

Request for Proposals (RFP)

The provision of Welding Procedure Specification (WPS) qualification and endorsement as well as welder testing and qualification by an International Association of Classification Societies (IACS) member to DORMAC Marine & Engineering a company supported by the CSIR

RFP No. 980/09/12/2021

Date of Issue	Thursday, 25 November 2021	
Compulsory briefing session	Wednesday, 01 December 2021 @ 15H00 Zoom - https://zoom.us/j/91393191666	
Closing Date	Thursday, 09 December 2021 @ 16H30	
Place of Submissions	Electronically at tender@csir.co.za Mail size is 25MB, send multiple emails when exceeded	
Enquiries	Strategic Procurement Unit	E-mail: tender@csir.co.za
CSIR business hours	08h00 – 16h30	
Category	Professional	

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SECTION A – TECHNICAL INFORMATION

1 INTRODUCTION

The Council for Scientific and Industrial Research (CSIR) is one of the leading scientific research and technology development organisations in Africa. In partnership with national and international research and technology institutions, CSIR undertakes directed and multidisciplinary research and technology innovation that contributes to the improvement of the quality of life of South Africans. The CSIR's main site is in Pretoria while it is represented in other provinces of South Africa through regional offices.

2 BACKGROUND

The Aerospace Industry Support Initiative (AISI) is an initiative of the Department of Trade, Industry and Competition (the dtic). The AISI is hosted and managed by the CSIR and has a specific aim of industrial development.

The Marine Manufacturing, Associated Services and Other Manufacturing Industries Supplier Development Programme, hereafter referred to as “the Marine Programme”, was launched in 2019 and is currently in its second year. The aim of the Programme is to assist the competitiveness of suppliers in the ship- and boat-building, maintenance and repair, and associated services to increase their presence within the global and local supply chain in terms of marine certifications and accreditations as well as technology enhancements. The assistance will enable beneficiaries to better respond to designated public procurements in the ship- and boat- building industry.

DORMAC Marine & Engineering (the beneficiary) was approved for support through the Marine Programme for support towards obtaining welding certification to IACS requirements. The beneficiary's market is ship repairs as well as specialized engineering and shipyard services to the Offshore Oil and Gas sector. The welding support offered to the beneficiary will allow the company to offer certified welding services to the rapidly evolving marine industry.

DORMAC is developing suitable preliminary Welding Procedure Specifications (pWPS) for the following procedures:

1. Stainless steel 316L
 - a. 4inch 6G pipe, TIG root, SMAW fill and cap. Also covers plate up to 12mm in 1G position.
2. SuperDuplex 2507
 - a. 6mm plate, 1G Butt weld TIG
3. Aluminium 5083
 - a. 6mm plate 1G Butt weld GMAW Pulse
4. Carbon Steel EH 36 to Stainless Steel 316L
 - a. Butt weld 2G 3G SMAW
5. Cast Steel to Carbon Steel
 - a. JIS SCW 550 to EH36 Butt 2G & 3G FCAW
6. Anchor Chain IACS Grade 3
 - a. 12mm Butt weld 1G SMAW
7. Cunifer pipe procedure
 - a. 4inch pipe wall thickness 3mm 6G TIG

This RFP is to identify and appoint an appropriate service provider to endorse and approve the seven listed welding procedure specifications as well as endorsing and certifying welders (and their Welder Qualification Records) as per the appropriate provisions.

The services provided by the successful applicant should meet all of the IACS requirements and should be aligned with ship repair/ building activities.

3 INVITATION FOR PROPOSAL

Proposals are hereby invited for the provision of welding procedure specifications qualification (for the seven listed procedures), endorsing these procedures. As well as endorsing and certifying welders (and their Welder Qualification Records) as per the appropriate provisions.

4 PROPOSAL SPECIFICATION

All proposals are to be submitted in a format specified herein (if applicable). However, tenderers are welcome to submit additional / alternative proposals over and above the originally specified format.

