

Request for Quotation (RFQ) for the provision of services for the certification audit process and certification of ISO 9001 (Quality Management System) and ISO 799-1 (Ships and marine technology — Pilot ladders) at IBIS Manufacturing cc, a company supported by the CSIR

RFQ N0-5699-17-06-2021

Date of issue	Thursday, 03 June 2021
Closing Date and Time	Thursday, 17 June 2021 @ 16h30
Tender submission	tender@csir.co.za mail size is 30MB, send multiple email when exceeded
Contact details	For submission of quotations or any other enquiries: tender@csir.co.za

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the provision of services for the certification audit process and certification of ISO 9001 (Quality Management System) **and** ISO 799-1 (Ships and marine technology — Pilot ladders) at IBIS Manufacturing, an SMME based in Cape Town.

Company Name	Services Required
IBIS Manufacturing cc Location: Cape Town Total Employees: 6	1. ISO 9001 “Quality Management System” certification. <ul style="list-style-type: none"> ○ ISO 9001 has recently been implemented at IBIS Manufacturing ○ The scope includes all audits as well as the issuance of the required certificate

Company Name	Services Required
<p>Operations: Manufacture and repairing of pilot ladders, steps, spreaders and poppets. Fabrication of wooden oars, wooden mallets, and customised wooden products. Manufacturer or stainless steel boat fittings.</p>	<p>2. ISO 799-1: “Ships and marine technology — Pilot ladders” certification.</p> <ul style="list-style-type: none"> • The quote should be on the required surveys and interventions required for issuance of an EC TYPE EXAMINATION CERTIFICATE and the Mode II audit and recognition of IBIS’s manufacturing facility in Cape Town • Activities will include but not limited to: <ul style="list-style-type: none"> ○ Examination of technical documentation- pilot and embarkation ladders ○ Attendance at IBIS’s premises for witnessing of assembly procedures and approval tests ○ Attendance at IBIS factory for inspection of manufacturing facility, review of quality management system and quality of manufacture. ○ On completion of successful testing and review of the production facility issuance of EC type Examination certificates and Mode II certification for a production/ manufacturing facility ○ All travelling to be included in the quotation as a separate line item.

2 QUOTATION REQUIREMENTS

- 2.1 The service provider must have at least 3 years' worth of experience in the certification of ISO 9001 as well as ISO 799-1.
- 2.2 Proof should be provided that the service provider is currently, or recently, successfully certified ISO 799-1 "Ships and marine technology- Pilot ladders" (include contactable references).
- 2.3 Proof should be provided that the certification will be conducted and issued by an ISO 799-1 accredited facility.
 - Proof should be a certificate clearly indicating ISO 799-1 accreditation with a logo of an IACS Member (eg: Lloyd's Register, Bureau Veritas, etc) or similar (eg RvA).

Please note that:

- *Separate pricing is required for each of the services in the above table.*
- *Travelling to be included in the quotation as a sperate line item.*
- *Services will be selected based on availability and budget.*

3 EVALUATION CRITERIA

- 3.1 Selection of suppliers will be based on the 80/20 preference point system.
- 3.2 Send valid B-BBEE with quotation. No B-BBEE status will equal zero points. The certificate must be SANAS approved or the affidavit must be on DTiC template.
- 3.3 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.
- 3.4 No order will be issued or no contract will be signed without a valid CSD number.
- 3.5 Proof should be provided that the certification will be conducted and issued by an ISO 799-1 accredited facility
 - Proof should be a certificate clearly indicating ISO 799-1 accreditation with a logo of an IACS Member (eg: Lloyd's Register, Bureau Veritas, etc) or similar (eg RvA).

4 PRICING QUOTATION

- 4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.
- 4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.
- 4.3 Payment will be according to the CSIR Payment Terms and Conditions.

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.

6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.

7 Note: This is not a Purchase Order.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFQ No: 5699-17-06-2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / quotation specifications stipulated in RFQ 5699-17-06-2021 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the quotation.

I confirm that I am satisfied with regards to the correctness and validity of my quotation; that the price(s) and rate(s) quoted cover all the services specified in the quotation documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this quotation as the principal liable for the due fulfilment of this quotation.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other quotation.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this quotation.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES	
1
2
DATE:	