



Annexure A:

MANDATORY RETURNABLE DOCUMENTS

Request for Quotation (RFQ) for the provision of management and implementation of the Experiential Training Programme (ETP) for a duration of three (3) years for the CSIR

RFQ No. 9346/17/01/2022

RETURNABLE DOCUMENTS

Failure to provide all Mandatory Returnable Documents at the closing date and time of this RFQ may result in a Respondent's disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.

Please confirm submission of the mandatory Returnable Documents detailed below by so indicating [**Yes** or **No**] in the table below:

MANDATORY RETURNABLE DOCUMENTS			
Electronic File 1			
Item #	Management and Implementation Requirements	Proof Submitted	
1	Access to a national database of science and engineering students who are seeking opportunities for Experiential Learning (Practical 1 and Practical 2, B-Tech and M-Tech)	Yes	No
	Unlimited access to a database of students.		
2	Available infrastructure to implement the Experiential Training Programme (ETP)	Yes	No
	Physical infrastructure and network to implement ETP covers all nine provinces.		
3	Knowledge and expertise of staff with respect to experiential training programmes (Work Integrated Learning)	Yes	No
	More than 10 years' experience and expertise in respect to experiential training programmes. The bidder must provide at least two (2) resources that will be assigned to the task.		
4	Number of years of experience in the relevant field as defined in the project scope with contactable references, and examples of previous relevant projects	Yes	No
	5 years' minimum experience and expertise in managing projects of similar nature		
Electronic File 2			
5	Official quotation in the pricing schedule provided in the RFQ must be in the bidder's letterhead		
6	Valid certified copy of a B-BBEE Certificate or valid sworn affidavit.		
7	Annexure B - MUTUAL NON-DISCLOSURE AGREEMENT		
8	Annexure C – SBD 1		

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:	