Beneficiary information:

Company Name: DORMAC a division of Southey Holdings (PTY) Ltd.

Location: Durban, KZN

Total Employees: 81

Operations: Ship repair, Offshore Engineering, Industrial Manufacture, and repair.

4.1 Services Required

DORMAC requested support for seven Welding Procedure Specification (WPS) & Procedure Qualification Record (PQR) processes as well as the qualification and certification of welders for all seven processes. **Table 1** elaborates on each of these processes. The scope of work is elaborated on in Section 4.2.

A compulsory briefing session will be held to discuss the services required as well as any queries with the RFP.

Table 1. Services Required Table:

Services required	
IACS approved and certified Welding Procedure Specification and Welder Qualification Testing to IACS requirements for the following seven welding procedures:	
1.	Welding Procedure qualification and endorsement - <u>Stainless steel 316L</u> , 4inch 6G pipe, TIG root, SMAW fill and cap. Also covers plate up to 12mm in 1G position. Welder Qualification test (1x) - <u>Stainless steel 316L</u> , 4inch 6G pipe, TIG root, SMAW fill and cap. Also covers plate up to 12mm in 1G position.
2.	Welding Procedure qualification and endorsement - <u>SuperDuplex 2507</u> , 6mm plate, 1G Butt weld TIG Welder Qualification test (1x) - <u>SuperDuplex 2507</u> , 6mm plate, 1G Butt weld TIG
3.	Welding Procedure qualification and endorsement - <u>Aluminium 5083</u> , 6mm plate 1G Butt weld GMAW Pulse Welder Qualification test (1x) - <u>Aluminium 5083</u> , 6mm plate 1G Butt weld GMAW Pulse
4.	Welding Procedure qualification and endorsement - <u>Carbon Steel EH 36 to Stainless Steel 316L</u> Butt weld 2G & 3G SMAW Welder Qualification test (1x) - <u>Carbon Steel EH 36 to Stainless Steel 316L</u> Butt weld 3G & 4G SMAW
5.	Welding Procedure qualification and endorsement - <u>Cast Steel to Carbon Steel, JIS SCW 550 to EH36</u> Butt 2G & 3G FCAW Welder Qualification test (1x) - <u>Cast Steel to Carbon Steel, JIS SCW 550 to EH36</u> Butt 3G & 4G FCAW
6.	Welding Procedure qualification and endorsement - <u>Anchor Chain IACS Grade 3</u> , 12mm Butt weld 1G SMAW Welder Qualification test (1x) - <u>Anchor Chain IACS Grade 3</u> , 12mm Butt weld 1G SMAW
7.	Welding Procedure qualification and endorsement - <u>Cunifer pipe procedure</u> , 4inch pipe wall thickness 3mm 6G TIG Welder Qualification test (1x) - <u>Cunifer pipe procedure</u> , 4inch pipe wall thickness 3mm 6G TIG

The welding procedure qualification should be carried out as per the appropriate IACS

rules. These rules include, but are not limited to:

- The pWPS to be provided to the successful bidder prior to commencement of welding procedures.
- Welding machines to be calibrated (responsibility of the Beneficiary- DORMAC)
- Base material to be supplied with positive traceability to 3.1 mill certificate confirming the grade and type as required by the pWPS (responsibility of the Beneficiary- DORMAC)
- Welding electrodes to have the appropriate approval for IACS welding certification (e.g Type Approval) and supplied with batch certificate
- Welders to have positive ID.

4.2 The scope of work:

WPS and PQR:

The successful bidder will supply a IACS Member Classification Society Surveyor(s) to witness, attend and endorse the qualification testing program. The scope for the surveyor includes but are not limited to:

- Reviewing the proposed pWPS documentation for the listed welding procedures (supplied by Dormac)
- Attend at works for review of test coupons & material certification, consumables &
- consumable certification, welding machine set up and positive identification of welders.
- Attendance at works for witness of welding of test coupon/s for PQR's
- Visual inspection of completed test coupons prior to destructive / non-destructive testing
- Attendance at required test coupon destructive and/or non-destructive tests.
- On satisfactory review, endorse presented WPS + PQR documentation.
- Issuance of the appropriate certificates.

