be eliminated under the following conditions:

- Late submission of Quotes;
- Failure to submit mandatory documents
- If supplier does not quote on all items in the BOQ;
- If supply does not submit quotation on their official company letterhead;
- Submission at wrong location or incorrect email address (***Please submit electronically to tender@csir.co.za***);

6 PRICING QUOTATION

- 6.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 6.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 6.3 Payment will be according to the CSIR Payment Terms and Conditions.

The price should be firm and inclusive of costs and all services required to complete the project.

7 SUB-CONTRACTING

- 7.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 7.2 A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.
- 7.3 If the tender intends to sub-contract, they must indicate the value of the work in Rands to be sub-contracted in relation to the total tendered amount. The supplier must also indicate the name(s) of the company / contractor.
- 7.4 All BBBEE certificates of the sub-contractors must also be submitted. Non-submission will result in 0 points being awarded for BBBEE.
- 7.5 In case of proposal from a joint venture, the following must be submitted together with the proposal/Quotation:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

8 OTHER TERMS AND CONDITIONS

- 8.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives.
- 8.2 Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

9 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. Note: This is not a Purchase Order.

Annexure B – SBD 1 Form

(The Completed SBD 1 form must be submitted with the quotation)