



## **Annexure B: MANDATORY RETURNABLE DOCUMENTS**

**Appointment of service provider for interim management of the Natural Fibre Hub facility located in Zone 3 of the Coega Special Economic Zone (SEZ) in Gqeberha (Port Elizabeth) for a period of twelve (12) months on a part-time basis.**

**RFQ: 5815-03-05-2022**

**RETURNABLE DOCUMENTS**

**Failure to provide all Mandatory Returnable Documents at the closing date and time of this RFQ may result in a Respondent’s disqualification. Bidders are therefore urged to ensure that all these documents are returned with their RFQ.**

Please confirm submission of the mandatory Returnable Documents detailed below by so indicating [**Yes** or **No**] in the table below:

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
<b>Electronic File 1</b>	
One CV of personnel responsible for interim management of the Natural Fibre Hub facility.	
Evidence of facility management skills	
Evidence of technical skills and knowledge required	
Annexure A - Signed Non-Disclosure Agreement	
Annexure B - Mandatory Returnable Documents	
Company Profile	
One (1) company contactable reference letter of of similar work done from previous client	
<b>Electronic File 2</b>	
Official quotation in the pricing schedule provided in the RFQ must be in the bidder’s letterhead	
Valid copy of a B-BBEE Certificate or valid sworn affidavit.	
Annexure C – SBD 1	
Annexure D – SBD 4	

I confirm that I am duly authorised to sign this proposal.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

NAME OF FIRM .....

DATE .....

<b>WITNESSES</b>	
1	.....
2	.....
DATE: .....	