Welder Qualification:

For the welder qualification testing and certification, the successful bidder will supply a IACS Member Classification Society Surveyor(s) to witness, attend and endorse the welder qualification testing. The scope for the welder qualification includes but are not limited to:

- Attend at works for review of test coupons & material certification, consumables & consumable certification, welding machine set up and positive identification of welders.
- Attend works for witness of welding of test coupons for welders.
- Visual inspection of completed test coupons prior to destructive / non-destructive testing
- Attendance at required test coupon destructive and/or non-destructive tests.
- Endorsement of Welder Qualification Certificates for qualifying welders.
- The number of welders to qualify for each procedure is listed in Table 1.

Please note that:

- **Separate pricing is required for the different welding procedures and welder qualification testing and certification.**
- **The beneficiary of the certifications will select any or all suitable procedure certifications based on availability and budget.**
- **All other required travel costs, in line with the CSIR's travel policy.**
- **Workshop facilities will be supplied by DORMAC Marine & Engineering.**
- **It is known to the AISI that not all processes and welders are guaranteed to pass the testing and certification. The support provided by the AISI only includes the initial testing. The approved bidder will be requested to share a cost breakdown for welder(s) retesting with DORMAC once appointed. DORMAC has agreed to carry the cost of re-testing.**

5 FUNCTIONAL EVALUATION CRITERIA

5.1 The evaluation of the functional / technical detail of the proposal will be based on the following criteria:

- **Organisational experience** - Demonstrable track record that the bidding organisation has approved and endorsed Welding Procedure Specifications and welders to IACS requirements. Clear evidence to this effect should be provided.
- **Recent examples and case studies** – Proof that the bidding organisation is currently or has recently successfully completed the approved and endorsement of Welding Procedure Specifications and welders to IACS requirements. Contactable references should be provided as well as dates.
- **Staff experience** - Demonstration of capacity and experience to fulfil the requirements of the scope, including accreditation by recognised bodies. CVs of project team members to be included, highlighting qualifications, expertise and experience in approval and endorsement of Welding Procedure Specification and Welder Qualification to IACS requirements
- **Project plan** - A detailed project plan should be provided with clear timelines and milestones.

EVALUATION CRITERIA	WEIGHTING %
Organizational experience	30
Recent examples and case studies	30
Staff experience	30
Detailed Project Plan	10
Total	100

5.2 Proposals with functionality / technical points of less than the pre-determined minimum overall percentage of 70% and less than 50% on any of the individual criteria will be eliminated from further evaluation.

5.3 The selected applicant must sign a non-disclosure agreement with the CSIR.

6 ELIMINATION CRITERIA

Proposals will be eliminated under the following conditions:

- Submission after the deadline
- Proposals submitted at incorrect location
- Not attending the compulsory briefing session
- Failure to provide proof of qualifications, accreditations and/or affiliation demonstrating that the bidder (or a subcontracted entity) is an IACS Member authorised to conduct the requested surveys (endorsement and approval) Classification Society/Societies (and associated IACS Member Surveyor/Surveyors) to quote on the approval of pWPS, WPS and WPQR and WQC's (i.e. for approval of the procedure and the welder certifications).
 - The affiliation to either BV, LR or DNV should be clear

7 NATIONAL TREASURY CENTRAL SUPPLIER DATABASE REGISTRATION

Before any negotiations will start with the winning bidder it will be required from the winning bidder to:

- be registered on National Treasury's Central Supplier Database (CSD). Registrations can be completed online at: www.csd.gov.za;
- provide the CSIR of their CSD registration number; and
- provide the CSIR with SANAS approved B-BBEE certificate or affidavit on DTIC template. If no certificate can be provided, no points will be scored during the evaluation process. (RSA suppliers only)

