



Request for Quotation (RFQ) for the supply of Specialist Services to the CSIR as an Integrating Author for the Avifauna Impacts.

Date of issue:	13/09/2018
Closing Date and Time:	27/09/2018/at 16:30
RFQ Number	5386/25/09/2018
Contact details:	For submission of quotations or any other enquiries: Email: tender@csir.co.za Phone: 012 841 2400
Allocated timeframe	Approximately 6 months (Refer to Annexure 1)
Reference documents	Annexure 1 – Terms of Reference for Integrating Authors

1 INVITATION FOR QUOTATION

Quotations are hereby invited for the supply of Specialist Services to the CSIR as an **Integrating Author** for the Avifauna Impacts.

2 QUOTATION REQUIREMENTS

A detailed **Terms of Reference (TOR)** has been compiled by the CSIR and is attached separately to this RFQ Document, as Annexure 1. The TOR provides detail on the SEA project, as well as the scope of work and level of assessment required for the specialist study and quotation requested as part of this RFQ.

This RFQ is to seek an independent, suitably qualified service provider to assist the CSIR in providing expert input, as a **Bird Specialist Team** with an **Integrating Author and one Contributing Authors with expertise in avifauna found in the SEA focus areas**, to a Strategic Issue Chapter (Specialist Assessment Report) on the impacts of the development of large scale commercial wind and solar PV facilities on **Avifauna** in the identified focus areas.

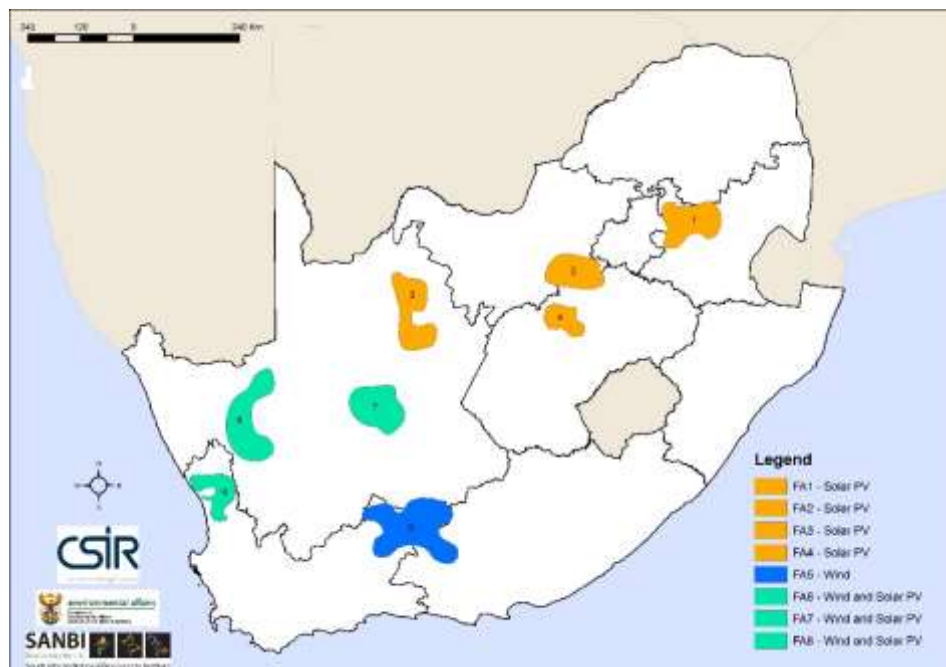
The Specialist Team is required to:

- Attend a Bird Specialist inception meeting scheduled at the beginning of the specialist assessment process (via Skype if not in the Cape Town area), as well as Multi-Author Workshop #2 to discuss the first draft report (V1). These meetings will take place at the CSIR offices in Stellenbosch.
- Undertake a literature review relevant to the specialist study and compile a baseline description applicable to the focus areas.
- Identify any gaps in information and based on the findings of the assessment, provide the relevant information to produce an updated four-tiered sensitivity map related to avifauna in the focus areas.
- Identify and describe the key potential impacts (positive and negative) associated with the development of wind and solar PV projects and associated activities (e.g. construction of power lines and substations, construction of roads, etc) relating to the strategic issue;
- Evaluate the potential cumulative impacts associated with the development of wind and solar PV projects and associated activities (e.g. construction of power lines and substations, construction of roads, etc) relating to the strategic issue in the focus areas, taking into account existing renewable energy projects across South Africa and the existing REDZs;
- Assist in addressing the stakeholder and expert comments on the revised first draft (V2) and second draft.
- Provide input to the pre-construction site specific environmental assessment protocol.

