



Request for Quotations (RFQ) for the Supply and Installation of a Ductless fume cabinet in Building 44 TSO Lab at CSIR, Pretoria Campus

RFQ No: 5262/31/07/2017

Date of issue	Friday, 21 July 2017
Compulsory briefing session	Date: Wednesday, 26 th of July 2017 Venue: CSIR Pretoria Campus Building 44 Canteen area Time: 10h00 – 11h00
Closing Date and Time:	Monday, 31 July 2017 at 16:30
Contact details	Strategic Procurement Unit: tender@csir.co.za

1 INVITATION FOR QUOTATION

Quotations are hereby invited from the suppliers or manufacturers of laboratory furniture and infrastructure for an electronic lab in Building 44 at the CSIR Pretoria campus. The service is required immediately from the date of appointment.

2 QUOTATION REQUIREMENTS

The scope of work entails the supply and installation of the fume cabinet in the electronic lab to dissipate the fumes and reduce the risk of fire in the electronic lab. The quotations must include the **delivery, installation and all accessories required.**

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Provide a B-BBEE Certificate, or letter of exemption indicating the B-BBEE Status level.
- 3.3 No B-BBEE status will equal zero points.
- 3.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.5 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted at:

- **CSIR GATE 03 - Main Reception Area** (in the **Tender box**) at the following address
Council for Scientific and Industrial Research (CSIR)
Meiring Naudé Road
Brummeria
Pretoria

6 OTHER TERMS AND CONDITIONS

6.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

6.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

7 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

8 Note: This is not a Purchase Order.