SECTION B – TERMS AND CONDITIONS

8 VENUE FOR PROPOSAL SUBMISSION

All proposals must be submitted:

- **Electronically at tender@csir.co.za**
- **Email may be sent in parts if it exceeds 25MB**

9 TENDER PROGRAMME

The tender program, as currently envisaged, incorporates the following key dates:

- Issue of tender documents: 25 November 2021
- Compulsory briefing session (<https://zoom.us/j/91393191666>) 01 December 2021 @ 15H00
- Last date for submission of queries: 06 December 2021
- Closing / submission Date: 09 December 2021 @ 16H30
- Estimated contract duration (in months/years) 1 year

10 SUBMISSION OF PROPOSALS

10.1 All proposals are to be clearly marked with the RFP number. Proposals must consist of two parts, each of which is clearly marked:

PART 1: Technical Proposal: RFP No- 980-09-12-2021

PART 2: Pricing Proposal, B-BBEE and other Mandatory Documentation:

RFP No: 980-09-12-2021

10.2 Proposals submitted by companies must be signed by a person or persons duly authorised.

10.3 The CSIR will award the contract to qualified tenderer(s)' whose proposal is determined to be the most advantageous to the CSIR, taking into consideration the technical (functional) solution, price and B-BBEE.

11 DEADLINE FOR SUBMISSION

Proposals shall be submitted at the email address mentioned above no later than the closing date of Thursday ,**09 December 2021** during CSIR's business hours. The CSIR business hours are between 08h00 and 16h30.

Where a proposal is not received by the CSIR by the due date and stipulated place, it will be regarded as a late tender. Late tenders will not be considered.

12 AWARDING OF TENDERS

12.1 Awarding of tenders will be published on the National Treasury e-tender portal or the CSIR's tender website. No regret letters will be sent out.

13 EVALUATION PROCESS

13.1 Evaluation of proposals

All proposals will be evaluated by an evaluation team for functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, the CSIR will approve the awarding of the contract to successful tenderers.

A two-phase evaluation process will be followed.

- The first phase includes evaluation of **elimination** and **functionality criteria**.
- The second phase includes the evaluation of **price** and **B-BBEE** status.

Pricing Proposals will only be considered after functionality phase has been adjudicated and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

13.2 Preference points system

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all tenders received are more than R50m, the proposal will be cancelled and re-issued.

14 PRICING PROPOSAL

14.1 Pricing proposal must be cross-referenced to the sections in the Technical Proposal. Any options offered must be clearly labelled. Separate pricing must be provided for each option offered to ensure that pricing comparisons are clear and unambiguous.

14.2 Price needs to be provided in South African Rand (excl. VAT), with details on price elements that are subject to escalation and exchange rate fluctuations clearly indicated.

14.3 Price should include additional cost elements such as freight, insurance until acceptance, duty where applicable.

14.4 Only firm prices* will be accepted during the tender validity period. Non-firm prices** (including prices subject to rates of exchange variations) will not be considered.

**Firm price is the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise*

duty and any other duty, levy, or tax which, in terms of a law or regulation is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

***Non-firm price is all prices other than “firm” prices.*

14.5 Payment will be according to the CSIR Payment Terms and Conditions.

15 VALIDITY PERIOD OF PROPOSAL

Each **proposal** shall be valid for a minimum period of three (3) months calculated from the closing date.

16 APPOINTMENT OF SERVICE PROVIDER

16.1 The contract will be awarded to the tenderer who scores the highest total number of points during the evaluation process, except where the law permits otherwise.

16.2 Appointment as a successful service provider shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such agreement CSIR reserves the right to appoint an alternative supplier.

16.3 Awarding of contracts will be announced on the National Treasury website and no regret letters will be sent to unsuccessful bidders.