Please refer to Section 5 of the Terms of Reference (Annexure 1) for more details.

The following deliverables are required:

- A first draft Assessment Report (V1 and V2) that will be reviewed by the CSIR project management team (to ensure the TOR requirements are met) (first draft Assessment Report V2) (with emphasis on the substantive content of the chapter), including a GIS based four-tiered consolidated sensitivity map of all sensitivity features identified through the assessment.
- A draft Assessment Report that will be reviewed by broader Stakeholders, as well as a separate response table to the CSIR project manager explaining how the comments made by the expert reviewers have been addressed.
- A final Assessment Report that will be incorporated into the SEA Report, as well as a separate response table to the CSIR project manager explaining how the stakeholder comments have been addressed.
- The Assessment Report must be submitted in English and in MS Word format (electronic format). A draft Assessment Report template will be provided to the Integrating Author.



The following timeframes apply:

- A detailed table indicating key dates and actions is included in Annexure 1 of the TOR.

The successful service provider shall be issued, by the CSIR, a signed letter of appointment and an order number.

3 EVALUATION CRITERIA

3.1 Elimination criteria:

- The quotation does not make provision for all requirements specified in the attached TOR (Annexure 1 – Section 4).
- Should the respondent not able to meet specified timeframes.
- Must have Experience conducting National Strategic Environmental Assessments in the past Five years
- Pr.sc.Nat. registered in Ecological/Zoological Science with South African Council for Natural Scientific Profession
- Post Graduate Science qualification (Masters as minimum qualification).

3.2 Selection of suppliers will be based on the 80/20 preference point system.

3.3 Indicate valid B-BBEE status on quotation. No B-BBEE status will equal zero points.

3.4 Indicate CSD number (National Treasury Central Supplier Database) on quotation. If not registered yet on CSD, use www.csd.gov.za to register.

3.5 No order will be issued or no contract will be signed without a valid CSD number.

4 PRICING QUOTATION

4.1 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

4.2 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable, etc.

4.3 Payment will be according to the CSIR Payment Terms and Conditions.

4.4 The following table must be completed for the pricing quotation and included in the quote. The specialists should not deviate from the requirements of the table below in their quotations.

AVIFAUNA	
Task	Amount (Excluding VAT) <i>(Note from the CSIR: This amount should include both professional fees and disbursements, listed as separate items under each task)</i>
1. Attendance of Author Workshop #2 in CSIR Stellenbosch	R
2. Overlay of existing data with focus areas and an identification of key areas that require field work and areas with very high sensitivity based	
3. Completion of literature review and baseline description, including key features	R
4. Verification of sensitivity criteria and map, and updating of the	

AVIFAUNA	
Task	Amount (Excluding VAT) (Note from the CSIR: This amount should include both professional fees and disbursements, listed as separate items under each task)
information as required. Verify classification approach.	
5. Compilation of first draft report (V1).	R
6. Address review comments (from the Project Team, External Reviewers, Client, Project Partners and Stakeholders) and submit the second draft report and finalised report	R
7. Provide input to the pre-construction site specific environmental assessment protocol	R
SUB-TOTAL (EXCLUDING VAT)	R
15 % VAT	R
TOTAL (INCLUDING VAT)	R

5 OTHER TERMS AND CONDITIONS

- 5.1 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favour, to any CSIR employee or its representatives. Such an act shall constitute a material breach of the Agreement and the CSIR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.
- 5.2 A validity period of 90 days will apply to all quotations except where indicated differently on the quote.
- 6 No goods and/or services should be delivered to the CSIR without an official CSIR Purchase order. CSIR purchase order number must be quoted on the invoice. Invoices without CSIR purchase order numbers will be returned to supplier.**
- 7 Note: This is not a Purchase Order.**