17 ENQUIRIES AND CONTACT WITH THE CSIR

Any enquiry regarding this RFP shall be submitted in writing to CSIR at tender@csir.co.za with **“RFP No- 980/09/12/2021 - as the subject.**

Any other contact with CSIR personnel involved in this tender is not permitted during the RFP process other than as required through existing service arrangements or as requested by the CSIR as part of the RFP process.

18 MEDIUM OF COMMUNICATION

All documentation submitted in response to this RFP must be in English.

19 COST OF PROPOSAL

Tenderers are expected to fully acquaint themselves with the conditions, requirements and specifications of this RFP before submitting proposals. Each tenderer assumes all risks for resource commitment and expenses, direct or indirect, of proposal preparation and participation throughout the RFP process. The CSIR is not responsible directly or indirectly for any costs incurred by tenderers.

20 CORRECTNESS OF RESPONSES

20.1 The tenderer must confirm satisfaction regarding the correctness and validity of their proposal and that all prices and rates quoted cover all the work/items specified in the RFP. The prices and rates quoted must cover all obligations under any resulting contract.

20.2 The tenderer accepts that any mistakes regarding prices and calculations will be at their own risk.

21 VERIFICATION OF DOCUMENTS

21.1 Tenderers should check the numbers of the pages to satisfy themselves that none are missing or duplicated. No liability will be accepted by the CSIR in regard to anything arising from the fact that pages are missing or duplicated.

21.2 Electronic copy of each proposal must be submitted.

21.3 Pricing schedule and B-BBEE credentials should be submitted with the proposal, but as a separate document and no such information should be available in the technical proposal.

22 SUB-CONTRACTING

22.1 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the tender documents that such a tenderer intends sub-contracting more than **25%** of the value of the contract to any other enterprise that does not qualify for at least the points that such a tenderer qualifies for, unless the intended sub-contractor is an exempted micro enterprise that has the capability and ability to execute the sub-contract.

- 22.2 A tenderer awarded a contract may not sub-contract more than **25%** of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an exempted micro enterprise that has the capability and ability to execute the sub-contract.

23 ENGAGEMENT OF CONSULTANTS

The consultants will only be remunerated at the rates:

- 23.1 Determined in the "Guideline for fees", issued by the South African Institute of Chartered Accountants (SAICA); or
- 23.2 Set out in the "Guide on Hourly Fee Rates for Consultants", by the Department of Public Service and Administration (DPSA); or
- 23.3 Prescribed by the body - regulating the profession of the consultant.

24 TRAVEL EXPENSES

- 24.1 All travel expenses for the CSIR's account, be it directly via the CSIR's travel agent or indirectly via re-imbursements, must be in line with the CSIR's travel policy. The following will apply:
- 24.1.1 Only economy class tickets will be used.
- 24.1.2 A maximum of R1400 per night for accommodation, dinner, breakfast and parking will be allowed.
- 24.1.3 No car rentals of more than a Group B will be accommodated.

25 ADDITIONAL TERMS AND CONDITIONS

- 25.1 A tenderer shall not assume that information and/or documents supplied to CSIR, at any time prior to this request, are still available to CSIR, and shall consequently not make any reference to such information document in its response to this request.
- 25.2 Copies of any affiliations, memberships and/or accreditations that support your submission must be included in the tender.
- 25.3 In case of proposal from a joint venture, the following must be submitted together with the proposal:

- Joint venture Agreement including split of work signed by both parties;
- The original or certified copy of the B-BBEE certificate of the joint venture;
- The Tax Clearance Certificate of each joint venture member;
- Proof of ownership/shareholder certificates/copies; and
- Company registration certificates.

25.4 An omission to disclose material information, a factual inaccuracy, and/or a misrepresentation of fact may result in the disqualification of a tender, or cancellation of any subsequent contract.

25.5 Failure to comply with any of the terms and conditions as set out in this document will invalidate the Proposal.

26 CSIR RESERVES THE RIGHT TO

- 26.1 Extend the closing date;
- 26.2 Verify any information contained in a proposal;
- 26.3 Request documentary proof regarding any tendering issue;
- 26.4 Give preference to locally manufactured goods;
- 26.5 Appoint one or more service providers, separately or jointly (whether or not they submitted a joint proposal);
- 26.6 Award this RFP as a whole or in part;
- 26.7 Cancel or withdraw this RFP as a whole or in part.

27 DISCLAIMER

This RFP is a request for proposals only and not an offer document. Answers to this RFP must not be construed as acceptance of an offer or imply the existence of a contract between the parties. By submission of its proposal, tenderers shall be deemed to have satisfied themselves with and to have accepted all Terms & Conditions of this RFP. The CSIR makes no representation, warranty, assurance, guarantee or endorsements to tenderer concerning the RFP, whether with regard to its accuracy, completeness or otherwise and the CSIR shall have no liability towards the tenderer or any other party in connection therewith.

DECLARATION BY TENDERER

Only tenderers who completed the declaration below will be considered for evaluation.

RFP No:980-09-12-2021

I hereby undertake to render services described in the attached tendering documents to CSIR in accordance with the requirements and task directives / proposal specifications stipulated in RFP No-980-09-12-2021 at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the CSIR during the validity period indicated and calculated from the closing date of the proposal.

I confirm that I am satisfied with regards to the correctness and validity of my proposal; that the price(s) and rate(s) quoted cover all the services specified in the proposal documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this proposal as the principal liable for the due fulfilment of this proposal.

I declare that I have no participation in any collusive practices with any tenderer or any other person regarding this or any other proposal.

I accept that the CSIR may take appropriate actions, deemed necessary, should there be a conflict of interest or if this declaration proves to be false.

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)
CAPACITY
SIGNATURE
NAME OF FIRM
DATE

WITNESSES

1
2
DATE:

28 ANNEXURE A

Competence	Criterion	Key Aspects of Criterion	Points
Organisational experience [30%]	Demonstrable track record that the bidding organisation has approved and endorsed Welding Procedure Specifications and welders to IACS requirements. (Please provide evidence and explain in narrative.)	More than 8 years of appropriate experience	10
		over 5 up to 7 years of appropriate experience	7
		over 2 up to 4 years of appropriate experience	5
		Less than 2 years of appropriate experience	0
Recent examples and case studies [30%]	Proof that the bidding organization is currently or has recently successfully completed the approved and endorsement of Welding Procedure Specifications and welders to IACS requirements. (Include contactable references and explain in narrative.) <ul style="list-style-type: none"> Dates should be included 	5 or more successful welding procedure or welder certifications approved and endorsed in the last three years	10
		4 successful welding procedure or welder certifications approved and endorsed in the last three years	7
		3 successful welding procedure and/or welder certifications approved and endorsed in the last three years	5
		Less than three successful welding procedure and/or welder certifications approved and endorsed in the last three years	0
Staff experience [30%]	Demonstration of capacity and experience to fulfil the requirements of the scope, including accreditation by recognised bodies. CVs of project team members to be included, highlighting qualifications, expertise and experience in approval and endorsement of Welding Procedure Specification and Welder Qualification to IACS requirements (Attach CVs)	Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and have more than 11 years' relevant experience.	10
		Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and have 6-10 years' relevant experience.	7
		Adequate capacity and experience to fulfill the requirements of the scope. Personnel are qualified and have 3-5 years' relevant experience.	5
		Inadequate capacity and experience to fulfill the requirements of the scope. Personnel are unqualified and/or have less than 3 years' relevant experience.	0
Project Plan [10%]	The proposed timelines for the implementation and training are practical and within the scope. Please provide Gantt chart and narrative.	Besides meeting the "good rating", the important components are approached in an efficient manner that demonstrates that the tenderer has outstanding knowledge of subject matter and up to date resources to complete the task	10
		The approach is specifically tailored to address the specific project objectives and requirements. It is sufficiently flexible to accommodate changes that may occur.	7
		The approach is generic and not tailored to address the specific project objectives and requirements.	5